

SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, April 25, 2013 in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 7:00 p.m. Chairperson Allen Grimm called the meeting to order at 7:00 p.m. The roll was called with the following members present and/or absent:

Present: Chairperson Allen Grimm
 Vice-Chairperson Daniel J. LaFoilie
 Commissioner Craig Reiter
 Commissioner Gerald L. Zellar
 Schoolcraft County Deputy Clerk Kimberly Fannin

Absent: Sue Cameron, excused

Also present: Schoolcraft County Treasurer Julie Roscioli.

Chairperson Allen Grimm led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

Chairperson Allen Grimm congratulates Schoolcraft Memorial Hospital on their grand opening and wishes them success.

It was moved by Commissioner Reiter and was seconded by Commissioner Zellar to approve the minutes of the April 16, 2013 meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allen Grimm asked if there were any additions, deletions or corrections to the printed agenda. **It was moved** by Commissioner Reiter and was seconded by Commissioner Zellar to approve the agenda as printed. The motion carried by unanimous aye vote of the Board members present.

“Public Hearings”: None.

“Brief Public Comment”: None

“Old and Unfinished Business”: Regarding “Undersheriff Hours”, the Finance Committee would like to meet again before taking any action. A May 2, 2013 meeting date has been set.

Further under “Old and Unfinished Business”: Regarding “New B-2 Division”, a call has been placed to Attorney Bonnie Toskey on this matter and the Board will take no action until she gets back to them on some of their questions.

No further “Old and Unfinished Business”.

Under “New Business”: **It was moved by** Commissioner Reiter and was seconded by Commissioner Zellar to approve the Computer Service Contract between Schoolcraft County and Manistique Computers, LLC, in the amount of \$600.00 per month based on 10 hours a month with the contractor carrying over any unused hours to subsequent months when more than ten (10) hours of work is needed, and in the event there is an unencumbered balance at the end of the contract period, the contractor will be paid out for hours worked, at a rate of Sixty (60) dollars per hour. The contract term begins May 8, 2013 and ends May 7, 2014 and the contractor shall invoice the County monthly with invoices indicating work performed, hours worked and the current balance of unused/extra hours. The motion carried by a unanimous aye vote of all members present.

Further under “New Business”: Commissioner LaFoilie read the Head Start Month Proclamation to the Board and members of the audience. **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Zellar to approve the Proclamation Head Start Month May 2013. The motion carried by a unanimous aye vote of all members present.

Further under “New Business”: Commissioner LaFoilie stated that Bob Berbohm said that he saw no problem with the County Board using the new Emergency Management laptop. In fact, he said it would be beneficial for the laptop to be used regularly, instead of being stored, so that the computer would get the necessary updates as they become available. No action was needed.

Further under “New Business”: **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to support the appointment of Daniel Christensen to replace Tanya Hoar on the Schoolcraft Memorial Hospital and Woodland Meadows Assisted Living Board of Trustees, with a term ending date of 12/31/2018. The motion carried by a unanimous aye vote of all members present.

Further under “New Business”: **It was moved by** Commissioner Zellar and was seconded by Commissioner Reiter to approve the appointment of Commissioner Daniel LaFoilie, Sr. and Commissioner Allen Grimm to the Schoolcraft County Economic Development Board with term

ending dates 12/31/2013 and 12/31/2016 respectively. The motion carried by a unanimous aye vote of all members present.

Further under “New Business”: Commissioner LaFoille stated, regarding the Denton Nelson Field located on the end of South Fifth Street, MMRMA, the County’s liability insurance carrier, advises if the county should enter into an agreement with the CUP Youth Baseball League, liability insurance for the field should be added to the League’s liability insurance policy and that that insurance should have at least a one million dollar plan. MMRMA also said that they would need to inspect the field and review the Certificate of Liability. Further Commissioner LaFoille stated if MMRMA does the inspection, the existing playground equipment, owned by the City of Manistique, may need to be removed. Also, MMRMA informed, if there is a concession stand, on the property, that would also have to be insured. Doug Erickson, CUP youth Baseball President, stated that they have a concession stand ready and would like to move it on the property as soon as possible. Commissioner LaFoille said as long as it meets inspection, health department mandates and MMRMA approval, there shouldn’t be a problem. Doug Erickson also informed the Board that the maintenance and mowing of the field would be done by the League as well. **It was moved by** Commissioner Reiter and was seconded by Commissioner LaFoille to approve entering into a one year lease agreement with the CUP Youth Baseball League for use of the Denton Nelson Field, pending MMRMA stipulations are completed and approved. The motion carried by a unanimous aye vote of all members present.

No further “New Business”.

Under Committee and Department Reports, the following matters were heard:

Commissioner Daniel J. LaFoille: Attended weekly Economic Development Corporation Board meetings.

Chairperson Gerald Zellar: Attended Downtown Development Association Public Hearing. Attended City Council Meeting.

Commissioner Craig Reiter: None.

Commissioner Allen Grimm: Attended weekly Economic Development Corporation Board Meetings

Announcements and Notices: Under-sheriff Darrell Dixson thanks the Board for their support on the two trainings they allowed him to attend. He reports they were very educational.

Treasurer Julie Roscioli reports the Survey and Remonumentation is half done with the land corners and is going well. The grants run according to calendar year. She is hopeful the project will wrap up by the end of the fiscal year.

Treasurer Julie Roscioli also stated the Environmental Lab contacted her asking if the county would be willing to created an account to hold their donation money. **It was moved by** Commissioner Reiter and was seconded by Commissioner Zellar to allow Treasurer Julie Roscioli to create a new line item for the Environmental Lab donations. The motion carried by a unanimous aye vote of all members present.

Public Comment: None.

“Communications”: None

Audit Finance Chairperson Daniel J. LaFoille called the Audit Finance Meeting to order at 7:20 P.M.

Purchase Requisitions: **It was moved by** Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Juvenile Court in the amount of \$370.00 for travel mileage, \$76.20 for travel meals and \$8.00 for bridge tolls, to attend a State Court Administrator WebGrant Training. The motion carried by a unanimous aye vote of all members present.

Chairperson LaFoille stated a purchase requisition from Emergency 911 had a discrepancy between the requisition and the invoice. No action was taken regarding the requisition and it is to be returned to that department for the correct information.

It was moved by Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Senior Citizen Center in the amount of \$139.98 for a 2 line phone system and \$47.98 for a cordless handset. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Grimm to approve the budget adjustments numbered 126-13 through 182-13, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Zellar and seconded by Commissioner Reiter to approve the claims and vouchers numbered 5016 through 5147, inclusive. The motion carried by unanimous aye vote of the Board members present.

Having no other business to discuss, **a motion was made** by Commissioner Zellar and was seconded by Commissioner Reiter to adjourn the meeting.

Vice-Chairperson LaFoille adjourned the Board Meeting at 7:31 P.M.

Allen Grimm
Chairperson County Board

Daniel J. LaFoille, Sr.
Audit Finance Chairperson County Board

Kimberly Fannin
Deputy County Clerk