

SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, August 29, 2013 in the Circuit Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 10:00 a.m. Chairperson Allen Grimm called the meeting to order at 10:00 a.m. The roll was called with the following members present and/or absent:

Present: Chairperson Allen Grimm
Commissioner Craig Reiter
Commissioner Sue Cameron
Schoolcraft County Clerk Daniel R. McKinney

Absent: Vice-Chairperson Daniel J. LaFoilie (Excused), Commissioner Gerald L. Zellar.

Also present: Schoolcraft County Treasurer Julie Roscioli.

Chairperson Allen Grimm led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Cameron and was seconded by Commissioner Reiter to approve the minutes of the August 20, 2013 meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allen Grimm asked if there were any additions, deletions or corrections to the printed agenda. Commissioners added Position in Clerk's Office to the "Agenda under "New Business". **It was moved** by Commissioner Reiter and was seconded by Commissioner Cameron to approve the amended agenda. The motion carried by unanimous aye vote of the Board members present.

"Public Hearings": None.

"Brief Public Comment": Dave Maddox, Magistrate, presented to the Board an outline of "things which may or may not be required" to be considered for the District Court Budget.

No further "Brief Public Comment".

"Old and Unfinished Business": Chairperson Grimm asked Gary DeMers, Chairperson of the MCF Board, if he would like to comment on the MCF Update. Mr. DeMers said the consultant has completed his report and the MCF Board reviewed it. Mr. DeMers also noted that the MCF Board has scheduled a meeting with a potential interim director. Mr. DeMers said he feels they need Jerry Hubbard there to help get the new person set up.

Chairperson Grimm said he is very upset. Chairperson Grimm noted that he has had many comments from people in the community and they are saying that they are not in favor of a millage if Jerry is still at MCF. Chairperson Grimm said the first two pages in the report from the consultant talk about all the things that Jerry did and didn't do. Chairperson Grimm said I have

talked to you before about Jerry, he has put all these people's jobs in jeopardy, and if he brings a lawsuit forward because you let him go so what. Chairperson Grimm said if it were up to me he would have been gone a long time ago. Mr. DeMers said what do you want us to do, we need someone there to run the facility. Mr. DeMers said the MCF Board has asked Jerry to look into whether they need to have a licensed director on site or not. There was discussion. Chairperson Grimm said, it is my job to do the will of the people, he needs to be gone very soon or I think we need to look at dismissing Board Members.
No further "Old and Unfinished Business".

Under "New Business": Schoolcraft County Clerk Dan McKinney informed the Board that there is an employee who is accepting a job elsewhere and he would like permission to proceed with the hiring of a new employee. Mr. McKinney said he would like some time to train and new person. Mr. McKinney noted that it may be possible for the current employee to come back a few hours a week to help with training after she starts her new job, if this is needed, but he will bring this issue back to the Board in the future. **It was moved by** Commissioner Reiter and was seconded by Commissioner Cameron to authorize the Clerk to begin the process of hiring a replacement in his office. The motion carried by a unanimous aye vote of all members present.

Further under "New Business": Chairperson Grimm gave a brief overview of the FY 2014 Budget. He noted that there is a \$0.30 cent per hour raise for hourly employees and a \$750.00 raise for salaried employees built into the budget. Chairperson Grimm said the process went very well and we ended up using \$88,000.00 from fund balance in order to balance the budget for next year which is very good compared to past years. He asked for input or questions.
No further "New Business".

Under Committee and Department Reports, the following matters were heard:

Commissioner Allen Grimm: No report.

Commissioner Sue Cameron: No report.

Commissioner Craig Reiter: No report.

Announcements and Notices: None.

Public Comment: None.

Communications: Sheriff Norrington discussed the need for training staff and the need for a vehicle for emergency management.

No further "Communications".

Purchase Requisitions: Chairperson Grimm related that there is a purchase requisition from the Juvenile Office for two L-shaped work stations which would be reimbursed 50%. Commissioners agreed to have the Finance Committee meet with the Juvenile Officer.

It was moved by Commissioner Cameron and was seconded by Commissioner Reiter to approve a purchase requisition from The Sheriff's Department in the amount of \$197.00 for a finger print kit. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from Veterans Office in the amount of \$2,206.92 for replacement carpet. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from The Airport in the amount of \$127.32 for oil. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from the Friend of the Court in the amount of \$152.55 for two part receipt books, with 66% of the costs being reimbursed by CRP. The motion carried by a unanimous aye vote of all members present.

Commissioners noted that Commissioner Reiter will talk to the Commission on Aging regarding the Purchase Requisition for liability insurance.

Commissioners noted that Chairperson Grimm will talk to the Road Commission about the purchase Requisition for Drain Commissioner duties.

Undersheriff Darrell Dixon said he would pay for his name bar since it has his name on it and could not be passed on to a future employee. **It was moved by** Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from the Jail in the amount of \$17.50 for a name bar for Darrell Dixon. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from the Jail in the amount of \$28.04 for a name bar for Sheriff Norrington. The motion carried by a unanimous aye vote of all members present.

Regarding the Purchase Requisition for Conference Training for Friend of the Court staff, Commissioners agreed to send this back to committee.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from the Commission on Aging in the amount of \$211.80 for 20 reams of paper. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from the Prosecutor's Office in the amount of \$386.29 for envelopes. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from the Airport in the amount of \$16,000.00 for 4,000 gallons of fuel. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from 911 in the amount of \$113.00 for mileage to a meeting. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve budget adjustments numbered 305a-13 through 351-13, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve the claims and vouchers numbered 6168 through 6387, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to adjourn the Board Meeting. The motion carried by unanimous aye vote of the Board members present. The meeting was adjourned at 11:08 A.M.

Allen Grimm
Chairperson County Board

Daniel R. McKinney, County Clerk