

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, April 13, 2017, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairperson Allan Ott called the meeting to order at 4:00 p.m. The roll was called with the following members present and/or absent:

Present:           Commissioner Craig Reiter  
                      Commissioner Allan Ott  
                      Commissioner Larry F. Mersnick  
                      Commissioner Christine Rantanen  
                      Commissioner Daniel P. Hoholik  
                      Schoolcraft County Clerk Beth A. Edwards

Absent:

Chairperson Allan Ott led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Craig Reiter to approve the minutes of the March 23, 2017 Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allan Ott asked if there were any additions, deletions or corrections to the printed agenda. Commissioner Allan Ott asked to add Equalization Department BS&A Software. **It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: None

“Unfinished Business”: None

**“New Business”:** It was moved by Commissioner Larry F. Mersnick and was seconded by Commissioner Christine Rantanen to approve the L-4024 submitted by Paul Wood, Equalization Director, and authorize Chairperson Allan Ott to sign the same. The motion carried by a unanimous aye vote of all members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Christine Rantanen to approve the hiring of Jamie Lippens to the Appraiser Position in the Equalization Department as a salaried position in the amount of \$34,950 per year with the understanding it is a full-time position to start as soon as possible. The motion carried by a unanimous aye vote of all members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Christine Rantanen to authorize Chairperson Allan Ott to sign the two (2) Discharge of Mortgage forms for MSHDA Loans paid in full by Carlton Brooks. The motion carried by a unanimous aye vote of all Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Christine Rantanen to authorize Chairperson Allan Ott to sign the Airport Project #14-0092 C2AE Billing in the amount of \$1,166.80. The motion carried by a unanimous aye vote of all Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Christine Rantanen to make a Proclamation that May 2017 is “Head Start Month”. The motion carried by a unanimous aye vote of all Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Christine Rantanen to appoint Amy Braun, Bonnie Garvin, and Megan MacArthur to the Economic Development Corporation Board, terms expire December 31, 2022. Roll Call vote: Craig Reiter, yes; Christine Rantanen, yes; Daniel P. Hoholik, yes; Larry F. Mersnick, yes; Allan Ott, abstain. The motion carried by a majority aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Larry F. Mersnick to follow the Retention Schedule for documents as set forth by the State of Michigan. The motion carried by a unanimous aye vote of all Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the Contract with Colleen Maki for services as needed for consulting services and the transfer to the BS&A Software in the amount of \$45 per hour.

**It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Christine Rantanen to approve the implementation of the BS&A Software for the Equalization portion in the amount of \$14,520 to be paid from the Delinquent Tax Fund. The motion carried by a unanimous aye vote of all Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the purchase of three computers for the Equalization Department, quoted price of \$1,725 to be paid from the Delinquent Tax Fund. The motion carried by a unanimous aye vote of all Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Christine Rantanen to approve the purchase of a new server, quoted price of \$3,250 for the new software to be paid for from the Delinquent Tax Fund. The motion carried by a unanimous aye vote of all Board members present.

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Craig Reiter:** attended MAC Conference, LMAS, Personnel Committee, EDC, Judicial Council and VA Board meetings.

**Commissioner Allan Ott:** attended Schoolcraft Memorial Hospital, Six County, and ECD meetings.

**Commissioner Larry Mersnick:** attended Six County, LMAS, Audit-Finance Committee and Road Commission meetings.

**Commissioner Christine Rantanen:** attended DHHS, Enbridge, and Security Council meetings.

**Commissioner Daniel P. Hoholik:** attended MCF, Personnel Committee, Emergency Management, and Road Commission meetings.

Beth Edwards, County Clerk, stated that Security Council has been working for two years to make the building a one point of entry for the public to better secure the building. As of May 1, 2017 the Courthouse will become a one point of entry and the public will only be able to enter through the Main doors in the front of the building, all employees will have to park in back and enter the back doors by key.

Sheriff Paul Furman addressed the old Kenwood radios and also the Mic Fees for those.

**It was moved** by Larry F. Mersnick and was seconded by Christine Rantanen to follow the recommendation of the 911 Committee for disposal and cancel the Mic fees. The motion carried by a unanimous aye vote of all Board members present.

Darrell Dixon gave an update on the Life Tracker System.

Paul Wood addressed start date for Jamie Lippens and also addressed the fence at the Carpenter Dam has a hole in it, is a hazard and looks terrible. He would be willing to get an estimate to fix it. **It was recommended by the Board to have Building and Grounds look at the fence.**

**Announcements and Notices:** None

**Public Comment:** None

**Communications:** None

At 4:52 p.m., meeting was turned over to Larry Mersnick, Audit-Finance Chairperson;

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Christine Rantanen to approve the purchase of the flags for VA at the cemeteries. The motion carried by a unanimous aye vote of all Board members present.

**It was moved** by Commissioner Christine Rantanen to pay the invoice for NACO dues in the amount of \$450. Motion failed for lack of support. Board agreed to put it on the agenda for April 27, 2017.

**It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Allan Ott to approve the claims and vouchers numbered **173987 through 174200**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 5:01 p.m., meeting was turned back over to Chairperson Allan Ott.

Chairperson Allan Ott asked if there was any further business to come before the Board.


**Chairperson Allan Ott** adjourned the Board and Audit Finance Meeting at 5:03 P.M.



Allan Ott  
Chairperson County Board



Larry F. Mersnick  
Audit-Finance Chairperson



Beth A. Edwards, County Clerk