

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, August 25, 2016, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairperson Craig Reiter called the meeting to order at 7:00 p.m. The roll was called with the following members present and/or absent:

Present:           Commissioner Craig Reiter  
                  Commissioner Allan Ott  
                  Commissioner Larry F. Mersnick  
                  Commissioner Christine Rantanen  
                  Commissioner Patrick Carley  
                  Schoolcraft County Clerk Beth A. Edwards

Absent:           None

Chairperson Craig Reiter led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Allan Ott and was seconded by Commissioner Christine Rantanen to approve the minutes of the August 11, 2016 Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Craig Reiter asked if there were any additions, deletions or corrections to the printed agenda. Commissioner Craig Reiter asked to move the Duress Buttons to the September 8, 2016 Meeting, and add 2% Fund Request from Schoolcraft Community Giving Christmas Program for Families with Children, MERS, and Transfer Restricted Funds from the Motor Pool Fund. **It was moved** by Commissioner Larry F. Mersnick and was seconded by Commissioner Patrick Carley to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: None

“Unfinished Business”: None

**“New Business”:** It was moved by Commissioner Larry F. Mersnick and was seconded by Commissioner Allan Ott to approve the Resolution to Adopt Regulation to Prevent the Sale of Electronic Smoking Devices to Minors, and to Prohibit the Use of Electronic Smoking Devices in Smoke-Free Places. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Allan Ott to approve the Personnel Policy Change to 14.4 Final Pay Check, effective August 25, 2016, changing the word “annual” to “vacation”. (See attachment “A”). The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Larry F. Mersnick and was seconded by Commissioner Christine Rantanen to authorize Connie Frenette, Director of the Senior Center, to submit the grant application to the Upper Peninsula Area Agency on Aging/UPCAP for Fiscal Year 2017. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Patrick Carley to approve the advertisement and publication for Computer Services Bids. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Allan Ott and was seconded by Commissioner Christine Rantanen to appoint Bonnie Garvin, term ending 9/30/19; Gary Demers, term ending 9/30/19; Robert Ryan, term ending 9/30/19; Kathleen Schuetter, term ending 9/30/18; and Elizabeth Hill, term ending 9/30/18 to the Schoolcraft County Public Transit Authority Board. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Allan Ott and was seconded by Commissioner Larry F. Mersnick to authorize Sheriff J. Norrington to submit the Secondary Road Patrol Grant Application for FY 2017. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Patrick Carley to approve the 2% Funding Request for the Schoolcraft Community Giving Christmas Program for Families with Children in the amount of \$2,750 and authorize Craig Reiter,

Chairperson to sign application and letter to the Sault Ste. Marie Tribe of Chippewa Indians. The motion carried by a unanimous aye vote of all Board members present.

**It was moved** by Commissioner Patrick Carley and was seconded by Commissioner Larry F. Mersnick to rescind the prior board Motion to maintain the MERS funding at 70% and to transfer the DTR excess balance in the General Fund in the amount of \$55,546, to the designated MERS Account in the General Fund. The motion carried by a unanimous aye vote of all Board members present.

**It was moved** by Commissioner Allan Ott and was seconded by Commissioner Larry F. Mersnick to transfer \$16,000 out of 661-000-007.008 Restricted Cash – Sheriff Car to regular cash to pay for the two cars received by the Sheriff’s Department. The motion carried by a unanimous aye vote of all Board members present.

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Craig Reiter:** attended HBH meeting.

**Commissioner Allan Ott:** attended Schoolcraft Memorial Hospital and Commission on Aging meetings.

**Commissioner Larry Mersnick:** attended UP State Fair’s Luncheon, and Finance Committee meeting.

**Commissioner Christine Rantanen:** attended Schoolcraft Memorial Hospital and Medical Care Facility.

**Commissioner Patrick Carley:** attended the Road Commission meeting.

Beth Edwards addressed the Budget Process.

Allan Barr addressed the EDC activities.

Eric Perrollaz thanked the Board for their support with the Transit transition.

Mike Hickey addressed Soil Conservation activities.

**Announcements and Notices:** None

**Public Comment:** Issac Swisher addressed the walk for Alzheimer’s on September 3<sup>rd</sup>.

Joanne Sanfilippo, US Forest Service, addressed the changes at the office building and garage complex on U.S. 2.

**Communications:** Craig Reiter addressed a letter received regarding the new rates for Bay Pines Juvenile Center in Escanaba.

At 8:33 p.m., meeting was turned over to Larry Mersnick, Audit-Finance Chairperson;

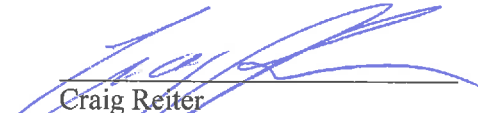
**It was moved** by Commissioner Allan Ott and was seconded by Commissioner Craig Reiter to approve the claims and vouchers numbered **7291 through 7394**, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Allan Ott to approve budget adjustments numbered **BE-131-16 through BE 168-16**, inclusive. The motion carried by unanimous aye vote of the Board members present.

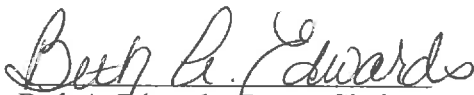
At 8: 37 p.m., Chairperson Larry F. Mersnick turned the meeting back over to Craig Reiter.

Chairperson Craig Reiter asked if there was any further business to come before the Board.

**Chairperson Craig Reiter** adjourned the Board and Audit Finance Meeting at 8:38 P.M.

  
Craig Reiter  
Chairperson County Board

  
Larry F. Mersnick  
Audit-Finance Chairperson

  
Beth A. Edwards, County Clerk