

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

AMENDED

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, March 10, 2015, 2016, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. ~~Chairperson Craig Reiter~~ **Acting Chairperson Larry F. Mersnick** called the meeting to order at 4:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Allan Ott
 Commissioner Larry F. Mersnick
 Commissioner Christine Rantanen
 Commissioner Patrick Carley
 Schoolcraft County Clerk Beth A. Edwards

Absent: Commissioner Craig Reiter (Excused)

Acting Chairperson Larry Mersnick led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Allan Ott to approve the minutes of the February 25, 2016 Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Acting Chairperson Larry F. Mersnick asked if there were any additions, deletions or corrections to the printed agenda. Commissioner Larry F. Mersnick asked to add Dam Discussion, National General Health Survey for Medical Insurance Quote, and Soil Conservation Annual Report. Acting Chairperson Larry F. Mersnick asked if there were any objections to the amended agenda. Hearing non Acting Chairperson Larry F. Mersnick stated the agenda would be as stated.

“Public Hearings”: None

“Brief Public Comment”: None

“Unfinished Business”: **It was moved** by Commissioner Patrick Carley and was seconded by Commissioner Allan Ott to approve the Third Party Administration Management Plan with

MDSCAA for Housing Programs through MSHDA and authorize the Craig Reiter, Chairperson to sign the same. The motion carried by unanimous aye vote of the Board members present.

“New Business”: There was discussion as to the 911 Radios that were used by Rapid Response One and if they had been returned. Sheriff J. Norrington stated he would again attempt to retrieve those radios and let the board know the results prior to the next meeting. No formal Board action taken.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Patrick Carley to accept the FY2015-16 Off-Road Vehicle (ORV) Law Enforcement Program Grant Agreement and authorize Craig Reiter, Chairperson to sign the agreement. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Allan Ott to approve the five year lease of the Hasler (LMP 110) IH600AFWP10-IN600 Series mailing machine at the rate of \$105.74/ month for the first year and \$150.74 / month for the following 4 years of the lease. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Allan Ott to send to the Personnel Committee the request from Treasurer Julie Roscioli to fill the General Ledger Position in the Treasurer’s Office, which will be vacant on June 1, 2016, as soon as possible to allow training. There was discussion about a possible Personnel Committee meeting on March 18, 2016. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Christine Rantanen to approve the Conflict of Interest Policy and distribute to all Boards including the Board of Commissioners. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Allan Ott to approve any language for the Ordinance regarding Short-term Rentals to be sent to Attorney Michael Homier for review once it is completed by the Planning Commission. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Allan Ott and was seconded by Commissioner Patrick Carley to approve the posting/advertisement of the vacant Deputy Probate Register/Diversion Officer position in Probate Court and send to Personnel Committee to discuss the wage. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Allan Ott to approve the Notice of Award in the amount of \$124,300, MDOT Contract for Federal/State/Local Airport Project Block Grant (Contract No. 2016-0185/Federal Project No. B-26-0060-1614) including Contract Amendment No. 1, Selection of Consultants Airport Improvement Program Sponsor Certification, Drug-Free Workplace Airport Improvement Program Sponsor Certification, Certification and Disclosure Regarding Potential Conflicts of Interest Airport Improvement Program Sponsor Certification, and also authorize Craig Reiter, Chairperson to sign those documents. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Patrick Carley approve Beth A. Edwards to submit the group enrollment application with The Hartford Group Life Insurance for employees and retirees. The motion carried by unanimous aye vote of all Board members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Allan Ott to authorize Beth A. Edwards, County Clerk to distribute the Health questionnaire for National General Health Insurance Quote. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Christine Rantanen to approve the follow-up inspections on the Carpenter Dam and Gulliver Lake Dam as recommended in the inspections that were completed last fall and authorize Craig Reiter, Chairperson or Lisa Kleeman, Interim Manager at the Road Commission to sign the contract. The motion carried by a unanimous aye vote of all Board members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Patrick Carley to approve the oral and written 2015 Annual Report given by Mike Hickey for the Soil Conservation District. The motion carried by a unanimous aye vote of all Board members present.

Under Committee and Department Reports, the following matters were heard:

Commissioner Allan Ott: None.

Commissioner Larry Mersnick: attended LMAS, Six County, and Finance Committee meetings.

Commissioner Patrick Carley: reviewed the Airport Contract, stated that the software for the new fuel pumps at the airport is in the process, and Steve Videtich has replaced sever stair treads here in the Courthouse.

Commissioner Christine Rantanen: worked on the same things as Mr. Carley.

Beth A. Edwards, County Clerk, stated that Michelle Nelson, Payroll/HR Clerk, has successfully completed her probationary period as of March 7, 2016, and has moved to permanent full-time.

Sheriff J. Norrington stated that jail inmates are down, the cook at the jail has been out sick and this position needs to be looked at, the wrecked car has been removed from the premises and he is not sure where the new car is in the process.

Julie Roscioli, County Treasurer, stated she had been in contact with USDA and they have no funds yet to distribute but patrol cars are high priority when they do get funds. Also, she had been contacted by MBank with regard to the fund transfer and file transfer that is done for each payroll. There could be a possible file fee transfer for each payroll cycle in the future in the amount of \$5.00 plus \$.10 per employee which could be an additional \$358.88 per year in fees just for regular pay cycles not including special cycles.

Alan Barr, EDC Director, stated that the banks are favorable and looking at a potential re-open date of June 1, 2016, of the paper mill if things continue to go well and he is also working with other business expansions in the community.

Lisa Kleeman, Interim Manager at the Road Commission, stated that they will be interview on March 22, 2016 for the engineer manager position, there will be a MDOT inspection within two weeks at the sand pit/railroad crossing on Tannery Road, and the thaw is going well.

Announcements and Notices: None

Public Comment: Tim Noble addressed the expectations of the Diversion Officer and the need for a bachelor's degree and the low wage.

Communications: None

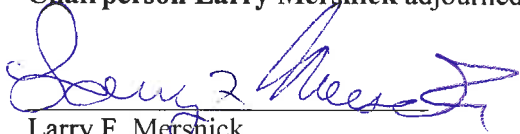
It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Patrick Carley to approve the Budget Increase for Penny Carlson, Veteran’s Counselor, in the amount of \$314. There was discussion. Commissioner Christine Rantanen amended the motion to approve the Budget Increase for Penny Carlson, Veteran’s Counselor, to attend the Continuing Education Conference in full. There was discussion. Commissioner Christine Rantanen rescinded the motion.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Allan Ott to approve the Budget Increase presented for Penny Carlson, Veteran’s Counselor, to attend the conference in the amount of \$314 and address this again at the next meeting when Commissioner Craig Reiter is present. Roll call vote: Patrick Carley, yes; Allan Ott, yes; Christine Rantanen, no; Larry Mersnick, yes. The motion carried by majority vote of all Board members present.

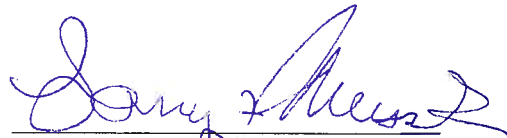
It was moved by Commissioner Allan Ott and was seconded by Commissioner Patrick Carley to approve the claims and vouchers numbered **5491 through 5702**, inclusive. The motion carried by unanimous aye vote of the Board members present.

Chairperson Larry Mersnick asked if there was any further business to come before the Board.

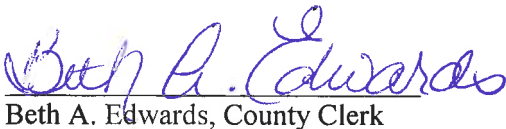
Chairperson Larry Mersnick adjourned the Board and Audit Finance Meeting at 5:20 P.M.



Larry F. Mersnick
Acting Chairperson County Board



Larry F. Mersnick
Audit-Finance Chairperson



Beth A. Edwards, County Clerk