

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, July 9, 2015, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 4:00 p.m. Chairperson Craig Reiter called the meeting to order at 4:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
 Commissioner Allan Ott
 Commissioner Larry Mersnick
 Commissioner Christine Rantanen
 Commissioner Patrick Carley
 County Clerk Beth A. Edwards

Absent: None

Chairperson Craig Reiter led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Allan Ott and was seconded by Commissioner Larry Mersnick to approve the minutes of the June 11, 2015 Audit-Finance Meeting, and June 25, 2015 Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Craig Reiter asked if there were any additions, deletions or corrections to the printed agenda. Commissioner Craig Reiter added signature on Folk Hero Resolution to the agenda. **It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to approve the amended agenda. The motion carried by unanimous aye vote of the Board members present.

“Public Hearings”: None.

“Brief Public Comment”: None

“Unfinished Business”: **It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to renew the GoDaddy contract in the amount of \$591.09 per year which includes email addresses and domain name for three years. The motion carried by unanimous aye vote of the Board members present.

Commissioner Craig Reiter presented the Purchase Requisition for the carpet in the mail room. Advised that he had discussed this with Steve Videtich, Building and Grounds and that he is going to get one more quote for carpeting. No action taken.

Commissioner Craig Reiter addressed the request from DNR for a meeting on July 29, 2015 at 1:30 p.m. This matter will be put on the July 21, 2015 agenda. No action taken.

“New Business”: Chairperson Craig Reiter called for nominations for the Board of Commissioners District 5 vacant seat. **It was moved by** Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to appoint Patrick Carley for the Board of Commissioners District 5 vacant seat. No further nominations were made. The motion carried by a unanimous aye vote of all members present.

Beth A. Edwards, County Clerk, administered the Oath of Office for Patrick Carley, Board of Commissioner District 5. Patrick Carley joined the meeting as County Commissioner of District 5.

Chairperson Craig Reiter called for nominations for Vice-Chairperson of the Board of Commissioners. **It was moved by** Commissioner Allan Ott and was seconded by Christine Rantanen to nominate Larry Mersnick as Vice-Chairperson. No further nominations were made. Vote was as follows: Allan Ott, yes; Christine Rantanen, yes; Larry Mersnick, abstained; Craig Reiter, yes; Patrick Carley, yes. The motion carried by majority aye vote of all members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Allan Ott to nominate Larry Mersnick as Chairperson of the Audit-Finance Committee. No further nominations were made. Vote was as follows: Christine Rantanen, yes; Allan Ott, yes; Patrick Carley, yes; Larry Mersnick, abstained; Craig Reiter, yes. The motion carried by majority aye vote of all members present.

Julie Roscioli, County Treasurer, presented the MMRMA Grant in the amount of \$3,000 for Body Cameras for Board approval. **It was moved by** Commissioner Allan Ott and was seconded by Commissioner Larry Mersnick to accept the MMRMA Grant in the maximum amount of \$3,000 for Body Cameras with a 50% funding match by Schoolcraft County. The motion carried by unanimous aye vote of all members present.

Undersheriff Dixson presented a proposal to purchase 8 body cameras using the MMRMA Grant. **It was moved** by Commissioner Allan Ott and was seconded by Commissioner Patrick Carley to purchase 8 Body Cameras at \$176 per camera from Kiesler's Police Supply, Inc. in the total amount of \$1,433.00; 50% paid by the MMRMA Grant and 50% paid by Schoolcraft County out of the phone card revenue. The motion carried by unanimous aye vote of all members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Christine Rantanen to recommend that the U.S. Board on Geographic Names approve the proposed name of "Little Smelt Creek" for the small stream located in Thompson Township, Schoolcraft County, State of Michigan as requested by LeRoy Robbert and recommended by Thompson Township. The motion carried by unanimous aye vote of all members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Allan Ott to approve the wording change to Policy and Procedure 13.2 Meals and Lodging as follows:

"Original itemized, dated receipts must be attached to the travel voucher, copies will not be permitted. The receipt should be cash register generated and include the place, date, time of the purchase, and amount paid to verify the correct reimbursement amount. Only the actual amount expended, up to the allowable rate according to the current Salary Schedule, will be reimbursed. Credit card statements or summary credit card slips are not acceptable in lieu of a receipt. Lodging is reimbursed at the actual expense supported by original receipt attached to the travel voucher."

The motion carried by unanimous aye vote of all members present.

It was moved by Commissioner Allan Ott and was seconded by Commissioner Christine Rantanen to approve Chairperson Craig Reiter to sign the Resolution of Congratulations "2015 Folk Hero". The motion carried by unanimous aye vote of all members present.

Under Committee and Department Reports, the following matters were heard:

Commissioner Craig Reiter: attended Planning Commission Meeting

Commissioner Allan Ott: None

Commissioner Larry Mersnick: attended LMAS and Road Commission Meetings

Commissioner Christine Rantanen: None

Commissioner Daniel J. LaFolle: None

Announcements and Notices: None

Public Comment: None

Communications: None

Purchase Requisitions: It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Christine Rantanen to approve a purchase requisition from Beth Edwards, County Clerk, in the amount of \$1,004.95 for the County Clerks Summer Conference at Harbor Springs, MI and the Register of Deeds Summer Conference in Petoskey, MI. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Patrick Carley to approve a purchase requisition from Steve Videtich, Airport Manager, in the amount of \$26,720 for 6,000 gallons of AV fuel. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to approve a purchase requisition from Eric Perrollaz, Public Transit, in the amount of \$797.76 for Computer Software and Backup, two computer screens and miscellaneous computer equipment. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Larry Mersnick to approve a purchase requisition from Penny Carlson, Veteran Counselor, in the amount of \$956.00 for counselor training for accreditation. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Allan Ott and was seconded by Commissioner Patrick Carley to approve a purchase requisition from Julie Roscioli, Treasurer, in the amount of \$385.25 for mileage to the summer conference. The motion carried by unanimous aye vote of all members present.

It was moved by Commissioner Allan Ott and was seconded by Commissioner Patrick Carley to approve a purchase requisition from Julie Roscioli, Treasurer, in the amount of \$417.00 for

lodging at the summer conference. The motion carried by unanimous aye vote of all members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to approve a purchase requisition from J. Norrington, Sheriff, in the amount of \$248.30 for qualification ammo. The motion carried by unanimous aye vote of all members present.

Commissioner Craig Reiter presented a purchase requisition submitted by Steve Videtich, Building and Grounds, in the amount of \$5,929.00 for replacement of the maintenance entry door and the back jail door. After discussion it is advised that more one bid should be obtained. No other action taken.

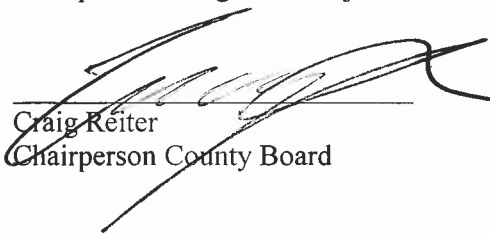
It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to approve the claims and vouchers numbered 2649 through 2819, inclusive. The motion carried by unanimous aye vote of the Board members present.

Commissioner Patrick Carley thanks everyone for their support.

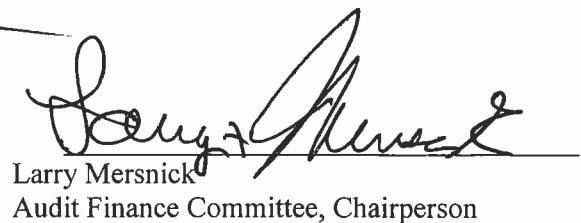
It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to approve the transfer of \$500 from each of District 2 and District 4 per diem line item in the Commissioner's budget to District 5 per diem line item. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to adjourn the meeting.

Chairperson Craig Reiter adjourned the Board Meeting at 4:50 P.M.



Craig Reiter
Chairperson County Board



Larry Mersnick
Audit Finance Committee, Chairperson



Beth A. Edwards, County Clerk