

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, September 24, 2015, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 7:00 p.m. Chairperson Craig Reiter called the meeting to order. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
 Commissioner Larry Mersnick
 Commissioner Christine Rantanen
 Commissioner Patrick Carley
 Schoolcraft County Clerk Beth A. Edwards

Absent: Commissioner Allan Ott

Chairperson Craig Reiter led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

Beth Edwards, County Clerk, corrected the error on Page 5 of the September 10, 2015, Board and Audit-Finance Meeting changing the name of Mr. Barr to Mr. Mark Rivard. **It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Patrick Carley to approve the minutes as corrected for the September 10, 2015 Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Craig Reiter asked if there were any additions, deletions or corrections to the printed agenda. Commissioner Craig Reiter asked to move the closed session to 16.5 on the agenda after Audit Claims and Vouchers and also add Meeting of the Whole Discussion. **It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Patrick Carley to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: **It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Patrick Carley to open the public hearing on the Schoolcraft County FY2016 Proposed Budget. The motion carried by a unanimous aye vote of the Board members present.

Chairperson Craig Reiter called three times for comments or concerns on the proposed Budget. No responses were given.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Christine Rantanen to close the public hearing on the Schoolcraft County FY2016 Proposed Budget. The motion carried by a unanimous aye vote of the Board members present.

“Brief Public Comment”: None

“Unfinished Business”: None

“New Business”: Commissioner Craig Reiter addressed the next Meeting of the Whole meeting and that the Board Rules should be the topic of discussion. The next meeting was set for October 13, 2015 at 4 p.m. in the 1st Floor Conference Room.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Christine Rantanen to approve Beth A. Edwards, County Clerk to advertise in the Pioneer Tribune for Bids on Snow Plowing at the Courthouse and the Public Transit Building for the 2015/2016 plowing season. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Christine Rantanen to approve the Budget Policy and Procedures dated August 24, 2015 effective October 1, 2015. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Patrick Carley to send the request from the Soil Conservation District to forgive the rent again for the new 2015/2016 lease that is coming up and for a \$2,000 allocation for the Fiscal Year 2016 to the Finance Committee for review. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Patrick Carley to approve the FY2016 Budget as presented. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Christine Rantanen to approve the Snowmobile Law Enforcement Program Grant Application in the

amount of \$19,523.00 and for Chairperson Craig Reiter to sign the same. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Patrick Carley to approve the ORV Law Enforcement Program Grant Application in the amount of \$4,586.50 and for Chairperson Craig Reiter to sign the same. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Patrick Carley and was seconded by Commissioner Christine Rantanen to approve Chairperson Craig Reiter to sign the Discharge of Mortgage for a paid off mortgage for Wilma Becks through MSHDA. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Christine Rantanen to approve Julie Roscioli, County Treasurer, to create a new Fund 220 for the Schoolcraft County Community Service / Corrections Program effective October 1, 2015. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Larry Mersnick and was seconded by Commissioner Patrick Carley to clarify that the Community Service / Corrections Program worker shall not work more than 6 hours per day and no more than 29 hours per week consistent with not receiving service credit towards MERS. The motion carried by a unanimous aye vote of all members present.

Under Committee and Department Reports, the following matters were heard:

Commissioner Craig Reiter: attended MAC Conference and CUPPAD meeting

Commissioner Larry Mersnick: attended meeting with Darrell Dixson and Community Corrections Meeting

Commissioner Christine Rantanen: attended Road Commission meeting and with Steve Videtich, Building and Grounds

Commissioner Patrick Carley : attended meeting with Steve Videtich, Building and Grounds and Planning Commission meeting

Communications: Julie Roscioli stated that Cindy Nelson in the Treasurer's Office will be retiring on October 30, 2015 and her last day in the office will be October 23, 2015. She has posted the internal union position with the permission of three commissioners and the 7 days will be up on September 28, 2015.

Darrell Dixon met with Mr. Rick Demers at MBANK regarding the \$2,000 given for Body Armor and received the check together with a letter advising that those funds were specific for the purchase of Body Armor and nothing else. He also has met with Mark Larche from State Savings Bank and Dennis Cook from Manistique Federal Credit Union for possible funds for safety equipment for the Sheriff's Department. He has also talked to Shopko regarding donation of backpacks for their medical supplies in the cars.

John Stapleton, Public Transit Director, addressed the snow plowing bids and encouraged the board to look at the bids separately for the Courthouse and the Transit. Thanked everyone for the work that has been done on the whole budget process because there has been progress for everyone involved.

Mike Hickey from Soil Conservation addressed the ongoing projects within their department.

Announcements and Notices: None

Public Comment: Terry Brooks addressed the budget and feels that the target can be met with adjustments throughout the year.

At 8:11 p.m., meeting was turned over to Larry Mersnick, Audit-Finance Chairperson;

Purchase Requisitions: It was moved by Commissioner Craig Reiter and was seconded by Commissioner Christine Rantanen to approve a purchase requisition and payment of voucher from Penny Carlson, Veteran's Counselor, in the amount of \$297.00 for Grave Markers for the Cemeteries (City's portion). The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Patrick Carley to approve a purchase requisition from John Stapleton, Public Transit Director, in the amount of \$4,200.00 for Paratransit Training Course - 7 DVD driver training course. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Christine Rantanen to approve a purchase requisition from John Norrington, 911 Administrator, in the amount of \$768.30 for replacement batteries for Radios for Inwood Township Fire Department. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Patrick Carley to approve the claims and vouchers numbered **3648 through 3724**, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Patrick Carley to approve budget adjustments numbered **JR-508-15 through JR-608-15**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 8:28 p.m., **it was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Christine Rantanen to go into closed session to discuss the AFSCME union negotiations.

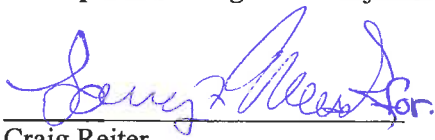
At 9:34 p.m., Chairperson Craig Reiter called the meeting to order. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
Commissioner Larry Mersnick
Commissioner Christine Rantanen
Commissioner Patrick Carley
Schoolcraft County Clerk Beth A. Edwards

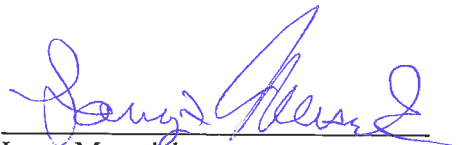
Absent: Commissioner Allan Ott

Chairperson Craig Reiter asked if there was any further business to come before the board.

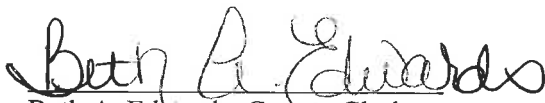
Chairperson Craig Reiter adjourned the Board and Audit Finance Meeting at 9:35 p.m.



Craig Reiter
Chairperson County Board



Larry Mersnick
Audit-Finance Chairperson



Beth A. Edwards, County Clerk