

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS**  
**1<sup>ST</sup> SEMI MONTHLY BOARD MEETING**

The Schoolcraft County Board of Commissioners met on Tuesday, May 19, 2015 in District Court room of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 7:00 P.M. Acting Chairperson Craig Reiter called the meeting to order. The roll was called with the following members present and/or absent:

Present:           Commissioner Craig Reiter  
                      Commissioner Allan Ott  
                      Commissioner Larry Mersnick  
                      Commissioner Christine Rantanen  
                      County Clerk Beth A. Edwards  
Absent:            Commissioner Daniel LaFoilie, Sr. (excused)

Acting Chairperson Craig Reiter led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved by** Commissioner Larry Mersnick was seconded by Commissioner Allan Ott to approve the amended minutes of the April 30, 2015 Special Meeting of the Schoolcraft County Board of Commissioners as printed. The motion carried by a unanimous aye vote of all Board Members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

**It was moved by** Commissioner Larry Mersnick was seconded by Commissioner Allan Ott to approve the amended minutes of the April 30, 2015 Board/Audit Finance Meeting of the Schoolcraft County Board of Commissioners as printed. The motion carried by a unanimous aye vote of all Board Members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Acting Chairperson Craig Reiter asked if there were any additions, deletions or corrections to the printed agenda. **It was moved by** Commissioner Christine Rantanen and was seconded by Commissioner Larry Mersnick to adopt the agenda printed. The motion carried by unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: None

“Old and Unfinished Business”: **It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Allan Ott to index the following eleven (11) items from the Audit Finance Meeting of May 14, 2015. The motion carried by unanimous aye vote of the Board members present.

1. **It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Christine Rantanen to approve a purchase requisition from Penny Carlson, Veterans Office, in the amount of \$881.53 for Memorial Day Flags. The motion carried by a unanimous aye vote of the Committee members present.
2. **It was moved** by Commissioner Daniel LaFoilie and was seconded by Commissioner Allan Ott to approve a purchase requisition from Steve Videtich, Building and Grounds, in the amount of \$667.77 for new carpeting in the LMAS main lobby. The motion carried by a unanimous aye vote of the Committee members present.
3. **It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Allan Ott to approve a purchase requisition from Marnie Hoezee, Probate Court, in the amount of \$884.14 for MPJA Summer Conference. The motion carried by a unanimous aye vote of the Committee members present.
4. **It was moved** by Commissioner Daniel LaFoilie and was seconded by Commissioner Larry Mersnick to approve a purchase requisition from Marnie Hoezee, Probate Court, in the amount of \$757.00 for MPJRA Summer Conference. The motion carried by a unanimous aye vote of the Committee members present.
5. **It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Allan Ott to approve a purchase requisition from J. Norrington, Sheriff’s Department, in the amount of \$148.41 for U-Joints for the Ford Expedition. The motion carried by a unanimous aye vote of the Committee members present.
6. **It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Allan Ott to approve a purchase requisition from Mary Monroe, District Court, in the amount of \$242.00 for file folders, pens and cash receipts. The motion carried by a unanimous aye vote of the Committee members present.
7. **It was moved** by Commissioner Daniel LaFoilie and was seconded by Commissioner Larry Mersnick to approve the claims and vouchers numbered **1988 Through 2218** inclusive. The motion carried by unanimous aye vote of the Committee members present.
8. **It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Christine Rantanen to approve and accept the oral and written

Annual Report of the Medical Care Facility given by Tonya Leik , Director. The motion carried by unanimous aye vote of the Committee members present.

9. **It was moved** by Commissioner Daniel LaFoilie and was seconded by Commissioner Christine Rantanen to re-appoint Charles Richey to the MCF/DHHS Board with the term ending on October 31, 2017. The motion carried by unanimous aye vote of the Committee members present.
10. **It was moved** by Commissioner Daniel LaFoilie and was seconded by Commissioner Christine Rantanen to appoint James Ostlund to the Zoning Board of Appeals Board as a regular member term expiring 12/31/17 and Keith Rochefort to the Zoning Board of Appeals Board as an alternate term expiring 12/31/17. The motion carried by unanimous aye vote of the Committee members present.
11. **It was moved** by Commissioner Daniel LaFoilie and was seconded by Commissioner Larry Mersnick to accept the resignation of Michael Powers from the Planning Commission Board. The motion carried by unanimous aye vote of the Committee members present.

“New Business: J. Norrington, Schoolcraft County Sheriff, addressed the Body Cameras and Vests stating that at this point these items are on hold as far as purchase to see what grants are available for these items. No Board action taken.

Beth A. Edwards, Schoolcraft County Clerk, addressed the MERS Divisions and asked that this item be moved to the May 28, 2015 meeting as the documentation has not been presented from MERS to change the names of the divisions. No Board action taken.

**It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to appoint Patrick Carley to the Planning Commission to finish the term expiring December 31, 2015. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Larry Mersnick to approve the updated Budgeting Policy and Procedures prepared by Julie Roscioli, Schoolcraft County Treasurer. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to authorize John Stapleton, Director of Public Transit, to hire as needed to maintain eight (8)

part-time and seven (7) full-time positions when a vacancy occurs. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to authorize the fiscal officer and the accounts payable clerk to pay routine day to day maintenance expenses that are budgeted for and covered under the Government Contract purchased from NAPA and/or Auto Value by Schoolcraft County Public Transit. Any unforeseen or extraordinary expenses would need to be submitted to the Board for approval. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Allan Ott to approve the amendment and addition of 5.1 “C” to the Schoolcraft County Personnel Policies and Procedure Manual as follows:

**5.1 County Courthouse:**

**A.** County Courthouse normal business hours shall be from 8:00 A.M. to 4:00 P.M., Monday through Friday. All offices having two (2) or more employees shall remain open to the public between the hours of 8:00 A.M. and 4:00 P.M. The standard work day for courthouse employees is seven (7) hours.

**B.** Employees are allowed a one hour unpaid lunch period and two (2) fifteen (15) minute paid rest breaks. One rest break will be taken in the morning and one in the afternoon. Departments having two (2) or more employees are to have at least one (1) employee in their respective departments to serve the public at all times. The scheduling of the lunch and rest breaks will be the responsibility of the department head.

**C. Normal Business hours for the County Courts may be adjusted when needed at the discretion of the Judges.**

The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Larry Mersnick and was seconded by Commissioner Allan Ott to approve the Personnel Committee (Commissioner Craig Reiter and Commissioner Christine Rantanen) to contact Attorney Bonnie Toskey for clarification on some personnel questions that they have through email and/or phone if necessary. The motion carried by unanimous aye vote of the Board members present.

“Committee and Department Reports”:

Commissioner Craig Reiter: attended Audit-Finance Meeting and Planning Commission;

Commissioner Allan Ott: none

Commissioner Larry Mersnick: none

Commissioner Christine Rantanen: none

“Announcements and Notices”: None.

“Public Comment”: Jim Lucas, MSU District Coordinator, addressed the Board about bringing MSU Extension back to this community and how other counties are also struggling. He is actively looking for new ideas for funding.

“Communications”: Julie Roscioli, Schoolcraft County Treasurer, addressed the Affordable Care Act and FOIA information she had received. Also addressed State of Michigan Grant for Blight Elimination, application is due by June 1, 2015 and she would like to apply for this grant. **It was moved** by Commissioner Christine Rantanen and was seconded by Commissioner Larry Mersnick to authorize Julie Roscioli, Schoolcraft County Treasurer, to apply for the State of Michigan Blight Elimination Grant. The motion carried by unanimous aye vote of all Board members present.


Sheriff J. Norrington stated that the fence is complete around the end of the Sheriff’s Department Building but there is still a little clean up to be done.

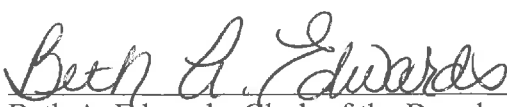
Michael Hickey, Soil Conservation, reported that they had a successful tree sale and they have several projects going.

Tim Noble, Prosecutor, stated that he has been notified that the Cougar is complete and hopefully it will be coming to Schoolcraft County Courthouse for display for a period of time to be determined in the near future.

John Stapleton, Schoolcraft County Public Transit Director, addressed the current employee situation and there are two seats available on the Transit Board.

**Chairperson Daniel LaFoilie** adjourned the meeting of the Schoolcraft County Board of Commissioners at 7:45 P.M.

  
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Daniel J. LaFoilie, Sr., Chairperson

  
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Beth A. Edwards, Clerk of the Board