

APPLICATION FOR PLAN EXAMINATION AND BUILDING PERMIT

SCHOOLCRAFT COUNTY BUILDING DEPARTMENT

300 WALNUT STREET, COURTHOUSE ROOM 207

PHONE (906) 341-3678 FAX (906) 341-0282

1. LOCATION OF BUILDING			
ADDRESS		SUBDIVISION	
CITY/VILLAGE	TOWNSHIP	LOT NO.	
PROPERTY NO.	LEGAL DESCRIPTION: TOWNSHIP _____ RANGE _____ SECTION _____		
2. IDENTIFICATION			
A. (CIRCLE ONE) - OWNER OR LESSEE			
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
B. APPLICANT IF DIFFERENT THAN OWNER			
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
C. ARCHITECT OR ENGINEER (if Applicable)			
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
D. CONTRACTOR If work will be done by owner of proposed construction, indicate "owner". Otherwise complete this section.			
NAME		TELEPHONE NO.	
ADDRESS	CITY	STATE	ZIP CODE
BUILDERS LICENSE NUMBER			
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION			
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION			
3. TYPE OF IMPROVEMENT AND PLAN REVIEW			
A. TYPE OF IMPROVEMENT			
1. _____ NEW BUILDING	3. _____ ALTERATION	5. _____ WRECKING	7. _____ FOUNDATION ONLY
2. _____ ADDITION	4. _____ REPAIR	6. _____ MOBILE HOME SET-UP	8. _____ PREMANUFACTURE
B. OWNERSHIP			
1. _____ Private (individual, corporation, nonprofit institution, etc.)		2. _____ Public (Federal, State or local government)	
C. PROPOSED USE - RESIDENTIAL			
1. _____ One/Two Family dwelling	3. _____ Hotel/Motel (Units _____)	5. _____ Garage, detached	7. Other - Specify _____
2. _____ Over Two Family, (Units _____)	4. _____ Garage, attached	6. _____ Storage	
D. PROPOSED USE - NON RESIDENTIAL			
1. _____ Amusement	5. _____ Service Station	9. _____ School, Library, Educational	
2. _____ Church, Religion	6. _____ Hospital, Institutional	10. _____ Store, Mercantile	
3. _____ Industrial	7. _____ Office Bank, Professional	11. _____ Tanks, Towers	
4. _____ Parking Garage	8. _____ Public Utility	12. _____ Other	
SELECTED CHARACTERISTICS OF BUILDING:			
E. PRINCIPAL TYPE OF FRAME		F. PRINCIPAL TYPE OF HEATING FUEL	
_____ Masonry (Wall Bearing)		_____ Gas	
_____ Wood Frame		_____ Oil	
_____ Structural Steel		_____ Electricity	
_____ Reinforced Concrete		_____ Coal	
_____ Other - Specify _____		_____ Other - Specify _____	
		G. TYPE OF WATER SUPPLY	
		_____ Public	
		_____ Private	
		H. TYPE OF SEWAGE DISPOSAL	
		_____ Public _____ Septic	
		_____ None _____ Privy	
I. BUILDING DIMENSIONS			
House 1st Floor _____ x _____ = Sq. Ft. _____		Pole Building _____ x _____ = Sq. Ft. _____	
House 2nd Floor _____ x _____ = Sq. Ft. _____		Garage (Attached) _____ x _____ = Sq. Ft. _____	
Total Square Feet _____		Garage 2nd Floor _____ x _____ + Sq. Ft. _____	
Number of Stories _____		Garage (Detached) _____ x _____ = Sq. Ft. _____	
Other 1st Floor _____ x _____ = Sq. Ft. _____		Deck _____ x _____ = Sq. Ft. _____	
Other 2nd Floor _____ x _____ = Sq. Ft. _____		Basement _____ x _____ = Sq. Ft. _____	
		Walkout Basement _____ x _____ + Sq. Ft. _____	

4. HEALTH DEPARTMENT APPROVAL

If proposed construction is a dwelling (includes camps), or involves adding bedroom to a dwelling, approval of the on-site sewage disposal system must be obtained from the Luce-Mackinac-Alger-Schoolcraft District Health Dept. before a building permit can be issued. This provision does not apply if the dwelling will be served by city sewer.

A copy of a permit to install a septic system or privy, a letter authorizing the use of an existing system, or other written approval by the Health Dept. must be included with this application.

By signing this application the applicant understands that it is his/her sole responsibility to ensure that any other permits which may be required by state or federal law are acquired prior to the beginning of this project.

5. APPLICANT INFORMATION

Applicant is responsible for payment of all fees, and must provide the following information: Section 23a of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

I hereby certify that the information contained in this application, and in the plans and specifications accompanying this application are true and complete and contain a correct description of the building or structure, lot, and proposed work.

Signature of Applicant

Date

PLEASE NOTE: If applicant is other than the person listed as "LANDOWNER", this application must be accompanied by an architectural, engineering or construction contract, power of attorney, or following authorization designating the applicant as agent, attorney, architect, engineer or builder.

6. LANDOWNER AUTHORIZATION (To be completed prior to submission of application for building permit.)

I, _____, owner
 in fee of the above-described land upon which the
 proposed construction is to occur, hereby designate
 and authorize _____
 as (attorney/architect/engineer/builder - choose one
 and enter) _____ for the building and
 construction on my property for which this application
 is made. Date: _____

Signature Of Landowner:

Print Name

FEES:	ESTIMATED VALUE:
SF RESIDENTIAL	
BASEMENT	
DECK	
GARAGE	
POLE BARN	
PORCH	
ADMINISTRATION FEE	
PLAN REVIEW	
COMMERCIAL	
SOIL EROSION	
ZONING	
ELECTRICAL	
ADDRESSING FEE	
TOTAL AMT	
RECEIPT #	

****PLEASE READ CAREFULLY, COMPLETE ALL SECTIONS, AND ATTACH DRAWINGS AND MATERIAL SPECS****