

SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, December 26, 2013 in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 3:00 p.m. Chairperson Allen Grimm called the meeting to order at 3:00 p.m. The roll was called with the following members present and/or absent:

Present: Chairperson Allen Grimm  
Vice-Chairperson Daniel J. LaFoilie  
Commissioner Craig Reiter  
Commissioner Sue Cameron  
Schoolcraft County Clerk Daniel R. McKinney

Absent: Commissioner Gerald L. Zellar.

Also present: Schoolcraft County Treasurer Julie Roscioli.

Chairperson Allen Grimm led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Reiter and was seconded by Commissioner Cameron to approve the minutes of the December 17, 2013 meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allen Grimm asked if there were any additions, deletions or corrections to the printed agenda. **It was moved** by Commissioner Reiter and was seconded by Commissioner Cameron to approve the amended agenda. The motion carried by unanimous aye vote of the Board members present.

“Public Hearings”: None.

“Brief Public Comment”: None.

“Old and Unfinished Business”: Schoolcraft County Clerk Dan McKinney addressed the Board regarding Purchase Requisition Policy. Mr. McKinney said he found memorandums from many years ago addressed to department heads regarding budgets being overspent. It was right around this time, Mr. McKinney said, that the Purchase Requisition Policy came in to play. Mr. McKinney said he reviewed the Purchase Requisitions completed by all departments in the last year and noted that; Circuit Court did two purchase requisitions, Equalization did three, Friend of the Court did four, Commission on Aging, Probate Court and the Prosecutors Office each did five, Transit and the Airport did eighteen. Mr. McKinney said the highest was the Jail which did forty-four, but most of these were for non-budgeted items. Mr. McKinney said he believes the intent of this policy when introduced was to engage department heads in the budget process, and it appears this has not worked with all departments. Mr. McKinney said he thinks it would be a good idea to hold Audit Finance Meetings during the day and invite department heads to attend, and require those with overdrawn budgets to come to the meeting. Mr. McKinney said he believes this communication would help with the process. **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to amend the Policy for Purchase Requisitions to say; “Any expenditure for the sum of Two Hundred (\$200.00) Dollars or more, or any expenditure that is not budgeted, except in the case of emergency and

obligated expenditure, made by any Department and/or Agency head under the control and/or jurisdiction of the Schoolcraft County Board of Commissioners, which Department and/or Agency derives its funding from the annual appropriations of the County General Fund Budget, shall be first submitted on the approved County Purchase Requisition Form....". The motion carried by a unanimous aye vote of all members present.

Further under "Old and Unfinished Business": **It was moved by** Commissioner Cameron and was seconded by Commissioner LaFoille to let Sheriff's Department get two humvees highlighted by the Sheriff's Department. The motion carried by a majority aye vote of all members present, with the voting as follows; Commissioner Cameron-yes, Commissioner LaFoille-yes, Commissioner Reiter-no, Chairperson Grimm-yes.

No further "Old and Unfinished Business".

**Under "New Business":** **It was moved by** Commissioner LaFoille and was seconded by Commissioner Reiter to approve the Marine Grant Application in the amount of \$17,865.00 for FY 2014. The motion carried by a unanimous aye vote of all members present.

**Further under "New Business":** **It was moved by** Commissioner Reiter and was seconded by Commissioner Cameron to approve giving LMAS their appropriation early. The motion carried by a unanimous aye vote of all members present.

**Further under "New Business":** Commissioner Reiter said we are going to have to work out a contract with the new Airport Manager. Commissioner Reiter noted that Rudy Evonich is going to cover duties at the airport through the end of the year because Jim Hursey is on vacation. Commissioner Reiter said Jim will then help out beginning January 1<sup>st</sup> for a couple weeks. Commissioner Reiter said he thinks Rudy should be paid both his and Jim's salaries through the end of the year, assuming he covers both his and Jim's duties. Craig said he will talk to Rudy about this. **It was moved by** Commissioner Reiter and was seconded by Commissioner LaFoille to pay Rudy Evonich both his and Jim's salaries through the end of the year, assuming he covers both his and Jim's duties. The motion carried by a unanimous aye vote of all members present. Commissioners stated that if the Airport is not plowed and a call comes in Rudy should be called first and then the road Commission if we cannot get a hold of Rudy.

**Further under "New Business":** **It was moved by** Commissioner LaFoille and was seconded by Commissioner Reiter to sign the letter of action alert from Michigan Association of Counties regarding PILT. The motion carried by a unanimous aye vote of all members present.

**Further under “New Business”:** Commissioner LaFoilie said there is a request to allow employees to just take dental and/or vision insurance. Commissioner LaFoilie said he is concerned about going that way at this time since our insurance carrier is new. Commissioner LaFoilie said he thinks we should have the insurance committee look at this.

No further “New Business”.

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Allen Grimm:** Attended the Courthouse Security Meeting.

**Commissioner Sue Cameron:** Attended the MCF Meeting.

**Commissioner Daniel J. LaFoilie:** No report.

**Commissioner Craig Reiter:** Attended the Hospital Board Meeting.

**Announcements and Notices:** None.

**Public Comment:** Amy Anderson from Manistique addressed the Board regarding the Airport, thanking Commissioner LaFoilie for plowing today and noting that Rudy’s views do not reflect how others at the airport feel.

**Communications:** None.

Audit Finance Chairperson Daniel J. LaFoilie called the Audit Finance Meeting to order at 3:35 P.M.

**Purchase Requisitions: It was moved by** Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from District Court in the amount of \$500.00 for gift cards from Zephyr for drug court. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Reiter and was seconded by Commissioner Grimm to approve a purchase requisition from Public Transit in the amount of \$120.00 for advertising. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Reiter to approve budget adjustments numbered 48-14 through 61-14, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Grimm and was seconded by Commissioner Reiter to approve the claims and vouchers numbered 7469 through 7551, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Cameron and was seconded by Commissioner Reiter to adjourn the meeting of the Schoolcraft County Board/Audit Finance Committee. The motion carried by unanimous aye vote of the Board members present. The meeting was adjourned at 3:40 P.M.

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Allen Grimm  
Chairperson County Board

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Daniel J. LaFoille, Sr.  
Audit Finance Chairperson County Board

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Daniel R. McKinney, County Clerk