

SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, January 30, 2014 in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 7:00 p.m. Chairperson Allen Grimm called the meeting to order at 7:00 p.m. The roll was called with the following members present and/or absent:

Present: Chairperson Allen Grimm
Vice-Chairperson Daniel J. LaFoilie
Commissioner Craig Reiter
Commissioner Sue Cameron
Commissioner Gerald L. Zellar
Schoolcraft County Clerk Daniel R. McKinney

Absent: None.

Also present: Schoolcraft County Treasurer Julie Roscioli.

Chairperson Allen Grimm led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve the minutes of the December 26, 2013 meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

It was moved by Commissioner LaFoilie and was seconded by Commissioner Zellar to approve the minutes of the January 2, 2014 Organizational Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allen Grimm asked if there were any additions, deletions or corrections to the printed agenda. **It was moved** by Commissioner LaFoilie and was seconded by Commissioner Reiter to approve the agenda as printed. The motion carried by unanimous aye vote of the Board members present.

“Public Hearings”: None.

“Brief Public Comment”: None.

“Old and Unfinished Business”: **It was moved by** Commissioner Reiter and was seconded by Commissioner Zellar to index the following twelve items from the Audit Finance Meeting of January 9, 2014. The motion carried by unanimous aye vote of the Board members present.

- 1) **It was moved** by Commissioner Reiter and was seconded by Commissioner Zellar to approve a purchase requisition from Public Transit in the amount of \$328.26 for sockets, wheel weights, a starter, etc. The motion carried by a unanimous aye vote of the Committee members present.

- 2) **It was moved** by Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from Public Transit in the amount of \$249.66 for batteries, a heater, cleaning supplies, phone, charger, cell phone activation, etc. The motion carried by a unanimous aye vote of the Committee members present.
- 3) **It was moved** by Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from Public Transit in the amount of \$360.00 for road skills tests. The motion carried by a unanimous aye vote of the Committee members present.
- 4) **It was moved** by Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Office of the Prosecuting Attorney in the amount of \$2,300.00 for transporting an inmate from Arizona to Green Bay. The motion carried by a unanimous aye vote of the Committee members present.
- 5) **It was moved** by Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Office of the Prosecuting Attorney in the amount of \$484.44 for winter conference and mileage. The motion carried by a unanimous aye vote of the Committee members present.
- 6) **It was moved** by Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Treasurer's Office in the amount of \$669.00 for a new computer, to be paid for out of the Foreclosure Fund. The motion carried by a unanimous aye vote of the Committee members present.
- 7) **It was moved** by Commissioner Zellar and was seconded by Commissioner Reiter to approve the claims and vouchers numbered 7552 through 7725 inclusive. The motion carried by unanimous aye vote of the Committee members present.
- 8) **It was moved** by Commissioner Zellar and was seconded by Commissioner Reiter to approve the Salary Schedule for 2014 with the change of mileage to \$0.56 cents per mile. The motion carried by unanimous aye vote of the Committee members present.
- 9) **It was moved** by Commissioner Reiter and was seconded by Commissioner Zellar to authorize the Chairperson to sign the agreement with the Road Commission for snow plowing at the Airport. The motion carried by unanimous aye vote of the Committee members present.
- 10) **It was moved** by Commissioner Reiter and was seconded by Commissioner Grimm to approve the EVIP Consolidation Plan for submission. The motion carried by unanimous aye vote of the Committee members present.
- 11) **It was moved** by Commissioner Reiter and was seconded by Commissioner Cameron to authorize Commissioner Zellar to act as Chairperson for the January 21, 2014 Board Meeting in the absence of Commissioners Grimm and LaFoilie. The motion carried by unanimous aye vote of the Committee members present.
- 12) **It was moved** by Commissioner Zellar and was seconded by Commissioner Grimm to authorize sending out the Carpenter Dam bills to various entities. The motion carried by unanimous aye vote of the Committee members present.

Further under "Old and Unfinished Business": Commissioner Reiter said the new Airport Manager, Jim Oberholtzer, has not shown up. Commissioner Reiter said we have another qualified candidate and he would like Commissioner Zellar and himself to meet with this gentleman. Commissioner Zellar said he feels we need to do something about the snowplowing at the Airport and he talked to Steve Videtich, Building & Grounds Supervisor, about having his crew do the plowing until a new Airport Manager can be hired. Commissioner Zellar said Mr. Videtich agreed to this. **It was moved** by Commissioner Zellar and was seconded by

Commissioner LaFoille to allow the Building & Grounds workers to be paid overtime for plowing at the Airport as needed and Steve Videtich will receive 10% of any overtime paid to the Building & Grounds Employees for plowing at the Airport. The motion carried by a unanimous aye vote of all members present.

Further under “Old and Unfinished Business”: **It was moved by** Commissioner LaFoille and was seconded by Commissioner Reiter to authorize Commissioner Reiter and Commissioner Zellar to meet with the new candidate for Airport manager and to have the Clerk write a letter to Jim Oberholtzer telling him we will not be needing his services. The motion carried by a unanimous aye vote of all members present.

No further “Old and Unfinished Business”.

Under “New Business”: **It was moved by** Commissioner LaFoille and was seconded by Commissioner Zellar to extend the current contract with Delta County and Bob Berbohn for Emergency Management Services. The motion carried by a unanimous aye vote of all members present.

Further under “New Business”: **It was moved by** Commissioner Reiter and was seconded by Commissioner Zellar to authorize the Clerk to advertise all appointments for 2014. The motion carried by a unanimous aye vote of all members present.

Further under “New Business”: **It was moved by** Commissioner Zellar and was seconded by Commissioner Reiter to reappoint Dan LaFoille and Omer Doran to the Community Action Agency Board for a one year term ending 12-31-14. The motion carried by a unanimous aye vote of all members present.

Further under “New Business”: **It was moved by** Commissioner LaFoille and was seconded by Commissioner Zellar to refer the Letter of Understanding regarding a change in sick leave language for the Sheriff’s Department union contract to Bonnie Toskey for review. The motion carried by a majority aye vote of all members present, with the voting as follows; Commissioner LaFoille-yes, Commissioner Zellar-yes, Commissioner Reiter-yes, Commissioner Cameron-no, Chairperson Grimm-yes.

Further under “New Business”: Commissioner LaFoilie noted that there is a request to increase the hours of the undersheriff, but the Board cannot do this because he is a salaried employee. There was discussion.

Further under “New Business”: Tracy Keskimaki, owner of Rapid Response One, gave a brief presentation to the Board regarding his proposed new ambulance service in Schoolcraft County. There was discussion.

Further under “New Business”: Schoolcraft County Sheriff John Norrington reported to the Board on the recently completed Fire Inspection at the Jail and provided the Board with a copy of the report. There was discussion.

Further under “New Business”: Commissioner Reiter informed the Board that he will attending the Airport Planning Meeting in Lansing next week.

Further under “New Business”: **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Zellar to appoint Paul Garber to the Brownfield Redevelopment Authority Board to replace David Peterson with a term ending date of 4-1-14. The motion carried by a unanimous aye vote of all members present.

No further “New Business”.

Under Committee and Department Reports, the following matters were heard:

Commissioner Allen Grimm: Met with the Sheriff and he is doing a fine job.

Commissioner Sue Cameron: Attended the Housing Commission Meeting and the new Director is doing a good job. Attended the Transit Meeting and the extended hours are working very well.

Commissioner Daniel J. LaFoilie: Attended the MCF and it appears that they are turning the corner for the better. Attended the HBH Meeting and they changed Board Members to employee status. Commissioner LaFoilie said he is not taking any pay at this time because he is concerned about the Hatch Act.

Commissioner Craig Reiter: Attended the Aging Commission Meeting, but they did not have a quorum so there was no meeting.

Chairperson Gerald Zellar: Attended the Six County Employment Alliance Meeting.

Announcements and Notices: Schoolcraft County Treasurer Julie Roscioli asked the Board to approve paying the Airport Liability Insurance. **It was moved by** Commissioner Reiter and was seconded by Commissioner Zellar to authorize the Treasurer to pay the Airport Liability Insurance. The motion carried by a unanimous aye vote of all members present.

Schoolcraft County treasurer Julie Roscioli informed the Board that the 911 Audit is complete and we need to pay from the general fund \$1,726.33. Commissioner Zellar asked where the money was coming from and suggested addressing this in a future meeting.

Schoolcraft County Treasurer Julie Roscioli asked the Board to approve moving money from Fund 731 Retirement into the General Fund as requested by the Auditors. **It was moved by** Commissioner LaFolle and was seconded by Commissioner Reiter to authorize the Treasurer to move \$72,398.59 from Fund 731 to the General Fund which will be designated for retirement. The motion carried by a unanimous aye vote of all members present.

Chairperson Grimm informed the Board of an email he received regarding a letter from Senators Stabenow and Levin regarding the propane shortage.

No further “Announcements and Notices.”

Public Comment: Gilbert Baker, Hiawatha Township Supervisor spoke regarding the Carpenter Dam Bills.

Zack Peltier of Manistique spoke regarding the free humvees for the Sheriff Department and indicated that he was in the military and these are weapons of war not commercial vehicles and they cannot be repaired by anyone in this area.

Kevin Clark of Manistique spoke regarding the new ambulance service.

B.J. Rubick spoke regarding the new ambulance service.

No further “Public Comment”.

Communications: Schoolcraft County Clerk Dan McKinney informed the Board that his office uncovered an issue with payroll. Medical insurance cost to employees is supposed to be pre-tax, but for 11 persons this was not done correctly, the cost was taxed. Mr. McKinney said Stephanie Carlson has done the work to correct this year, the Treasurer’s Office will need to amend the quarterly 941 reports as well. Mr. McKinney said he is not sure how many years this goes back. Mr. McKinney informed the Board that Ann Thennes has told him we will need to amend the last three years with W-2 C’s, and any years prior to that will need to be worked out between the Board and the employees. Mr. McKinney said Alan Stotz has offered to help with this at an

approximate cost of \$500.00. **It was moved by** Commissioner Zellar and was seconded by Commissioner Cameron to authorize the Clerk to enlist the services of Anderson Tackman and Company in the approximate amount of \$500.00 to rectify the W-2 and 941 issue with pre-tax employees medical costs. The motion carried by a unanimous aye vote of all members present. Schoolcraft County Treasurer Julie Roscioli again asked the Board to allow her to pay the bill for 911 sign issue as found in the audit in the amount of \$1,726.23. **It was moved by** Commissioner LaFoille and was seconded by Commissioner Cameron to authorize the Treasurer to pay the 911 bill in the amount of \$1,726.23. The motion carried by a majority aye vote of all members present, with the voting as follows; Commissioner LaFoille-yes, Commissioner Cameron-yes, Commissioner Zellar-no, Commissioner Reiter-yes, Commissioner Grimm-yes. No further “Communications”.

Audit Finance Chairperson Daniel J. LaFoille called the Audit Finance Meeting to order at 8:50 P.M.

Purchase Requisitions: It was moved by Commissioner Reiter and was seconded by Commissioner Grimm to approve a purchase requisition from the Treasurer’s Office in the amount of \$429.57 for travel and lodging for a conference. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from District Court in the amount of \$1,198.04 for lodging and registration for a Drug Court Conference. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Cameron to approve a purchase requisition from Juvenile Court in the amount of \$1,523.36 for a Drug Court Conference. This will be 50% reimbursed by CRP. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Grimm to approve a purchase requisition from the Jail in the amount of \$277.30 for Microsoft Office License. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Reiter to approve a purchase requisition from Transit in the amount of \$4,114.19 for a telephone system. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Grimm to approve a purchase requisition from the County Clerk's Office in the amount of \$630.00 for copy paper. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Zellar to approve a purchase requisition from 911 in the amount of \$471.97 for batteries. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Grimm to approve a purchase requisition from the Sheriff's Department in the amount of \$975.12 for repair of the '06 GTX Snowmobile. The motion carried by a majority aye vote of all members present, with the voting as follows; Commissioner Reiter-yes, Commissioner Grimm-yes, Commissioner Cameron-yes, Commissioner Zellar-no, Commissioner LaFoilie-yes.

It was moved by Commissioner Zellar and was seconded by Commissioner Cameron to approve budget adjustments numbered 62-14 through 101-14, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Reiter to approve the claims and vouchers numbered 7726 through 7907, inclusive. The motion carried by unanimous aye vote of the Board members present.

Vice-Chairperson LaFoilie adjourned the Board Meeting at 9:02 P.M.

Allen Grimm
Chairperson County Board

Daniel J. LaFoilie, Sr.
Audit Finance Chairperson County Board

Daniel R. McKinney, County Clerk