SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, January 31, 2013 in the District Courtroom of the Schoolcraft County Building, City of

Manistique, Michigan, commencing at 7:00 p.m. Chairperson Allen Grimm called the meeting to

order at 7:00 p.m. The roll was called with the following members present and/or absent: Chairperson Allen Grimm Present:

Vice-Chairperson Daniel J. LaFoille

Commissioner Craig Reiter Commissioner Sue Cameron Commissioner Gerald L. Zellar

Schoolcraft County Clerk Daniel R. McKinney

Absent: None.

Chairperson Allen Grimm led the Schoolcraft County Board of Commissioners and the members

of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve

the minutes of the January 15, 2013 meeting of the Schoolcraft County Board of Commissioners.

The motion carried by unanimous ave vote of the Board members present. [Copies of minutes are

available at the Office of the Schoolcraft County Clerk.]

It was moved by Commissioner LaFoille and was seconded by Commissioner Reiter to approve

the minutes of the January 17, 2013 Annual Report Meeting of the Schoolcraft County Board of

Commissioners. The motion carried by unanimous aye vote of the Board members present.

[Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve

the minutes of the January 18, 2013 Annual Report Meeting of the Schoolcraft County Board of

Commissioners, with one correction. The motion carried by unanimous aye vote of the Board

members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allen Grimm asked if there were any additions, deletions or corrections to the

printed agenda. Commissioners asked that Medical Insurance Agent of Record and Housing

Commission Retirement Resolution be added to the Agenda under "New Business". It was

moved by Commissioner LaFoille and was seconded by Commissioner Cameron to approve the

amended agenda. The motion carried by unanimous aye vote of the Board members present.

"Public Hearings": None.

"Brief Public Comment": None.

"Old and Unfinished Business": Regarding Housing Indirect Charges, Commissioners directed the Clerk to write a letter to the Housing Commission and ask that they remit payment. Chairperson Grimm will contact the Housing Commission to discuss this matter as well.

No further "Old and Unfinished Business".

<u>Under "New Business":</u> It was moved by Commissioner Reiter and was seconded by Commissioner Zellar to authorize the Clerk to submit a Space Available Proposal for a fixed rate for rent regarding the Department of Human Services Lease. The motion carried by a unanimous aye vote of all members present.

Further under "New Business": Regarding Transit Director Contract, Chairperson Grimm noted that the lawyers have gone back and forth on this issue. Chairperson Grimm also stated, we have a letter from Anderson Tackman stating that as long as both parties agree to a 50/50 split they think it is alright, but I don't know that we are. Commissioner LaFoille said we need to address retirement, medical insurance and second in command. Commissioner Reiter said the Transit Board has been following this and they are in favor of it. Commissioner Reiter said the second in command would be a part time salaried position, but they have not developed a job description yet. Commissioner Lafoille said he thinks we should have a little more in place before we move forward with this. John Stapleton said MERS has stated that as long as he is working at least ten full time days per month the retirement is fine, but Blue Cross has not responded yet. Commissioner Cameron said we need a job description for the second in command first before you can even hire someone. The Contract speaks to new positions as does MERC, Commissioner Cameron noted. Commissioner Cameron also said a part time second in command could be a conflict if they have other jobs. It was moved by Commissioner Reiter and was seconded by Commissioner LaFoille to turn this issue back over to the Transit Board for a complete outline as to how to proceed. The motion carried by a unanimous aye vote of all members present.

<u>Further under "New Business":</u> It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to allow 911 funds to pay up to \$30,000.00 to El-Com for bi-directional antennas at Schoolcraft Memorial Hospital with the understanding that Schoolcraft Memorial Hospital will continue to pursue grant dollars to pay this money back to 911. The motion carried by a unanimous aye vote of all members present.

<u>Further under "New Business":</u> It was moved by Commissioner Reiter and was seconded by Commissioner Cameron to approve the 2012 Annual Report from the Commission on Aging. The motion carried by a unanimous aye vote of all members present. {A copy of the Commission on Aging Annual Report is available for review in the office of the county Clerk}

<u>Further under "New Business":</u> It was moved by Commissioner LaFoille and was seconded by Commissioner Cameron to authorize the Chairperson to sign the FY 2013 Snowmobile Grant in the amount of \$4,100.00. The motion carried by a unanimous aye vote of all members present.

<u>Further under "New Business":</u> It was moved by Commissioner Reiter and was seconded by Commissioner Zellar to approve the 2013 Salary Schedule. The motion carried by a unanimous aye vote of all members present.

<u>Further under "New Business":</u> It was moved by Commissioner LaFoille and was seconded by Commissioner Zellar to authorize Sheriff Norrington to advertise for two part-time positions at the jail. The motion carried by a unanimous aye vote of all members present.

<u>Further under "New Business":</u> It was moved by Commissioner Cameron and was seconded by Commissioner Reiter to approve rollover of 35 hours of vacation time for Equalization Department Employee Ron Pawley, with the understanding that these hours will be used before any other vacation. The motion carried by a unanimous aye vote of all members present.

<u>Further under "New Business":</u> It was moved by Commissioner LaFoille and was seconded by Commissioner Cameron to approve changing Schoolcraft Counties Agent of Record for Medical Insurance from Mazzali to Vincent Babcock of Employee Benefits. The motion carried by a majority aye vote of all members present, with the voting as follows; Commissioner LaFoille-yes, Commissioner Cameron-yes, Commissioner Zellar-no (verbalized that he wanted to abstain), Commissioner Reiter-yes, Chairperson Grimm-yes.

<u>Further under "New Business":</u> It was moved by Commissioner Zellar and was seconded by Commissioner Reiter to authorize John Stapleton to hire two temporary bus drivers following the provisions of the Union Contract. The motion carried by a unanimous aye vote of all members present.

<u>Further under "New Business":</u> It was moved by Commissioner LaFoille and was seconded by Commissioner Reiter to adopt a resolution and accompanying paperwork that will allow the

Housing Commission to separate from Senior Citizens and create their own division for

retirement with MERS, and to ask the Housing Commission to pay half of the cost of the

actuarial. The motion carried by a unanimous aye vote of all members present.

No further "New Business".

Under Committee and Department Reports, the following matters were heard:

Commissioner Allen Grimm: No report.

Commissioner Sue Cameron: No report.

Commissioner Daniel J. LaFoille: No report.

Commissioner Craig Reiter: Stated that he attended the Schoolcraft Memorial Hospital Board

Meeting where they accepted the lowest bid for demolition of the old hospital building and

approved a hazardous materials study. Commissioner Reiter said he asked under public comment

what was the amount of the lowest bid and who was the company that got the bid, but the

Hospital Board would not say. Commissioner Reiter said he felt this was not appropriate.

Chairperson Gerald Zellar: No report.

Announcements and Notices: None.

Public Comment: Schoolcraft County Sheriff W. John Norrington asked if the County Board

had anything to do with decisions on road plowing in the county. Commissioner noted that they

do not.

Further under "Public Comment": Ed Unger Schoolcraft Memorial Hospital employee asked for

a contact so he could forward information to the Board regarding the pursuit of grant funding for

the bi-directional antennas.

No further "Public Comment".

Communications: Chairperson Grimm informed the Board that he has received a letter form

Patrick Rodman stating that he is not interested in continuing to serve on the Hiawatha

Behavioral Health Board due to health reasons.

Audit Finance Chairperson Daniel J. LaFoille called the Audit Finance Meeting to order at 8:28 P.M.

Purchase Requisitions: It was moved by Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Building Inspection Department in the amount of \$1,836.36 for a lap top computer and accessories. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Grimm to approve a purchase requisition from the Sheriff Department in the amount of \$137.00 for a computer monitor. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Equalization Department in the amount of up to \$300.00 for a fax machine. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Grimm to approve a purchase requisition from Building & Grounds in the amount of \$5,113.00 for a tractor. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Zellar to approve a purchase requisition from Probate Court in the amount of \$41.99 for a calculator. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from Public Transit in the amount of \$1,023.08 for bus repair. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Zellar to approve a purchase requisition from the Sheriff's Department in the amount of \$199.48 for repair of the 2006 Ski doo Snowmobile with the money coming from the Snowmobile Grant. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Reiter and was seconded by Commissioner Grimm to approve a purchase requisition from Public Transit in the amount of \$242.00 for conference fees for John Stapleton. The motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Cameron and was seconded by Commissioner Reiter to approve

a purchase requisition from Public Transit in the amount of \$1,249.00 for twelve jackets. The

motion carried by a unanimous aye vote of all members present.

It was moved by Commissioner Grimm and was seconded by Commissioner Reiter to approve

budget adjustments numbered 35-13 through 64-13, inclusive. The motion carried by unanimous

aye vote of the Board members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Reiter to approve the

claims and vouchers numbered 4154 through 4321, inclusive. The motion carried by unanimous

aye vote of the Board members present.

It was moved by Commissioner Zellar and was seconded by Commissioner Cameron to recess

regular session and go into Executive Session to discuss an unemployment issue. The motion

carried by a unanimous aye vote of all members present.

Regular Session was recessed at 8:48 P.M.

It was moved by Commissioner Zellar and was seconded by Commissioner Cameron to come

back in to Regular Session. The motion carried by a unanimous aye vote of all members present.

Regular Session was reconvened at 9:04 P.M.

It was moved by Commissioner LaFoille and was seconded by Commissioner Reiter to appeal

the ruling of granting unemployment to former Friend of the Court employee Don MacPhail. The

motion carried by a unanimous aye vote of all members present.

Chairperson Grimm adjourned the Board Meeting at 9:07 P.M.

Allen Grimm

Chairperson County Board

Daniel J. LaFoille, Sr.

Audit Finance Chairperson County Board

Daniel R. McKinney, County Clerk