

## SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS

The Schoolcraft County Board of Commissioners met on Tuesday, June 18, 2013 in District Court room of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 7:00 P.M. Chairperson Daniel J. LaFoilie, Sr. called the meeting to order. The roll was called with the following members present and/or absent:

Present:

Vice-Chairperson Daniel J. LaFoilie, Sr.  
Commissioner Gerald L. Zellar  
Commissioner Craig Reiter  
Commissioner Sue Cameron  
Schoolcraft County Deputy Clerk Kimberly A. Fannin

Absent: Chairperson Allen Grimm -excused

Also present: Schoolcraft County Treasurer Julie Roscioli.

Vice-Chairperson Daniel J. LaFoilie, Sr. led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved by** Commissioner Gerald Zellar and was seconded by Commissioner Craig Reiter to approve the minutes of the May 30, 2013 Audit/Board Meeting of the Schoolcraft County Board of Commissioners as printed. The motion carried by a unanimous aye vote of all Board Members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Vice-Chairperson Daniel J. LaFoilie, Sr. asked if there were any additions, deletions or corrections to the printed agenda. **It was moved by** Commissioner Craig Reiter and seconded by Commissioner Gerald Zellar to approve the agenda as printed. The motion carried by unanimous aye vote of the Board members present.

“Public Hearings”: **None.**

“Brief Public Comment”: **None.**

“Old and Unfinished Business”: **It was moved by** Commissioner Craig Reiter and was seconded by Commissioner Gerald Zellar to index the following ten items from the Audit Finance Meeting of June 13, 2013. The motion carried by unanimous aye vote of the Board members present.

1.) Purchase Requisitions: **It was moved by** Commissioner Reiter and was seconded by Commissioner Zellar to approve a purchase requisition from the Airport in the amount of \$816.82 for prepayment of taxes on fuel sales. The motion carried by a unanimous aye vote of the Committee members present.

2.) Purchase Requisitions: **It was moved by** Commissioner Reiter and was seconded by Commissioner Zellar to approve a purchase requisition from Public Transit in the amount of

\$304.51 for two monitors. The motion carried by a unanimous aye vote of the Committee members present.

3.) Purchase Requisitions: **It was moved** by Commissioner Zellar and was seconded by Commissioner Reiter to approve a purchase requisition from the Treasurer's Office in the amount of \$218.00 for two toners. The motion carried by a unanimous aye vote of the Committee members present.

4.) Purchase Requisitions: **It was moved** by Commissioner Reiter and was seconded by Commissioner Zellar to approve a purchase requisition from the Treasurer's Office in the amount of \$267.04 for a new printer paid for out of Fund 255. The motion carried by a unanimous aye vote of the Committee members present.

5.) Purchase Requisitions: **It was moved** by Commissioner Reiter and was seconded by Commissioner Zellar to approve a purchase requisition from the Sheriff for 911 in the amount of \$161.00 for 12 belt clips for radios. The motion carried by a unanimous aye vote of the Committee members present.

6.) Purchase Requisitions: **It was moved** by Commissioner Reiter and was seconded by Commissioner Zellar to approve an purchase requisition from the Sheriff's Office in the amount of \$275.00 for 2013 Summer Conference fees. The motion carried by a unanimous aye vote of the Committee members present.

7.) **It was moved** by Commissioner Zellar and was seconded by Commissioner Reiter to approve the claims and vouchers numbered **5427** through **5600** inclusive. The motion carried by unanimous aye vote of the Committee members present.

8.) **It was moved** by Commissioner Zellar and was seconded by Commissioner Reiter to hold off on writing the letter to Prudential regarding the Housing Commission until such time as we receive a response from Bonnie Toskey on this matter. The motion carried by unanimous aye vote of the Committee members present.

9.) **It was moved** by Commissioner Reiter and was seconded by Commissioner Zellar to continue with Anderson Tackman for Accounting Services for the next three years at the amount of \$27,000.00 and \$1,000.00 for single audit if needed. The motion carried by unanimous aye vote of the Committee members present.

10.) **It was moved** by Commissioner Reiter and was seconded by Commissioner Zellar to authorize the Chairperson and the County Clerk to sign the Tax Request form L-4029 for Summer Taxes 2013. The motion carried by unanimous aye vote of the Committee members present.

No further “Old and Unfinished Business”.

Under “New Business: The Schoolcraft County Veterans Affairs Board is awarding a Certificate of Appreciation to the Schoolcraft County All Vets Burial Team and would like a County seal be placed on the certificate. Commissioner Gerald Zellar commented that he had opportunity to attended a Veteran Funeral Service recently and noted they do a good service. **It was moved by** Commissioner Gerald Zellar and was seconded by Commissioner Cameron to allow a official County seal be placed on the Certificate of Appreciation to the Schoolcraft County All Vets Burial Team . The motion carried by unanimous aye vote of the Board members present.

Further under “New Business”: **It was moved by** Commissioner Gerald Zellar and was seconded by Commissioner Craig Reiter to approve and sign the Peninsula Fiber Network, LLC Letter of Authorization. The motion carried by unanimous aye vote of the Board members present.

Further under “New Business”: **It was moved by** Commissioner Sue Cameron and was seconded by Commissioner Craig Reiter to approve the re-appointments of Allen Grimm, Julie Roscioli and Gerald L. Zellar, each a three year term, to the Brownfield Redevelopment Authority effective immediately and expiring March 31, 2016 . The motion carried by unanimous aye vote of the Board members present.

Further under “New Business”: Schoolcraft County 911 Addressing Coordinatiior, Paul Wood was present following up on a letter of request to the Board dated May 29, 2013 where he asked the Board approve the annual maintenance agreement with CUPPAD for 911 Atlas updating and printing. He noted with help of some grant money, this year’s fee was reduced by \$500.00. Commissioner Craig Reiter asked if this should go to the 911 Committee first for approval and then be brought to the Board via their recommendation. Mr. Wood stated that the 911 Committee approved the original agreement and that it is already a time sensitive matter. He said that he would keep that in mind when the agreement comes due next year and bring it to the 911 Committee first if the Board would prefer. **It was moved by** Commissioner Gerald Zellar and was seconded by Commissioner Sue Cameron to approve and sign the annual Maintenance Agreement between CUPPAD and Schoolcraft County in the amount of \$1,700.00. The motion carried by unanimous aye vote of the Board members present.

Further under “New Business”: Paul Wood, Schoolcraft County employee, stated he lives by the Carpenter Dam and would like Board permission to be the official “caretaker” of the grounds surrounding the dam. He has read some literature on how to best maintain the area to preserve its

integrity for people and nature alike. In the process it would also keep the area looking nice and the lane used by the fire trucks clear. He further added his time would be volunteered and at no cost to the County. Commissioner Gerald Zellar stated he thought it was a good idea and asked Treasurer Julie Roscioli if she could look into whether or not having a caretaker might reduce our liability costs because we would have someone there looking after the property regularly. The Board thanked Paul Wood for his willingness to volunteer his services to maintain the property. **It was moved by** Commissioner Craig Reiter and was seconded by Commissioner Gerald Zellar to allow Paul Wood to be the official caretaker of the property around the Carpenter Dam. The motion carried by unanimous aye vote of the Board members present.

Further under “New Business”: Schoolcraft County Board of Commissioners acknowledge receipt of a letter from Craig J. Kelso, Schoolcraft County Drain Commission, requesting a \$30,000.00 budget item in FY 2014 for the repair of the Gulliver Lake Dam. Vice-Chairperson Daniel LaFoilie, Sr. will speak further with Mr. Kelso and asked this issue be put on the agenda for the July 16, 2013 Meeting of the County Board.

Further under “New Business”: Vice-Chairperson Daniel J. LaFoilie, Sr. stated that, with the new contract, some employee’s regular working hours were changed from seven and one half hours to eight hours a day. An employee affected by this change asked if they would earn vacation based on eight hour days immediately. The contract states, vacation is earned by regular hours worked in the previous year. Payroll calculates vacation time based on how many regular hours each individual worked the previous year, and so employee’s vacation leave will be prorated according to regular time worked until they work a full anniversary year at eight hours. Since this is according to the contract, no action was required or taken.

Further under “New Business”: Vice-Chairperson Daniel J. LaFoilie, Sr. read a letter from AFSCME Union Local 1196 Chairperson Marilyn Benish asking that employees, who had not yet earned their Birthday Day before the new contract was in effect, be granted an additional Personal Day effective January 1, 2013. Since the new contract states that Birthday’s are no longer considered a Holiday, Personal Days will not be granted to those individuals affected by the contract change. **It was moved by** Commissioner Gerald Zellar and was seconded by Commissioner Craig Reiter to deny the Unions request to grant an additional Personal Day to those individuals who did not yet earn their Birthday Day before the new contract was in effect. The motion carried by unanimous aye vote of the Board members present.

Further under “New Business”: Treasurer Julie Roscioli received the MMRMA Liability Insurance renewal. She stated this year they added a cyber liability portion to the coverage as well as reinstating the sewer coverage. **It was moved by** Commissioner Craig Reiter and was

seconded by Commissioner Sue Cameron to approve the MMRMA Liability Insurance renewal in the amount of \$82,372.00 with \$37,109.10 being refunded by various entities. The motion carried by unanimous aye vote of the Board members present.

No further "New Business".

"Committee and Department Reports":

Commissioner Sue Cameron: Attended Commission on Aging meeting.

Commissioner Gerald L. Zellar: Went out to airport to check on hanger doors. He will talk with the airport operators further. He asked the issue of hanger door installation costs be put on the next Audit Finance Agenda.

Commissioner Craig Reiter: Attended DHS meeting.

Commissioner Daniel J. LaFoil Sr.: Attended the EDC Board meeting. Attended the MI Association of Counties meeting. Informed the Board one of the MAC Regional Summit meetings will be in Schoolcraft County this year. Informed the Board the MAC Fall Meeting will be in Frankenmuth, MI.

"Announcements and Notices": **None.**

"Public Comment": **None.**

"Communications": Sheriff Norrington told the Board he attended U.P. MMRMA Committee Meeting. He also attended MI Sheriff's Association Conference. The meetings were informative and touched on liability and, in some cases, liability specific to jail settings.

Further under "Communications": Treasurer Julie Roscioli stated the RFP for our new phone system will start this week and run for two weeks. She further noted she was going to apply for a grant to include 911 accuracy, specific to each office in our building, within the new phone system, but decided to pass the information along to the Security Committee for them to handle. Treasurer Roscioli informed the Board that the Brownfield grant expires July 31, 2013 and since there are still funds available, they are applying for an extension of those funds.

Further under "Communications": Undersheriff Darrell Dixson stated Reverend Martin and Reverend Bedwell have accepted the positions of staff chaplains. This will benefit inmates, staff, as well as the community. Also, he stated they have been working with the jail staff regarding personalities, professionalism, public presentation, etc... and they are all responding positively. They are also working on making the Sheriff Department's presence more evident in our community.

**It was moved by** Commissioner Gerald Zellar and was seconded by Commissioner Craig Reiter to adjourn the meeting of the Schoolcraft County board of Commissioners. The motion carried by unanimous aye vote of the Board members present. The meeting of the Schoolcraft County Board of Commissioners was adjourned at 8:13 P.M.

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Daniel J. LaFoille, Sr., Vice-Chairperson County Board

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Kimberly A. Fannin, Deputy County Clerk