

SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, March 28, 2013 in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 7:00 p.m. Chairperson Allen Grimm called the meeting to order at 7:00 p.m. The roll was called with the following members present and/or absent:

Present:                   Chairperson Allen Grimm  
                              Vice-Chairperson Daniel J. LaFoille  
                              Commissioner Craig Reiter  
                              Commissioner Sue Cameron  
                              Commissioner Gerald L. Zellar  
                              Schoolcraft County Deputy Clerk Kimberly Fannin

Absent: None.

Also present: Schoolcraft County Treasurer Julie Roscioli.

Chairperson Allen Grimm led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Reiter and was seconded by Commissioner Zellar to approve the minutes of the March 19, 2013 meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allen Grimm asked if there were any additions, deletions or corrections to the printed agenda. Commissioners asked that Emergency Management Plan be deleted from the Agenda. Commissioners asked that Plum Creek Foundation Grant Application and Schoolcraft County Planning Commission Appointment be added under “New Business”. Commissioners asked Survey and Remonumentation Grant Administrator pay be added under “Old Business”. **It was moved** by Commissioner LaFoille and was seconded by Commissioner Reiter to approve the amended agenda. The motion carried by unanimous aye vote of the Board members present.

“Public Hearings”: None.

“Brief Public Comment”: None

“Old and Unfinished Business”: **It was moved** by Commissioner LaFoille and was seconded by Commissioner Reiter to reinstate the dollar amount that was deducted from the Building Codes Administration Administrator upon his hiring. Discussion commenced regarding the language of

the motion. The motion carried with the voting as follows: Commissioner LaFoille-yes, Commissioner Reiter-yes, Commissioner Zellar-no, Commissioner Cameron-yes, Chairperson Commissioner Grimm-yes.

Further under “Old and Unfinished Business”: **It was moved by** Commissioner Reiter and was seconded by Commissioner LaFoille to continue collecting the local 911 surcharge with no change in the amount of \$0.42. The motion carried by a unanimous aye vote of all members present.

Further under “Old and Unfinished Business”: Commissioner LaFoille stated that the county auditor was contacted and it was determined it to be acceptable to go back to January to compensate the Survey and Remonumentation Grant Administrator. **It was moved by** Commissioner LaFoille and was seconded by Commissioner Reiter to approve paying the Survey and Remonumentation Grant Administrator \$1,000.00 annually, spread through out the year, payable on a bi-weekly basis, following the county's payroll cycle. The motion carried by a unanimous aye vote of all members present.

No further “Old and Unfinished Business”.

Under “New Business”: **It was moved by** Commissioner Reiter and was seconded by Commissioner LaFoille to allow the Building & Grounds Department Head (and Parks Manager) to submit the Schoolcraft County Community Foundation Mini Grant Application in the amount of \$500.00 to purchase a surface mount pedestal grill for the Lindsey Frenette Park. The motion carried by a unanimous aye vote of all members present.

Further under “New Business”: Commissioner Reiter said that Commissioners recently rescinded a prior motion to allow Public Transit Director to take a one year leave of absence because the Personnel Policies and Procedures Manual states four specific reasons why someone would be able to take such leave and his was not one of those reasons. Further Commissioner Reiter believes that a fifth reason allowing the Board to have discretion in allowing such leaves should be added. Commissioners Zellar and LaFoille all voiced concerns that Commissioner Reiter's proposition to revise the Policy is too vague. Chairperson Commissioner Grimm stated that when people leave employment to take a new venture they have to know there is a certain amount of risk to that decision. **It was moved by** Commissioner Reiter and was seconded by Commissioner Cameron to revise the current Personnel Policies and Procedures Manual section

15.12, Leaves of Absence, to include a fifth reason acceptable for leaves, "Other Circumstances with County Board Approval". The motion failed with the voting as follows: Commissioner Reiter-no, Commissioner Cameron-yes, Commissioner LaFoilie-no, Commissioner Zellar-no, Chairperson Commissioner Grimm-no.

Further under "New Business": **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to allow Public Transit employee Doug Weigel to rollover 32 remaining vacation leave hours and employee Lu Bryant to rollover 70 hours of remaining vacation leave hours, to be used within the next 6 months, with the stipulation that employees are strongly encouraged to use their leave hours in the time allotted. The motion carried by a unanimous aye vote of all members present.

Further under "New Business": Sheriff John Norrington stated that the Plum Creek Foundation Grant would provide money to upgrade security issues at the jail. **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to allow Commissioner Grimm to sign and Sheriff Norrington to submit the Plum Creek Foundation Grant Application in the amount of \$5,000.00. The motion carried by a unanimous aye vote of all members present.

Further under "New Business": **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to support the appointment of Michael Powers to the Schoolcraft County Planning Commission. The motion carried by a unanimous aye vote of all members present.

No further "New Business".

Under Committee and Department Reports, the following matters were heard:

Commissioner Daniel J. LaFoilie: Attended MAC Conference. Also mentioned the Walk for Warmth generated \$4,000.00 to be used strictly in our county. Money is administered through the Community Action Agency. Thanks to them and to all involved.

Commissioner Sue Cameron: Attended MAC Conference.

Chairperson Gerald Zellar: No report.

Commissioner Craig Reiter: Attended 911 Committee Meeting. Attended Medical Care Facility Meeting.

Commissioner Allen Grimm: Participated in an Emergency Management Exercise, there will be another when the hospital is moved into their new building. Traveled to Watersmeet to pick up a Emergency Management four seat Ranger. Has been working on things to present to the DDA. Also mentioned the county received a \$100.00 donation check from Vic Hughson, of Gulliver,

MI, to be used to implement some of his jail suggestions. The money was deposited into a newly created line item and Mr. Hughson asked we not use it for anything else for six months, as he feels he can generate more interest from others to support his cause. Commissioner Grimm thanks Mr. Hughson for his donation and suggestions.

Announcements and Notices: Schoolcraft County Treasurer Julie Roscioli informed the Board that a plant was sent to the funeral of Tom Jenerou from the elected officials. She also stated that her office settled eight townships and the city taxes that are brought in March 1<sup>st</sup>. This is a huge accomplishment to have done before the end of March. She thanks her staff for their hard work. Also she wanted everyone aware that the purposed capture list that she gave the Board did not come from her, nor did she confirm any of the figures. She further stated, the list came from the Downtown Development Association.

Public Comment: Sheriff John Norrington states that he did interviewing today to fill 3 vacant positions. He noted that none of the interviewed individuals have taken the, now required, EMPCO test. The test was developed to determine whether individuals are mentally prepared to work in a correctional setting. The state wide testing cost \$75.00 while the county testing costs \$36.00. Sheriff Norrington feels if these individuals are taking the state wide test they should pay for it on their own, but if they are taking the county test the county should reimburse them their test fee. Commissioner LaFoille asked that "County Testing Fee Reimbursement for New Jail Hires" be put on the next meeting agenda for approval.

"Communications": Commissioner Reiter read a letter from the Schoolcraft County Veterans Services extending their appreciation to Cindy Nelson for her assistance to their Board during a medical leave of their counselor.

Further under "Communications": Commissioner LaFoille stated that in regards to mental health providers and PIHP, which oversees community mental health, they are realigning things that changes the structure in the organization state wide. However our region, the whole Upper Peninsula, will stay the same.

Audit Finance Chairperson Daniel J. LaFoille called the Audit Finance Meeting to order at 7:58 P.M.

Purchase Requisitions: **It was moved by** Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Public Transit in the amount of \$229.99 for a safe. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Zellar and was seconded by Commissioner Reiter to approve a purchase requisition from the Prosecuting Attorney's Office in the amount of \$360.47 for mileage for the Prosecutor to attend a Drug Court conference, with the understanding the money come from the Drug Court budget before any other money be used. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Reiter and was seconded by Commissioner Grimm to approve a purchase requisition from the Building and Grounds Department in the amount of \$1,000.00 for an elevator inspection. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Sheriff in the amount of \$359.34 for mileage, \$16.00 for tolls and \$37.34 for meals, for a trip taken to Lansing to pick up donated furniture. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Zellar and was seconded by Commissioner Reiter to approve a purchase requisition from the Probation and Parole Office in the amount of \$99.99 for factory re-certification of P.B.T. serial #1354. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Zellar and was seconded by Commissioner Reiter to approve a purchase requisition from the Sheriff's Department in the amount of \$800.00 for police clothing and equipment for the Under-sheriff. The motion carried by a unanimous aye vote of all members present.

Chairperson Commissioner LaFoille pulled three payment vouchers one from 911 and two from the Airport that are all over \$100.00 and were not accompanied by a purchase requisition. These will be returned to the departments for purchase requisitions.

**It was moved by** Commissioner Zellar and was seconded by Commissioner Reiter to approve the budget adjustments numbered 88-13 through 125-13, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Grimm and was seconded by Commissioner Zellar to approve the claims and vouchers numbered 4733 through 4849, inclusive. The motion carried by unanimous aye vote of the Board members present.

Having no other business to discuss, **a motion was made** by Commissioner Zellar and was seconded by Commissioner Cameron to adjourn the meeting.

Vice-Chairperson LaFoille adjourned the Board Meeting at 8:21 P.M.

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Allen Grimm  
Chairperson County Board

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Daniel J. LaFoille, Sr.  
Audit Finance Chairperson County Board

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Kimberly Fannin  
Deputy County Clerk