

SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, October 31, 2013 in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 7:00 p.m. Chairperson Allen Grimm called the meeting to order at 7:00 p.m. The roll was called with the following members present and/or absent:

Present: Chairperson Allen Grimm  
Vice-Chairperson Daniel J. LaFolle  
Commissioner Craig Reiter  
Commissioner Sue Cameron  
Schoolcraft County Clerk Daniel R. McKinney

Absent: Commissioner Gerald L. Zellar (Excused).

Also present: Schoolcraft County Treasurer Julie Roscioli.

Chairperson Allen Grimm led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Reiter and was seconded by Commissioner Cameron to approve the minutes of the October 15, 2013 meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairperson Allen Grimm asked if there were any additions, deletions or corrections to the printed agenda. **It was moved** by Commissioner Reiter and was seconded by Commissioner Cameron to approve the agenda as printed. The motion carried by unanimous aye vote of the Board members present.

“Public Hearings”:  
**It was moved** by Commissioner Reiter and was seconded by Commissioner Cameron to open the Public Hearing on the Schoolcraft County Airport Ten Year Plan. The motion carried by unanimous aye vote of the Board members present.

Airport Manager Jim Hursey along with Gary Johnson and Roger Marx from Ca2e, gave a brief presentation to the Board on the Schoolcraft County Airport Ten Year Plan.

Chairperson Grimm called for comment from the audience regarding the Schoolcraft County Airport Ten Year Plan. Having heard no comment. **It was moved** by Commissioner Reiter and was seconded by Commissioner Cameron to close the Public Hearing on the Schoolcraft County Airport Ten Year Plan. The motion carried by unanimous aye vote of the Board members present.

“Brief Public Comment”:  
Ken Blowers, Public Transit Employee addressed the Board regarding the hours for County Part-time Employees.

Further under “Brief Public Comment”:  
Dixie Anderson of Manistique addressed the Board regarding Appointment to the MCF/DHS Board.

Further under “Brief Public Comment”: Keith Aldrich of Manistique addressed the Board regarding Appointment to the MCF/DHS Board, in support of reappointing Dixie Anderson.

No further “Brief Public Comment”.

“Old and Unfinished Business”: Commissioner LaFoilie noted that previously the Board had taken action to set Hangar Rental Fees and make these fees payable on a yearly basis. He said they also had given a break in fees to certain individuals. Commissioner LaFoilie said he thinks it is more prudent to allow for payment of Hangar Rental Fees on a yearly or monthly basis and not to give a break in fees to any individuals. Commissioner LaFoilie noted that there has been a contract drawn up for leasing of Hangar Space and within this agreement airplane owners who rent space are now required to have insurance on their airplanes, which was a recommendation from the County’s Insurance Provider. **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to as of October 1, 2013, have all hangar rental fees set at \$75.00 per month with payment on a yearly or monthly basis, required all individuals renting hangar space sign a contract with the requirement that they have insurance on their aircraft and require that all payments for hangar rental space go through the County Treasurer’s Office. The motion carried by a unanimous aye vote of all members present.

Further under “Old and Unfinished Business”: Commissioner Reiter said he believes that all contracts for service should be bid out to be fair to all. **It was moved by** Commissioner Reiter and was seconded by Commissioner LaFoilie to put the Airport Manager Contract out for bid. The motion carried by a unanimous aye vote of all members present.

Further under “Old and Unfinished Business”: **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Cameron to ask the Planner to move up the priority of the fuel pumps at the Schoolcraft County Airport on the Ten Year Plan to a higher priority. The motion carried by a unanimous aye vote of all members present.

Further under “Old and Unfinished Business”: Mike Peterson Remonumentation Contractor addressed the Board with a brief presentation on the status of remonumentation in Schoolcraft County. Mr. Peterson said he would like to see the contract extended because each year the renewal of the contract takes place at a time when the remonumentaion grant has already begun. **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Cameron to post the Remonumentation / Surveying Contract with bids to occur by November 14, 2013, and to

place a provision in the contract for a renewal option two months prior to the end of the contract. The motion carried by a unanimous aye vote of all members present.

Further under “Old and Unfinished Business”: **It was moved by** Commissioner Reiter and was seconded by Commissioner Grimm to authorize the Medical Insurance Committee to meet with Insurance Agents to discuss bids for services on November 1, 2013 at 10:00 a.m.. The motion carried by a unanimous aye vote of all members present.

No further “Old and Unfinished Business”.

**Under “New Business”:** Commissioner LaFoilie nominated Jacquie Heath for appointment to the Medical Care Facility/Department of Human Services Board. Commissioner Cameron nominated Dixie Anderson for appointment to the Medical Care Facility/Department of Human Services Board. Chairperson Grimm called for a roll call vote, and the voting was as follows; Commissioner LaFoilie: Jacquie Heath, Commissioner Cameron: Dixie Anderson, Commissioner Reiter: Jacquie Heath, Chairperson Grimm: Jacquie. **By majority vote** of the members present Jacquie Heath was appointed to the Medical Care Facility/Department of Human Services Board with a term ending date of October 31, 2016.

**Further under “New Business”:** **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to not do a blended rate for Division 14 within the MERS Retirement Program. The motion carried by a unanimous aye vote of all members present.

**Further under “New Business”:** **It was moved by** Commissioner LaFoilie seconded by Commissioner Cameron to not entertain a cost of living increase for retirees who do not have the automatic 2% cost of living increase at this time. The motion carried by a unanimous aye vote of all members present.

**Further under “New Business”:** **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Cameron to set any part-time or temporary employees not to be allowed to work more than 29 hours per week effective January 1, 2014. The motion carried by a unanimous aye vote of all members present.

**Further under “New Business”:** **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to move from the restricted line item for Jail Roof Repair \$4,400.00, into

Motor Pool, to be used to pay for the two patrol vehicles purchased by the Sheriff's Department from Mackinac County. The motion carried by a unanimous aye vote of all members present.

**Further under "New Business": It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to authorize the chairperson to sign the CUPPA Resolution of Support. The motion carried by a unanimous aye vote of all members present.

**Further under "New Business": It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to set the millage rates for 2013 and authorize the Chairperson and County Clerk to sign the 2013 Tax Rate Request. The motion carried by a unanimous aye vote of all members present.

**Further under "New Business": It was moved by** Commissioner Reiter and was seconded by Commissioner LaFoilie to approve the Lease Agreement for Community Action Agency for FY 2014 in the amount of \$229.65 per month. The motion carried by a unanimous aye vote of all members present.

**Further under "New Business": It was moved by** Commissioner LaFoilie and was seconded by Commissioner Cameron to approve the Lease Agreement with LMAS Health Department for FY 2014 in the amount of \$3,656.54 per month. The motion carried by a unanimous aye vote of all members present.

**Further under "New Business": It was moved by** Commissioner LaFoilie and was seconded by Commissioner Cameron to approve the Lease Agreement for FY 2014 with the Conservation District in the amount of \$191.38 per month. The motion carried by a unanimous aye vote of all members present.

**Further under "New Business": It was moved by** Commissioner LaFoilie and was seconded by Commissioner Reiter to post the Electrical Inspector Contract for bid with a return date of November 14, 2013. The motion carried by a unanimous aye vote of all members present.

**Further under "New Business": It was moved by** Commissioner LaFoilie and was seconded by Commissioner Cameron to advertise for bids for snow plowing at the courthouse and Public Transit with a return date for bids of November 14, 2013. The motion carried by a unanimous aye vote of all members present.

**Further under “New Business”:** It was moved by Commissioner LaFoilie and was seconded by Commissioner Reiter to solicit bids for Indirect Costing Services by sending notices to known providers for a letter of interest to be submitted by November 14, 2013. The motion carried by a unanimous aye vote of all members present.

**Further under “New Business”:** It was moved by Commissioner LaFoilie and was seconded by Commissioner Reiter to move the last Board/Audit Meeting of November from November 28, 2013 to November 27, 2013 starting at 7:00 p.m.. The motion carried by a unanimous aye vote of all members present.

**Further under “New Business”:** Sheriff Norrington noted that Iyetek is going to charge an additional cost which will be paid by those receiving services and go directly to Iyetek. Sheriff Norrington said there is no cost to the County and we have no choice in this matter. **It was moved by** Commissioner LaFoilie and was seconded by Commissioner Cameron to approve the agreement with Iyetek. The motion carried by a unanimous aye vote of all members present.

No further “New Business”.

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Allen Grimm:** Met twice with emergency management and had training in emergency management yesterday.

**Commissioner Sue Cameron:** Attended Transit Board and the Public Forum Tuesday Night. Attended the Hospital Board Meeting.

**Commissioner Daniel J. LaFoilie:** Finance Committee met with Senior Center and Commission on Aging and reached no true resolution.

**Commissioner Craig Reiter:** Would like to thank Mr. Stapleton and Mr. Stevenson for their efforts at the Public Forum.

**Announcements and Notices:** None.

**Public Comment:** Sheriff Norrington spoke regarding hours for part-time employees.

**Communications:** Sheriff Norrington spoke regarding the purchase of two patrol vehicles from Mackinac County.

Further under “Communications”: Schoolcraft County Clerk Dan McKinney informed the Board that he spoke to Bill Page from MMRMA and Chuck Schwab from MMRMA and they both have differing views on the full-body scanner situation. Mr. Page said he is putting together a

presentation for County Commissioners regarding use of the scanner in courthouses and when he is ready would be glad to come up here. Mr. Schwab is leaning more toward not using the machines in courthouses.

Further under "Communications": Public transit Director John Stapleton said the two new buses have been ordered and he may be ready to order a new van in the spring of 2014.

No further "Communications".

Audit Finance Chairperson Daniel J. LaFoille called the Audit Finance Meeting to order at 8:30 P.M.

**Purchase Requisitions: It was moved by** Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from Friend of the Court in the amount of \$4,482.70 to make clients whole for money lost recently. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Cameron to approve a purchase requisition from Public Transit in the amount of \$92.00 for stamps. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Cameron to approve a purchase requisition from The Senior Citizens Center in the amount of \$12,068.00 for counter tops and cupboards, to be paid for out of fund balance, with the approval of the Commission on Aging Board and denying the security system and roof repair which was on the same purchase request form. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from the Treasurer's Office in the amount of \$101.94 for re-inking ribbons for the center printer. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Reiter and was seconded by Commissioner Grimm to approve a purchase requisition from the Airport in the amount of \$2,491.10 plus \$20.00 shipping for a clutch booster for the Unimog Truck. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Cameron to approve a purchase requisition from Tax Equalization in the amount of \$221.50 for 911 signs. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Reiter to approve a purchase requisition from the Sheriff's Department in the amount of \$1,378.00 plus shipping for two armored vests. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Cameron and was seconded by Commissioner Grimm to approve a purchase requisition from Public Transit in the amount of \$200.00 for inspection and certification of the vehicle lift. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from Public Transit in the amount of \$480.56 for oil. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Cameron and was seconded by Commissioner Grimm to approve a purchase requisition from Grimm in the amount of \$314.16 for two new front tires for the 2013 Ford Patrol Vehicle. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Cameron to approve a purchase requisition from the Treasurer's Office in the amount of \$278.00 for dog tags. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Cameron and was seconded by Commissioner Reiter to approve a purchase requisition from the Treasurer's Office in the amount of \$169.99 for a red ink cartridge for the postage meter. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from 911 in the amount of \$319.00 for batteries for the radios for Hiawatha Township. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Cameron to approve a purchase requisition from the County Clerk's Office in the amount of \$679.40 for 20 cases of copy paper. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Reiter and was seconded by Commissioner Cameron to approve a purchase requisition from Public Transit in the amount of \$9,387.87 for a tire changer, AC service machine, balancer cone, and other automotive related equipment paid for under the MDOT Contract. The motion carried by a unanimous aye vote of all members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Cameron to approve budget adjustments numbered 441-13 through 17-14, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved by** Commissioner Reiter and was seconded by Commissioner Grimm to approve the claims and vouchers numbered 6825 through 7034, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved by** Commissioner Grimm and was seconded by Commissioner Reiter to adjourn the meeting of the Schoolcraft County Board of Commissioners. The motion carried by a unanimous aye vote of all members present.  
The meeting was adjourned at 9:10 P.M.

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Allen Grimm  
Chairperson County Board

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Daniel J. LaFoilie, Sr.  
Audit Finance Chairperson County Board

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Daniel R. McKinney, County Clerk