

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
SPECIAL MEETING
(Amended)**

The Schoolcraft County Board of Commissioners / Audit Finance Committee met on Thursday, April 30, 2015 in Conference Room #1 of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 8:30 a.m. Chairperson Daniel J. LaFoilie called the meeting to order at 8:30 a.m. The roll was called with the following members present and/or absent:

Present: Chairperson Daniel J. LaFoilie
 Vice-Chairperson Craig Reiter
 Commissioner Larry Mersnick
 Commissioner Christine Rantanen
 Schoolcraft County Clerk Beth A. Edwards

Absent: Commissioner Allan Ott (excused)

Chairperson Daniel J. LaFoilie led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Christine Rantanen to approve the agenda. The motion carried by unanimous aye vote of the Board members present.

“Brief Public Comment”: None.

“New Business”:

Chairperson stated the purpose of the meeting today was for a joint meeting with commissioners and department heads. (Department Heads present Beth A. Edwards, Julie Roscioli, John Stapleton, ~~Eric Perrollaz~~, John Norrington, Tim Noble, Dave Maddox, ~~Jill Maddox~~, Jodi Tiglas, Steve Videtich, Marcy Spriks, ~~Jackie Parker~~, and Bruce Cranham; also present Eric Perrollaz, Jill Maddox, Jodi Tiglas and Jackie Parker)

Julie Roscioli, Treasurer, addressed the joint group regarding Schoolcraft County Budgeting Policy and Procedures that is being developed for yearly budget process, budget increases, budget

adjustments, and purchase requisitions. All budget forms and purchase requisitions should be turned into the Treasurer's Office.

Chairperson Daniel LaFoilie stated that is best practice as stated by the Auditors that an **original itemized receipt** must be attached to the invoices and that is required in order to get reimbursement.

Beth Edwards, Clerk, asked how the emailing of agendas and minutes was working for Departments and advised that if they wanted someone added to the list just let her know and she could do that.

Chairperson Daniel LaFoilie addressed the budget process has begun for FY 2015-2016 and he encourages the Department Heads to become involved.

Julie Roscioli, Treasurer, advised that when the departments receive their budget worksheet in May they will have the recommended amount in already and then the Department Heads can come and explain why they might need something more.

Tim Noble, Prosecutor, addressed his involvement last year in his budget request, the time spent in doing that, and the Prosecutor's budget was not changed by his efforts. At this point now he and/or his staff now have to put more time into budget increases/adjustments because his budget wasn't changed at all. A realistic budget needs to be created from the beginning which would eliminate the increases and adjustments.

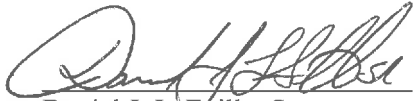
J. Norrington, Sheriff, stated that yes the money is usually give upon a budget increase request, however, there are comments made that there is no money there.

John Stapleton, Public Transit, asked if the Monthly Revenue and Expense report could be emailed by the Treasurer's office.

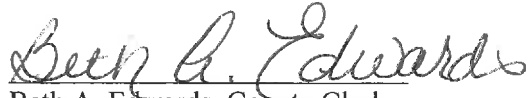
Public Comment: None.

It was moved by Commissioner Christine Rantanen and was seconded by Commissioner Craig Reiter to adjourn.

Chairperson Daniel LaFolle adjourned the Board Meeting at 9:50 A.M.



Daniel J. LaFolle, Sr.
Chairperson County Board



Beth A. Edwards, County Clerk