

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, December 28, 2023**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.**

The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: December 14, 2023, Board and Audit-Finance Meeting
 December 14, 2023, Closed Session
5. Approval of agenda
6. Public Hearings
7. Brief Public Comment
8. Old and unfinished business
9. New Business:

Attorney Stacey Hissong – Schoolcraft County Dams – Review and Action Needed
Schoolcraft County Zoning Board of Appeals Appointments – 3 – 3-year terms and 2 – 2-year terms
PA 152 – Opt-Out
Set Annual Report Dates
Letter of Engagement with CUPPAD for Material Management Plan – Multi-County
Audit-Finance Committee Report and Action Items
Closed Session – Attorney/Client Discussion – Schoolcraft County Dams
Closed Session – Union Negotiation

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner’s Comments
14. Communications
15. Audit Claims and Vouchers
16. Budget Adjustments
17. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker .
Paul Walker, Chairperson
Schoolcraft County Board of Commissioners

Daniel P. Hoholik .
Daniel P. Hoholik, Chairperson Audit-Finance
Schoolcraft County Board of Commissioners

Public may view this meeting via zoom (listening purposes only) no public comment or interaction via zoom.

Join Zoom Meeting
<https://us02web.zoom.us/j/5117745749>

Meeting ID: 511 774 5749
Passcode: 987456

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner’s Board Meeting / Audit Finance Meeting met on Thursday, December 14, 2023, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
 Commissioner Bruce Birr
 Commissioner Troy Bassett
 Commissioner Paul Walker
 Commissioner Daniel P. Hoholik
 Schoolcraft County Clerk Beth A. Edwards

Absent: None

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the minutes of the November 27, 2023 Meeting of the Whole, November 28, 2023 Board and Audit-Finance Meeting, and November 28, 2023 Closed Session of the Schoolcraft County Board of Commissioners. Roll call vote: Troy Bassett, yes; Craig Reiter, yes; Bruce Birr, abstain not present at these meetings, Daniel P. Hoholik, yes; Paul Walker, yes. The motion carried by majority aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to remove PA 152 from the agenda and add Closed Session for FOPLC Union Negotiations and Committee for Repurposing the Schoolcraft County Industrial.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Troy Bassett to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: Rick Demers addressed the water level in Indian Lake and the river and thanked the board for trying to rectify the current situation.

“Unfinished Business”: None

“New Business”:

Attorney Stacy Hissong and Luke O’Brien were present via Zoom to give a report/presentation on all four Schoolcraft County Dams and the status of each. There was discussion. No action taken.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to adopt 23-9 Resolution – Gulliver Lake – Lake Level and authorize Paul Walker, Board Chairman, to sign the Resolution. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Bruce Birr to adopt 23-10 Resolution – McDonald Lake – Lake Level and authorize Paul Walker, Board Chairman, to sign the Resolution. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to adopt 23-11 Resolution – Manistique Lake – Lake Level and authorize Paul Walker, Board Chairman, to sign the Resolution. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to set the Schoolcraft County Board of Commissioners Organizational Meeting for January 3, 2024, at 10 a.m. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the submission of the Survey and Remonumentation Grant Application in the amount of \$68,919 by Jane Couwlier-Bridges. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to approve the Budget Increase to Airport Maintenance Repair from the Fuel Restricted Cash in the amount of \$5,701. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to appoint Commissioner Bruce Birr to the Repurposing County Industrial Park Committee and Commissioner Paul Walker as alternate to the Repurposing County Industrial Park Committee. The motion carried by a unanimous aye vote of the Board members present.

Reports, the following matters were heard:

Commissioner Daniel P. Hoholik: attended Building/Grounds & Airport Committee and Audit/Finance Committee meetings.

Commissioner Craig Reiter : attended LMAS, Personnel Committee, Building/Grounds & Airport Committee, two (2) FOPLC Union Negotiations, CMHA Executive Meeting, CAR Safety, Mueller Township, Seney Township, and MAC Summit (by zoom) meetings.

Commissioner Paul Walker: attended LMAS, EDC, and Manistique City Council meetings.

Commissioner Bruce Birr: attended Transit Authority, Commission on Aging, Manistique Township, and Manistique City Council meetings.

Commissioner Troy Bassett: attended two (2) FOPLC Union Negotiations, Personnel Committee and the Brewery Dam Conference Call.

Ashley Reitter addressed Soil Conservation activities.

Gilbert Baker addressed the Board doing a good job.

Sheriff Charles Willour stated that the intercom system installation has started.

Corey Barr, City Manager, addressed the EV Charging Grant and the City's Five-Year Recreation Plan.

Paul Walker addressed the County Recreation/Master Plan.

Announcements and Notices: None.

Public Comment: None.

Commissioner's Comment: Craig Reiter wished everyone a Merry Christmas.

Paul Walker wished everyone a Merry Christmas and a Happy New Year, the Marine Corp League Toys for Schoolcraft County, and U.P. Women’s Association.

Bruce Birr wished everyone a Merry Christmas and a Happy New Year.

Troy Bassett wished everyone a Merry Christmas and thanked everyone for their attendance.

Communications: None.

At 6:13 p.m., meeting was turned over to Daniel P. Hoholik, Audit-Finance Chairman.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the claims and vouchers numbered **6610 through 6781**, inclusive. There was discussion. The motion carried by unanimous aye vote of the Board members present.

At 6:14 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to move into Closed Session for FOPLC Union Negotiation Board Discussion. The motion carried by a unanimous aye vote of the Board members present.

At 7:05 p.m., Paul Walker, Chairman, recalls the meeting to open session.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairman Paul Walker adjourned the Board and Audit Finance Meeting at 7:06 p.m.

Beth A. Edwards, County Clerk

Approved: _____

12-22-23

Beth Edward,

please accept this
letter to express
my interest in
being reappointed
to the zoning
board of appeals of
schoolcraft county.

Thank you
Jim Ostlund

clerk schoolcraftcounty.us

From: Rob LaCroix <rlyooper@gmail.com>
Sent: Friday, December 22, 2023 12:00 PM
To: clerk schoolcraftcounty.us
Subject: RE: Zoning Board

Hello,

This is to formally let you know that I would like to remain on the zoning board for 2024.

Thanks,

Rob LaCroix

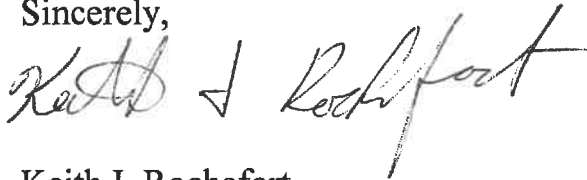
Keith Rochefort
174N Popour Road
Cooks, MI 49817
TX: 906-644-2710

To: Beth Edwards
Schoolcraft County Clerk
300 Walnut Street
Manistique, MI 49854

Re: Letter of Intent to Continue on Schoolcraft County Zoning Board of Appeals

I am currently a Schoolcraft County Zoning Board of Appeals member and would like to be considered for reappointment.

Sincerely,

A handwritten signature in black ink that reads "Keith I. Rochefort". The signature is written in a cursive style with a large, stylized "K" and "R".

Keith I. Rochefort

From: zoning schoolcraftcounty.us
Sent: Friday, December 22, 2023 9:51 AM
To: clerk schoolcraftcounty.us
Subject: FW: Zoning Board Of Appeals Term

From: James Messer <messerjames1@gmail.com>
Sent: Friday, December 22, 2023 9:47 AM
To: zoning schoolcraftcounty.us <zoning@schoolcraftcounty.us>
Subject: Zoning Board Of Appeals Term

Good morning,

Please consider this email as interest in serving on the Zoning Board of Appeals for the upcoming 3-year term.

If you have any questions please call me at 218-779-5502.

Thank you,
James Messer

Keith Jacobsen

14293W Ostrander Lake Drive
Wetmore, Michigan 49895
(906) 280-2368
Keithjacobsen@icloud.com

September 20, 2023

Schoolcraft County Board of Commissioners

300 Walnut Street Room 164
Manistique, Michigan 49854

Dear Commissioners,

I am writing to introduce myself and express my desire to serve on the Schoolcraft County Zoning Appeals Board.

I am a life long resident of Upper Michigan having lived in Delta County the majority of my life. I have been a property owner in Schoolcraft County since 2012 and a full time resident since 2016.

I retired in 2023 after a 40+ year career at the paper mill in Escanaba most recently owned by Billerud NA. During my career I held a variety of supervisory and management positions within the maintenance department. At the time of my retirement I held the position of Maintenance Manager. As the Maintenance Manager I had direct supervisory responsibility for 10 salaried supervisors in the mechanical trades and well as 3 electrical supervisors and their respective hourly direct reports.

In addition to my professional experience, I have also had experience as a builder. Over the years I built several homes in the Gladstone area, performed a down-to-studs remodel of one home there and similarly remodeled the home I share now with my wife in Wetmore.

I believe I could bring a broad range of experience to the Zoning Board of Appeals as well as a common sense approach. Also, due to my retirement I am readily available for meetings and site reviews.

Lastly, I believe the county would be best served by a zoning appeals board that has a geographical composition.

I appreciate your time and your consideration.

Sincerely,

Keith Jacobsen



Central Upper Peninsula Planning and Development
2950 College Ave. Escanaba, MI • Phone: 906-786-9234 • www.cuppad.org

December 22, 2023

Paul Walker, Chair, Schoolcraft County Board of Commissioners
Beth Edwards, Schoolcraft County Clerk

Dear Mr. Walker and Ms. Edwards,

The Department of Environment, Great Lakes, and Energy has announced that they will call for Materials Management Plans on January 8, 2024. By that date, the County Board of Commissioners will receive a request to file a Notice of Intent to develop a Materials Management Plan within 180 days (due by July 6, 2024). Materials Management Plans will replace current county Solid Waste Management Plans and will additionally encompass provisions for recycling, composting, and new processes and facilities. Earlier this year, CUPPAD reached out to the County to determine if multi-county planning with the other counties of the central Upper Peninsula was feasible. The result of this outreach was an affirmative interest from the six-county region in working with CUPPAD as Designated Planning Agency to develop a single regional plan and administrative process.

To facilitate this process, each participating county and CUPPAD will sign an interlocal agreement under the provisions of the Urban Cooperation Act to create a joint Materials Management Plan, and a single Materials Management Planning Committee. The Planning Committee will become a permanent public body, responsible for the creation of the Plan and reviewing materials management issues throughout the region. This committee has been designed to reflect the ongoing activities within each county and a fair geographic representation. Each county will appoint members meeting the requirements of the law and the provisions of the interlocal agreement.

Before a response to EGLE's Notice of Intent can be filed, there are a number of steps to be accomplished within the 180-day timeframe.

- Please provide a response to this letter as soon as possible, on official letterhead, affirming the county's decision to engage in multi-county planning with CUPPAD and other counties of the central Upper Peninsula. A formal motion is not needed at this time, just a record of engagement for CUPPAD's files.

A representative from CUPPAD is available to present or speak with the Board of Commissioners to outline the interlocal agreement, Planning Committee, and answer any questions ahead of the following:

- With an affirmative response, CUPPAD will begin to coordinate the county's Notice of Intent process. Each county by law must reach out to their adjacent counties for a response to interest in multi-county planning. CUPPAD will develop a form letter for each county to meet this standard and provide it to a designated contact.
- With the responses received from each county, the County Board of Commissioners will then pass a motion to engage in the plan process with all the collaborating counties.
- CUPPAD has developed an interlocal agreement under the provisions of the Urban Cooperation Act to facilitate a multi-county planning process and coordinate a single Materials Management

Planning Committee with shared representation from the planning area. A resolution approving the interlocal agreement and the signature of the Chair of the County Board of Commissioners will formally initiate the local planning process. This agreement will be provided with time for review by local counsel. The interlocal agreement is for the planning process only; no additional solid waste or recycling activities will be encompassed by this agreement prior to the adoption of the resulting Materials Management Plan.

- The Materials Management Planning Committee will have a statutorily defined membership. In the interest of a collaborative process, CUPPAD will provide 11 potential members representing various requirements of activities within the law, with fair geographic representation. Each County Board of Commissioners will appoint constituents residing in or representing their area. Each County Board of Commissioners will independently appoint one member who is *an elected official in the county or constituent municipalities*, and one member who *represents a business* within the county.
- With the documented responses from each county and the minutes of the meeting where the interlocal agreement was approved, the Chair of the County Board of Commissioners will respond to EGLE's Notice of Intent via survey. CUPPAD will provide direct assistance to facilitate the response and required documentation either in-person or virtually upon the county's request. Each County's response to the Notice of Intent is required separately. The submission will initiate the statutory three-year timeline for plan development.

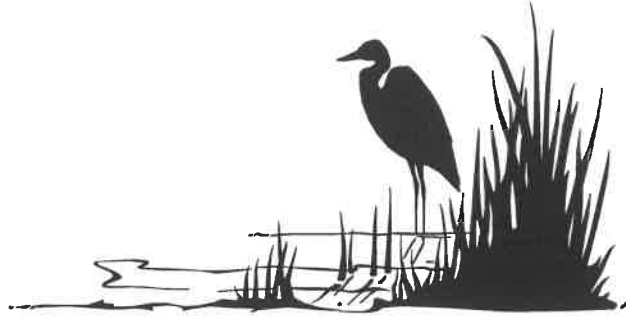
We have appreciated each county's engagement in materials management planning ahead of the call for plans and look forward to working together in expanding access to recycling and composting activities to all central UP residents.

Thank you,

Ryan Carrig
Community Planner

County of Schoolcraft

Chairperson, Paul Walker, District No. 4
Vice-Chairperson, Daniel P. Hoholik, District No. 5
Commissioner Craig Reiter , District No. 1
Commissioner Bruce Birr, District No.2
Commissioner Troy Bassett, District No. 3
Schoolcraft County Board of Commissioners



December 28, 2023

CUPPAD
2950 College Ave.
Escanaba, MI 49829

RE: Letter of Intent Multi-County Materials Management Plan

Please be informed that at the Schoolcraft County Board of Commissioners Board meeting on December 28, 2023, there was a vote in the affirmative to engage in a multi-county plan for a Materials Management Plan with CUPPAD and other counties of the central Upper Peninsula.

Thank you for your assistance in this matter.

Sincerely,

Paul Walker
Schoolcraft County Board Chairman

NOTICE OF COMMITTEE MEETING

PLEASE TAKE NOTICE that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Wednesday, December 27, 2023, at 11:00 a.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to order
2. Roll call
3. Pledge of Allegiance
4. Discussion:
 - Estimate – Mason work for the install of the Fire Door at the Jail
 - Laptop for Building Code Inspector
 - STC/EDC Agreement Payment
 - Any other matter brought to the Committee.
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

Daniel P. Hoholik

Dated: December 22, 2023

Daniel P. Hoholik, Audit-Finance Committee Chairman
Schoolcraft County Commissioner