

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, September 14, 2023**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.**

The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: August 24, 2023, Board and Audit-Finance Meeting

5. Approval of agenda
6. Public Hearings:
7. Brief Public Comment:
8. Old and unfinished business:
9. New Business:
 - 2021 Foreclosure Report for year 2018 – Jane Couwlier-Bridges
 - FY24 County Veteran Service Grant Contract
 - FY24 MIDC Grant Contract
 - Board of Canvasser Appointment (2) terms ending 10/31/27
 - CUPPAD Materials Management Plan
 - Schoolcraft County Resiliency Report – Victoria George / Jennifer Watson-Gould
 - Submission of the Walgreens Opioid Settlement
 - Crypto Mining
 - Audit-Finance Committee Report and Action Items

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner’s Comments
14. Communications
15. Audit Claims and Vouchers
16. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker ,

Paul Walker, Chairperson
Schoolcraft County Board of Commissioners

Daniel P. Hoholik ,

Daniel P. Hoholik, Chairperson Audit-Finance
Schoolcraft County Board of Commissioners

Public may view this meeting via zoom (listening purposes only), no public comment or interaction via zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/5117745749>

Meeting ID: 511 774 5749

Passcode: 987456

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner’s Board Meeting / Audit Finance Meeting met on Thursday, August 24, 2023, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
 Commissioner Bruce Birr
 Commissioner Troy Bassett
 Commissioner Paul Walker
 Commissioner Daniel P. Hoholik
 Schoolcraft County Clerk Beth A. Edwards

Absent: None

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the minutes of the August 10, 2023, Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to add Manistique Public Safety Vehicles. **It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: Dixie Anderson addressed District Court Investigation.

“Unfinished Business”: None

“New Business”:

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Paul Walker to commit up to \$65,000 from ARPA Funds for Manistique Public Safety vehicles. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to appoint Roger Irie to the Schoolcraft County Transit Authority Board, term expiring September 30, 2025. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Daniel P. Hoholik to approve the CR Meyer Contract for removal, painting, and replacement of Carpenter Dam Gates per the quote of August 4, 2023, in the amount of \$45,852 plus \$2,835 additional if seal straps need to be replaced to be paid for from ARPA Funds. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Daniel P. Hoholik and was seconded by Commissioner Troy Bassett to approve the MSP 911 Dispatch 3-year contract in the amount of \$50,503 for the 1st year paid for by 911 Fund, and authorize Paul Walker, Board Chairman, to sign the contract. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the FOC CRP Contract (5 years) and authorize Paul Walker, Board Chairman to sign the contract. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to authorize Paul Walker, Board Chairman to sign the MISHDA Mortgage Discharge for Elna Jones. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to authorize Paul Walker, Board Chairman to sign the MISHDA Mortgage Discharge for Dianne Jenerou. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Paul Walker to obtain a quote for an appraisal on the County owned property on Duck Inn Road 40 acre parcel. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the request from Hiawatha Township for additional ARPA funds to purchase 6 Scott Air-Paks in the amount of \$37,170. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Bruce Birr to approve the payment of up to \$60,000 for the 2019, 2020, 2021, and 2022 Audits for EDC from over revenues. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

Under Committee and Department Reports, the following matters were heard:

Commissioner Daniel P. Hoholik: attended Audit-Finance Committee, and Budget meetings.

Commissioner Craig Reiter : attended UPCAP, HBH Personnel Planning, Germfask Township, Seney Township, HBH Personnel Committee, HBH Finance, and Upward Talent Council meetings.

Commissioner Paul Walker: attended City Council, Audit-Finance Committee, Hiawatha Township, and Jail Walk Through meetings.

Commissioner Bruce Birr: attended City Council and Jail Walk Through meetings.

Commissioner Troy Bassett: attended Hiawatha Township and Road Commission meetings.

Gilbert Baker thanked the Board for the Air-Paks.

Gary Demers stated the new Public Transit Building is almost complete.

Victoria George thanked the Board for their support for EDC.

Corey Barr thanked the Board for the ARPA Funds.

Announcements and Notices: None

Public Comment: Dixie Anderson addressed ARPA Fund disbursements and transparency.

Tim Russell addressed the ARPA Fund expenditures in the community and his appreciation.

Commissioner's Comment: Daniel P. Hoholik addressed the new boiler system in the Courthouse is nearing completion.

Craig Reiter stated that the ARPA Funds are doing good things.

Paul Walker addressed the letter to Chief Justice Elizabeth T. Clement.

Communications: None.

At 5:54 p.m., meeting was turned over to Daniel P. Hoholik, Audit-Finance Chairman.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the claims and vouchers numbered **5465 & 5543 through 5757**, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the budget adjustments numbered **23-143 through 23-177**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 5:56 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairman Paul Walker adjourned the Board and Audit Finance Meeting at 5:56 P.M.

Beth A. Edwards, County Clerk

Approved: _____

SEPTEMBER 30 REPORT
2021 FORECLOSURE YEAR FOR 2018 TAXES

In accordance with MCL 211.78m(8)(i), if the foreclosing governmental unit is not this state, not later than September 30 of the second calendar year after foreclosure, the foreclosing governmental unit shall, subject to subparagraph (xiii), submit a written report to its board of commissioners and the state treasurer identifying any remaining balance and any contingent costs of title, environmental remediation, or other legal claims relating to foreclosed property as determined by the foreclosing governmental unit. Any remaining balance must be used for costs incurred by the foreclosing governmental unit in connection with the forfeiture, foreclosure, sale, maintenance, repair, or remediation of foreclosed property, the defense of title actions and other legal expenses, or the administration of this act, or for the payment of claims for remaining proceeds or other amounts ordered under section 78t. The report required under this subdivision must include, in a form determined by the department of treasury, all of the information described in subparagraphs (i) to (xii), as follows:

- (i) The total number of properties that were ordered foreclosed at the judicial hearing for that foreclosure and not redeemed.
- (ii) The sum of the minimum bids for the properties described in subparagraph (i).
- (iii) The total number of properties sold to a governmental entity under subsections (1) and (4).
- (iv) The sum of the minimum bids for the properties described in subparagraph (iii).
- (v) The total amount paid for the properties described in subparagraph (iii).
- (vi) The total number of properties sold under subsections (2) and (5).
- (vii) The sum of the minimum bids for the properties described in subparagraph (vi).
- (viii) The total amount paid for the properties described in subparagraph (vi)
- (ix) The total amount of all taxes, penalties, interest, fees, and costs owed on properties described in subsection (1).
- (x) The total amount paid for all properties described in subparagraphs (iii) and (vi)
- (xi) The total amount of remaining proceeds paid to persons holding a legal interest in the property described in subparagraphs (iii) and (vi).
- (xii) The remaining net amount after subtracting the amount the amount described in subparagraphs (x) and (xi).

In the year 2021, we foreclosed on 18 parcels with 2018 unpaid taxes. We sold all 18 parcels at both auctions and we paid out 0 claims for the 2018 tax year plus legal costs. After we took the proceeds from both auctions, minus the amount of all taxes, penalties and interest, fees and costs, (including legal and admin), it left us with a remaining net of \$111,298. This amount is held in a designated cash line item pending further litigation for the 2018 tax year.

This report is prepared by Jane Couwlier-Bridges, Schoolcraft County Treasurer, September, 2023.

Foreclosing Governmental Unit Report of Real Property Foreclosure Sales

Issued under authority of Public Act 225 of 1976; MCL 211.78m(8)(f)

The foreclosing governmental unit shall submit a written report to its board of commissioners and the state treasurer identifying any remaining balance and any contingent costs of title, environmental remediation, or other legal claims relating to foreclosed property as determined by the foreclosing governmental unit, not later than September 30 of the second calendar year after foreclosure.

Foreclosure Year	i	ii	iii	iv	v	vi	vii	viii	ix	x	xi	xii
	Number of Parcels Ordered Foreclosed and Not Canceled or Redeemed	Sum of Minimum Bids for All Foreclosures Not Canceled or Redeemed	Number of Properties Sold to Governmental Agencies Under Right of First Refusal	Sum of Minimum Bids for all Governmental Agencies Under Right of First Refusal	Total amount paid for the governmental Agencies properties under Right of First Refusal	Total Number of Parcels Sold at Public Foreclosure Auctions	Sum of the Minimum Bids for Properties Sold at Public Foreclosure Auctions	Sum of Amounts Paid for Properties Sold at Public Foreclosure Auctions	Total Amount of All Taxes, Penalties and Interest, Fees and Costs on Properties Foreclosed and not Redeemed	Total Amount Paid for All Properties, Including Governmental Agencies and Public Foreclosure Auctions	Total Amount of Proceeds Paid to Claimants for All Properties (note 5% of Sale Amount Payable to FGJ is Deducted Before Proceeds are Calculated)	Remaining Net Amount After Subtracting the Paid Claimant Proceeds Total (xi) From the Difference of Amounts Described in (x) and (ix)
2021	18	\$ 30,987.00	0	\$ 0.00	\$ 0.00	18	\$ 30,987.00	\$ 142,285.00	\$ 30,987.00	\$ 142,285.00	\$ 0.00	\$ 111,298.00
County Name	Schoolcraft											

I attest that I have completed the above information and any attachment data and have determined that the information reported is correct for the designated foreclosure sale year.

County Treasurer's Name Jane Couwlier-Bridges	Telephone Number (906) 341-3622
County Treasurer Signature <i>Jane Couwlier-Bridges</i>	Date <i>August 30, 2023</i>

You may send the Treasury copy to Treas-PTE@michigan.gov



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
MICHIGAN VETERANS AFFAIRS AGENCY
LANSING

ADAM HOLLIER
DIRECTOR

September 2, 2023

Paul Walker
605 E. Elk St.
Manistique, MI 49854

Dear Mr. Walker:

The Michigan Veterans Affairs Agency (MVAA) has accepted Schoolcraft county's application for the 2024 County Veteran Service Fund (CVSF) Grant. Your grant number will be assigned on October 1, 2023.

The grant award will be funded for up to \$55,995 of approved costs during the grant period of October 1, 2023, to September 30, 2024, once the Grant Agreement is signed by both the county and the State of Michigan.

The county will receive a direct payment of up to \$50,000.00 and any remainder will be paid on a reimbursement basis. The grant award will be carried out under the direction of Jodi Wilson as stated in the grant application.

All grant activities will be supervised by MVAA. For all communications related to the grant, please e-mail mvaagrants@michigan.gov and include your county name and "CVSF" in the subject line.

As a Grantee, you must be registered to do business with the State of Michigan. Registration is available at the following website: www.michigan.gov/SIGMAVSS. Failure to register will delay payment.

To accept the grant award, please review and sign the Grant Agreement and return in its entirety to mvaagrants@michigan.gov no later than 60 days from the date of this letter. Failure to return the signed Grant Agreement may delay payment.

Sincerely,

Kate Preston

Grants Specialist, Michigan Veterans Affairs Agency
Department of Military and Veterans Affairs
PrestonK2@michigan.gov
517-230-8535

Cc: Jodi Wilson
Julie Roscioli

GRANT AGREEMENT
 BETWEEN THE
 MICHIGAN DEPARTMENT OF MILITARY AND VETERANS AFFAIRS,
 MICHIGAN VETERANS AFFAIRS AGENCY
 and SCHOOLCRAFT COUNTY

This Grant Agreement ("Agreement") is made between the Michigan Department of Military and Veterans Affairs, (DMVA) **Michigan Veterans Affairs Agency** ("MVAA"), and **Schoolcraft County** ("Grantee"). The parties in this agreement will be referred to as Grantor (DMVA or MVAA) and Grantee (County Recipient).

The purpose of this Agreement is to provide funding in exchange for work to be performed for the project named below. The State is authorized to provide grant assistance pursuant to Public Act 192 of 1953 MCL 35.623a. This Agreement is subject to the terms and conditions specified herein.

Project Name: Schoolcraft County FY24 CVSF Grant Grant #: TBD

Amount of Grant: \$55,995.00

Start Date (date executed by DMVA): 10-1-2023
 [unless alternate date specified]

End Date: 09/30/2024

GRANTEE CONTACT:

Paul Walker
 Name/Title
 Schoolcraft County
 Organization
 605 E. Elk St.
 Address
 Manistique, MI 49854
 Address
 906-450-3021
 Telephone number
906-341-1161
 Fax number
 Pkwalk82@gmail.com
 E-mail address
38-6004891
 Federal ID number - (Required for Federal Funding)
106642440
 Grantee DUNS number - (Required for Federal Funding)

STATE'S CONTACT:

Kate Preston, Grants Specialist
 Name/Title
 MVAA
 Division/Bureau/Office
 3423 N. Martin Luther King Jr. Blvd. (Bldg. 32)
 Address
 Lansing, MI 48906
 Address
 517-230-8535
 Telephone number
 Fax number
 PrestonK2@michigan.gov
 E-mail address

[Program will add a Remittance address if different than the above.]

The undersigned certify that they are duly elected and authorized officers of the Grantee and that, as such, are authorized to accept this grant on behalf of the Grantee, to obligate the Grantee to observe all the terms and conditions placed on this grant, and in connection with this grant to make, execute and deliver on behalf of the Grantee all grant agreements, representations, receipts, reports, and other instruments of every kind.

FOR THE GRANTEE:

 Signature/Title Date

FOR THE GRANTOR:

 Signature/Robert Near, Project Manager Date

 Signature/Christine F. Apostol, Chief Financial Officer Date

I. PROJECT SCOPE

This Agreement and its appendices constitute the entire Agreement between the Grantor and the Grantee and may be modified only by written agreement between the Grantor and the Grantee.

- (A) The scope of this project is to create a county department of veterans' affairs in certain counties, and to prescribe its powers and duties; and to transfer the powers and duties of the soldier's relief commission in such counties (MCL 35.621 to 35.624).
- (B) Grants are provided to counties for county veteran service operations. "Veteran service operations" means assistance and programming of any kind to meet the needs of the veterans in this state. Veteran service operations include, but are not limited to, providing assistance, programming, and services for the purpose of assisting veterans in this state and providing advice, advocacy, and assistance to veterans, servicemembers, dependents, or survivors by an accredited veteran service officer to obtain United States Department of Veterans Affairs health, financial, or memorial benefits for which they are eligible.
- (C) The scope of this project is limited to the activities specified in Appendix A and such activities as are authorized by the State under this Agreement. Any change in project scope requires prior written approval in accordance with Section III, Changes, in this Agreement. Failure to obtain written prior approval from the State may result in expenses not being approved or reimbursed.
- (D) By acceptance of this Agreement, the Grantee commits to complete the project identified in Appendix A within the time period allowed for in this Agreement and in accordance with the terms and conditions of this Agreement.

II. AGREEMENT PERIOD

Upon signature by the Grantor, the Agreement shall be effective from the Start Date until the End Date on Page 1. The Grantor shall have no responsibility to provide funding to the Grantee for project work performed except between the Start Date and the End Date specified on Page 1. Expenditures made by the Grantee prior to the Start Date or after the End Date of this Agreement are not eligible for payment under this Agreement.

III. CHANGES

Adjustments of budget categories and use of funds may not be made until the MVAA has approved the requested budget modifications. Grantee may adjust the budget categories up to 10 percent of the total approved budget, provided that the total budget amount is not increased. Budget category adjustments exceeding 10 percent of the approved budget must be approved in writing by MVAA and DMVA. The Grantee agrees changes will not be executed until approved and the modification is executed. The Grantee must submit amendments in advance using the form provided by the Grantor. The Grantor reserves the right to deny requests for changes to the Agreement or to the appendices. No changes can be implemented without written approval by the Grantor. All amendments must be received by the Grantor no later than June 30, 2024.

IV. GRANTEE DELIVERABLES AND REPORTING REQUIREMENTS

The Grantee shall submit deliverables and follow reporting requirements specified in Appendix A of this Agreement.

- (A) The Grantee must complete and submit quarterly financial and progress reports according to a form and format prescribed by the Grantor and must include supporting documentation of eligible project expenses. These reports shall be due according to the following schedule:

Reporting Period	Due Date
October 1 – December 31	January 10, 2024
January 1 – March 31	April 10, 2024
April 1 – June 30	July 10, 2024
July 1 – September 30	October 5, 2024

If the report due date falls on a weekend or holiday, it will be due the first business day following.

Late report submissions may result in delayed payments and termination of the Agreement.

The forms provided by the Grantor shall be submitted to mvaagrants@michigan.gov. Required documentation (for example one or more of the following: invoice, proof of payment, cancelled checks, credit card receipt or general ledger, refer to Appendix A for further clarification) for expenses must be included with the report.

- (B) If requested, the Grantee shall provide a final project report in a format prescribed by the Grantor. The Grantee shall submit the final status report, including expenditure documentation, along with the final project report and any other outstanding requests for information.
- (C) The Grantee must provide copies of all documents in accordance with Appendix A.
- (D) Marketing/advertising products shall acknowledge “paid for in part or in whole by the Michigan Veterans Affairs Agency” if space allows.

V. GRANTEE RESPONSIBILITIES

- (A) The Grantee agrees to abide by all applicable local, state, and federal laws, rules, ordinances, and regulations in the performance of this Agreement.
- (B) The Grantee, by signature of this Agreement, attests that all persons served under this Agreement are veterans, spouses, or eligible dependents of veterans with separation status in accordance with county policy for eligibility. Documentation of veteran eligibility must be kept on file and available to MVAA upon request.
- (C) All local, state, and federal permits, if required, are the responsibility of the Grantee. Award of this grant is not a guarantee of permit approval by the State.
- (D) The Grantee shall be solely responsible to pay all applicable taxes and fees on the purchase of goods, services, or equipment, if any, that arise from the Grantee's receipt or execution of this Agreement.
- (E) The Grantee agrees to have internal controls in place to provide reasonable assurance that administrative objectives will be met. In the incidents of emergency assistance, it is expected that grant funds will be funds of last resort. Grantees are also expected to maintain separate accounts and records for each source of funds (e.g., Federal, State, other) used to support the project, and to maintain separate records for matching funds and program

income funds if applicable.

- (F) The Grantee agrees to fulfill all matters within the grant guidance as requested and enforced. This may include, but is not limited to, mandatory training(s) for Project Directors and Financial Officers or designees, to learn correct reporting format.
- (G) The Grantee is responsible for the professional quality, technical accuracy, timely completion, and coordination of all reports and other services submitted to the State under this Agreement. The Grantee shall, without additional compensation, correct or revise any errors, omissions, or other deficiencies in reports or other services. If no response is received from the Grantee after two written requests from the Grantor, the request for reimbursement will be voided.
- (H) The Grantee acknowledges that it is a crime to knowingly and willingly file false information with the State for the purpose of obtaining this Agreement or any payment under the Agreement, and that any such filing may subject the Grantee, its agents, and/or employees to criminal and civil prosecution and/or termination of the Agreement.
- (I) Supplanting, sponsorships, and donations are not allowed.
- (J) No profits shall be made off grant-funded products or materials.
- (K) The Grantee will complete training as provided by the MVAA. Travel/training costs may be reimbursed by the grant as budgeted. The areas of training will be relative to processing applications for benefits payable to veterans due to military sexual trauma, post-traumatic stress disorder, depression, anxiety, substance abuse, or other mental health issues. The training is required and will be coordinated with all Grantees providing Veteran Service Officer services to Michigan citizens.

VI. USE OF MATERIAL

Unless otherwise specified in this Agreement, the Grantee may release information or material developed under this Agreement, provided it is acknowledged that the State funded all or a portion of its development.

The State, and federal awarding agency, if applicable, retains a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, and use in whole or in part, and authorize others to do so, any copyrightable material or research data submitted under this Agreement whether the material is copyrighted by the Grantee or another person. The Grantee will only submit materials that the State can use in accordance with this paragraph.

VII. ASSIGNABILITY

The Grantee shall not assign this Agreement or assign or delegate any of its duties, obligations, or funds under this Agreement to any other party without the prior written consent of the Grantor. The Grantor does not assume responsibility regarding the contractual relationships between the Grantee and any subcontractor.

VIII. SUBCONTRACTS

The Grantor reserves the right to deny the use of any consultant, contractor, associate, or other personnel to perform any portion of the project. The Grantee is solely responsible for all contractual activities performed under this Agreement. Further, the Grantor will consider the Grantee to be the sole point of contact regarding contractual matters, including payment of all charges resulting from the anticipated Agreement. Verification of any documentation is the responsibility of the Grantee; the Grantor can request detail at any time if necessary. All subcontractors used by the Grantee in performing projects shall be subject to the provisions of this Agreement and shall be qualified to

perform the duties required. Subcontractors shall report activities and services to the Grantee in a form and manner prescribed by the Grantee. The Grantee shall provide signed copies of all subcontracts to the Grantor within 14 days of execution. The Grantee is subject to local procurement policy.

IX. NON-DISCRIMINATION

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, *et seq.*, the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, *et seq.*, and Executive Directive 2019-09. Contractor and its subcontractors agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex (as defined in Executive Directive 2019-09), height, weight, marital status, partisan considerations, any mental or physical disability, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Agreement.

X. UNFAIR LABOR PRACTICES

The Grantee shall comply with the Employers Engaging in Unfair Labor Practices Act, 1980 PA 278, as amended, MCL 423.321 *et seq.*

XI. LIABILITY

The Grantee, not the Grantor, is responsible for all liabilities as a result of claims, judgments, or costs arising out of activities to be carried out by the Grantee under this Agreement, if the liability is caused by the Grantee, or any employee or agent of the Grantee acting within the scope of their employment or agency.

Nothing in this Agreement should be construed as a waiver of any governmental immunity by the Grantee, the Grantor, its agencies, or their employees as provided by statute or court decisions.

XII. CONFLICT OF INTEREST

No government employee, or member of the legislative, judicial, or executive branches, or member of the Grantee's Board of Directors, its employees, partner agencies, or their families shall benefit financially from any part of this Agreement.

XIII. ANTI-LOBBYING

If all or a portion of this Agreement is funded with federal funds, then in accordance with Office of Management and Budget Circular A-21, A-87, or A-122, as appropriate, the Grantee shall comply with the Anti-Lobbying Act, which prohibits the use of all project funds regardless of source, to engage in lobbying the state or federal government or in litigation against the Grantor. Further, the Grantee shall require that the language of this assurance be included in the award documents of all subawards at all tiers.

If all or a portion of this Agreement is funded with state funds, then the Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of lobbying as defined in the State of Michigan's lobbying statute, MCL 4.415(2). "Lobbying" means communicating directly with an official of the executive branch of state government or an official in the legislative branch of state government for the purpose of influencing legislative or administrative action." The Grantee shall not use any of the grant funds awarded in this Agreement for the purpose of litigation against the Grantor. Further, the Grantee shall require that language of this assurance be included in the award documents of all subawards at all tiers.

XIV. DEBARMENT AND SUSPENSION

By signing this Agreement, the Grantee certifies that it has checked the federal debarment/suspension list at www.SAM.gov to verify that its agents, and its subcontractors:

- (1) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or the state.
- (2) Have not within a three-year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction, as defined in 45 CFR 1185; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- (3) Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in subsection (2).
- (4) Have not within a three-year period preceding this Agreement had one or more public transactions (federal, state, or local) terminated for cause or default.
- (5) Will comply with all applicable requirements of all other state or federal laws, executive orders, regulations, and policies governing this program.

XV. AUDIT AND ACCESS TO RECORDS

The Grantor reserves the right to conduct a programmatic and financial audit of the project, and the Grantor may withhold payment until the audit is satisfactorily completed. The Grantee will be required to maintain all pertinent records and evidence pertaining to this Agreement, including grant and any required matching funds, in accordance with generally accepted accounting principles and other procedures specified by the Grantor. The Grantor or any of its duly authorized representatives must have access, upon reasonable notice, to such books, records, documents, and other evidence for the purpose of inspection, audit, and copying. The Grantee will provide proper facilities for such access and inspection. All records must be maintained for a minimum of five years after the final payment has been issued to the Grantee by the Grantor.

All Grantees will be subject to grant monitoring of performance, including data collection according to a form and format prescribed by the Grantor. A Progress, and Activity Report will be required quarterly. Upon approval of the quarterly audit, Grantees will have two weeks to dispute any decisions made by MVAA. After two weeks, the audit will be finalized and closed. Grant and performance monitoring will be conducted by MVAA. If the Grantor determines, by audit or otherwise, that a Grantee expended the grant funds received for purposes other than veteran service operations, the Grantor shall reduce the grant disbursement provided to the Grantee in the succeeding fiscal year by an amount equal to the total of all amounts improperly expended. The Grantor reserves the right to require payment of misspent funds if funds are not appropriated, or the Grantee does not apply for appropriated grant funding, in the subsequent year.

XVI. INSURANCE

- (A) The Grantee must maintain insurance or self-insurance that will protect it from claims that may arise from the Grantee's actions under this Agreement.
- (B) The Grantee must comply with applicable workers' compensation laws while engaging in activities authorized under this Agreement.

XVII. OTHER SOURCES OF FUNDING

The Grantee guarantees that any claims for reimbursement made to the Grantor under this Agreement must not be financed by any source other than the Grantor under the terms of this Agreement. If funding is received through any other source, the Grantee agrees to delete from Grantee's billings, or to refund to the Grantor, within 14 business days, the total amount representing such duplication of funding.

XVIII. COMPENSATION

- (A) A breakdown of costs allowed under this Agreement is identified in Appendix A. The Grantor will pay the Grantee a total amount not to exceed the amount on page 1 of this Agreement, in accordance with Appendix A, and only for expenses incurred and paid for within the Start and End Date of this Agreement. All other costs necessary to complete the project are the sole responsibility of the Grantee.
- (B) Expenses incurred by the Grantee prior to the Start Date or after the End Date of this Agreement are not allowed under the Agreement, unless otherwise specified in Appendix A.
- (C) The Grantor will approve reimbursement requests after approval of reports and related documentation as required under this Agreement.
- (D) The Grantor reserves the right to request additional information necessary to substantiate reimbursement requests.
- (E) Payments under this Agreement may be processed by Electronic Funds Transfer (EFT). The Grantee may register to receive payments by EFT at the SIGMA Vendor Self Service website <https://sigma.michigan.gov/webapp/PRDVSS2X1/AltSelfService>.

XIX. CLOSEOUT

- (A) A determination of project completion, which may include a site inspection and an audit, shall be made by the Grantor after the Grantee has met any match obligations, satisfactorily completed the activities, and provided products and deliverables described in Appendix A.
- (B) Upon issuance of final payment from the State, the Grantee releases the Grantor of all claims against the Grantor arising under this Agreement. Unless otherwise provided in this Agreement or by State law, final payment under this Agreement shall not constitute a waiver of the Grantor claims against the Grantee.
- (C) The Grantee shall refund to the Grantor any funds allowed by this Agreement that remain unspent by September 30, 2024, within 14 days of the Grantor demand. Monies (debts) which have been due and owing to the Agency more than 180 days may be referred to the Michigan Department of Treasury by the MVAA.

XX. CANCELLATION

This Agreement may be canceled by the Grantor, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the Grantee, or upon mutual agreement by the Grantor and Grantee. The Grantor may honor requests for just and equitable compensation to the Grantee for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the Grantor and the Grantor will no longer be liable to pay the Grantee for any further charges to the Agreement.

XXI. TERMINATION

This Agreement may be terminated by the Grantor as follows:

(A) Upon 30 days written notice to the Grantee:

- a. If the Grantee fails to comply with the terms and conditions of the Agreement, or with the requirements of the authorizing legislation cited on page 1, or the rules promulgated thereunder, or other applicable law or rules.
- b. If the Grantee knowingly and willingly presents false information to the Grantor for the purpose of obtaining this Agreement or any payment under this Agreement.
- c. If the Grantor finds that the Grantee, or any of the Grantee's agents or representatives, offered or gave gratuities, favors, or gifts of monetary value to any official, employee, or agent of the Grantor in an attempt to secure a subcontract or favorable treatment in awarding, amending, or making any determinations related to the performance of this Agreement.
- d. If the Grantee or any subcontractor, manufacturer, or supplier of the Grantee appears in the register of persons engaging in unfair labor practices that is compiled by the Michigan Department of Licensing and Regulatory Affairs or its successor.
- e. During the 30-day written notice period, the Grantor shall withhold payment for any findings under subparagraphs a through d, above and the Grantee will immediately cease charging to the grant and stop earning match for the project (if applicable).

(B) Immediately and without further liability to the Grantor if the Grantee, or any agent of the Grantee, or any agent of any subcontract is:

- f. Convicted of a criminal offense incident to the application for or performance of a State, public, or private contract or subcontract.
- g. Convicted of a criminal offense, including but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification, or destruction of records, receiving stolen property, or attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees.
- h. Convicted under State or federal antitrust statutes.
- i. Convicted of any other criminal offense that, in the sole discretion of the State, reflects on the Grantee's business integrity; or
- j. Added to the federal or state Suspension and Debarment list.

(C) If the Agreement is terminated, the Grantor reserves the right to require the Grantee to repay all or a portion of funds received under this Agreement.

(D) The Grantee acknowledges that continuation of the Agreement is subject to appropriation or availability of funds for the grant. If funds are not appropriated or otherwise made available, the Grantor must terminate the Agreement.

XXII. IRAN SANCTIONS ACT

By signing this Agreement, the Grantee is certifying that it is not an Iran linked business, and that its contractors are not Iran linked businesses, as defined in MCL 129.312.

PROGRAM-SPECIFIC BOILERPLATE

XXIII. DISCLOSURE OF INFORMATION

All reports and other printed or electronic material prepared by or for the Grantee under the Agreement will not be distributed without the prior written consent of the Grantor except for items disclosed in response to a Freedom of Information Act request, Court Order or subpoena.

PROJECT SPECIFIC REQUIREMENTS – APPENDIX A

STANDARD LANGUAGE

(A) Grantee will receive an initial advance payment up to a maximum of \$50,000 for the CVSF Grant. The remaining balance will be paid on a reimbursement basis.

(B) All grant funds expended must be spent in accordance with this Agreement and grant scope. Costs that do not directly support this Agreement and scope are considered disallowable. If an item or service is not listed within this Agreement, it is considered disallowable and will be incurred at the expense of the Grantee.

(C) Disallowable expenditures include sales tax (see below for Emergency Services exception), legal settlements of any kind, mileage between employees' homes, remote work locations and official workstation, fraternal organization business, alcohol, tobacco, lottery, business insurance, all extended warranty plans, and donations.

Sales tax and late fees associated with approved Emergency Services initiatives are an allowable CVSF expense.

(D) If, at the end of the Fiscal Year (September 30, 2024), there are unspent funds remaining from the initial advance payment the Grantee will return the balance of those funds to the State upon demand.

(E) The Grantee will provide verification of funds spent down from the original advance with the Quarterly Reports in the form and format prescribed by the Grantor. For example, certified time sheets, itemized receipts, invoices, and proof of payment or other appropriate documentation to support and verify expenditures. Examples of acceptable proof of payment include general ledger reports that include dates, transaction IDs, vendor names, and amount, copies of cancelled checks, zero balance invoices, and/or credit card receipts.

(F) Progress Reports and Quarterly Financial Reports will be due according to the schedule listed.

(G) All reports will be submitted in the form and format prescribed by the Grantor.

(H) Failure to properly complete progress reports, activity reports, financial reports, and reimbursement requests may delay payments.

(I) Travel rates, lodging, meals, and mileage reimbursement will be paid up to the allowable State of Michigan travel rates and in accordance with State of Michigan Standardized Travel Regulations, DMVA, and MVAA policy. Expenses above the State of Michigan rates will be the sole responsibility of the Grantee. Be cautious of using travel sites such as Expedia, if the site cannot provide a detailed invoice for hotel, airfare, car, the expense will not be reimbursed (refer to "travel/meetings" in the table below for further clarification).

(J) Expenses incurred prior to the Start Date or after the End Date and not authorized by MVAA will not be reimbursed.

- (K) FY2024 funds may not be used to support contracts, services, or purchases prior to October 1, 2023, or beyond September 30, 2024.
- (L) All purchases must be paid for no later than September 30, 2024, with the exception of payroll charged to the grant.
- (M) Obtain a PIV card by September 24, 2024, which will be verified by MVAA and the USDVA.
- (N) Must provide no less than 20 hours of veteran service operations per week unless an exception has been requested of and approved by MVAA.
- (O) All receipts and invoices must be itemized, dated, and include the name and address of the vendor.
- (P) Failure to comply with reporting requirements may result in the State terminating the Agreement.

As the Grantee, it is your responsibility to review the following reporting criteria and supply appropriate supporting documents as it applies to your grant.

Quarterly reports should be succinct and have all Personally Identifiable Information (PII) and Personal Health Information (PHI) redacted prior to submission.

	GRANTEE MUST HOLD PHYSICAL COPIES FOR 5 YRS. FROM DATE OF LAST CVSF GRANT PAYMENT	GRANTEE MUST INCLUDE WITH QUARTERLY REPORTS
Travel/meetings:		
Airline ticket receipt	X	X
Airline baggage fee receipt	X	X
Receipts for transportation (such as tolls, parking, taxis, shuttles, ferries, and public transportation)	X	X
Mileage (if requesting reimbursement) proof (MapQuest or similar), to/from the destination is required if the mileage is being charged by the Grantee directly. If contracting with an outside transportation service, a map is not required.	X	X
Training/conference receipt	X	X
Agenda	X	X
Meal receipts	X	X
<p><i>Travel insurance is not a reimbursable expense.</i> <i>Air travel is limited to commercial coach fare only. Additional costs incurred due to changing travel arrangements for the benefit of passenger preference is at the expense of the County.</i> <i>Air travel must be at the lowest available airfare.</i> <i>Reimbursement of baggage for one piece of personal luggage is allowed; reimbursing overweight or additional baggage fees is not an allowable expense.</i></p>		
<p><i>The cost of transportation from the traveler's home or official workstation, whichever is closer, to and from a training, station or terminal is reimbursable.</i> <i>Mileage reimbursement for privately owned and County-owned vehicles for business is based on actual miles traveled.</i> <i>Requests for fuel purchase will be denied (exception only for rental vehicles).</i> <i>Mileage reimbursement for privately owned vehicles may be reimbursable at the SoM premium rate. Local policy prevails.</i> <i>Mileage reimbursement for County-owned vehicles will be at the standard SoM mileage rate.</i></p>		
<p><i>If staying at a conference site, reimbursement will be made at the conference hotel rate.</i> <i>Travelers are eligible for reimbursement for the day prior to the conference start date and the day after the conference ends.</i> <i>Hotel rates above SoM rates will be the sole responsibility of the Grantee unless approval is granted from the Grantor prior to the stay. Prior authorization includes submitting three quotes for hotels to the Grantor (showing the Grantee met the requirement of searching for the best rate) no less than two weeks prior to the stay.</i></p>		
<p><i>Reimbursement for actual costs of meals cannot exceed the applicable maximum published state rate including tax and gratuities.</i></p>		
County hosted events/meetings:		
Sign-in sheet for meetings where meals are served	X	X
Agenda/program	X	X
Detailed invoices/receipts for food/catering	X	X
Detailed invoices/receipts for other meeting costs	X	X
Proof of payment	X	X
<p><i>Reimbursement for costs of catered meals cannot exceed the applicable maximum published state rate including tax and gratuities.</i> <i>Morning and/or afternoon snacks and refreshments are allowed at a rate of \$5.00 per person per snack/refreshment.</i></p>		

Emergency relief:		
Veteran/spouse/eligible dependent first name & last initial	X	X
Veteran application/request for service	X	
Dates of military service	X	
Character of discharge	X	
Itemized detailed receipt	X	X
Proof of payment	X	X
Members of review panel (if applicable)	X	
Appeal process (if case denied)	X	
Vouchers/gift cards/gas cards to veterans:		
Log with first name, last initial of veteran/spouse/eligible dependent	X	X
Veteran application/request for service	X	
Copy of receipt for purchase of cards	X	X
Copy of itemized receipt(s) with store name and date of purchases made by veteran/spouse/eligible dependent with card(s).	X	X
<i>Veterans must return receipts for purchases with gift/gas cards. Itemized receipts are not required for food or fuel only gift cards/vouchers. A log with first name, last initial of veteran/spouse/eligible dependent is required for every item given out except swag.</i>		
Dental/medical/psychological services:		
Patient first name & last initial	X	X
Date of service and service provided	X	X
Veteran application/request for services (proof of need if applicable)	X	
Proof of payment	X	X
Advertising:		
Copy of subcontract for ad services	X	
Invoice (including dates ads have run)	X	X
Proof of payment	X	X
Vehicle/trailer purchase:		
Copy of Title/registration	X	X
Sales receipt	X	X
Proof of payment	X	X
Transportation services:		
Veteran's first name & last initial	X	X
Veteran application/request for services (proof of need if applicable)	X	
Date of transport	X	X
Copy of subcontract (if applicable)	X	
Invoice if subcontracted; mileage proof with MapQuest (or similar) to/from destination if requesting mileage reimbursement	X	X
Proof of payment	X	X
Service animals:		
Veteran's first name & last initial	X	X
Veteran application/request for service	X	
Detailed invoice including purchase of dog and services	X	X
Description of animal (breed, age, gender)	X	
Dates of service for training	X	
Dates of service for boarding, if applicable	X	
Detailed veterinarian invoice to include dates of service and proof of payment, if applicable	X	X
Proof of payment	X	X
Personal services for veterans:		
Copy of subcontract with provider	X	
Veteran application/request for service	X	
Copy of invoice	X	X
Receipt/proof of payment	X	X



FY24 COUNTY VETERAN SERVICE FUND GRANT GRANT APPLICATION TEMPLATE

This is the only approved template for use in submitting the County Veteran Service Fund (CVSF) grant request.

Definitions to determine the proper individual to list as a contact can be found in the Grant Guidance. Your Authorizing Official is the person able to accept funds and enter the County into agreements and contracts. This is usually the Chairperson of the Board of Commissioners.

CONTACT INFORMATION

Applicant County	SCHOOLCRAFT		
Total Grant Amount	\$55,995.00		
SIGMA Vendor Code	CV0048116	SIGMA Address Code	AD004
Project Director	JODI WILSON		
Mailing Address	300 Walnut Street, Rm. 206B Manistique, MI 49854		
Phone	906-341-3669		
E-mail Address	veterans@schoolcraftcounty.us		
Financial Officer	JULIE ROSCIOLI		
Mailing Address	300 Walnut Street, Rm. 206B Manistique, MI 49854		
Phone	906-341-3669		
E-mail Address	jbr.cvso@gmail.com		
Authorized Official	PAUL WALKER		
Mailing Address	605 E. Elk Street, Manistique, MI 49854		
Phone	906-450-3021		
E-mail Address	pkwalk82@gmail.com		

All assistance, programming, and service initiatives need to be submitted with separate project narrative, budget narrative, and budget request forms. Please duplicate the Project Detail, Budget Narrative, and Excel request sheets as needed for each initiative/program/salaries your county is seeking funding. Attach pages as needed.

Grant amount requested above is the TOTAL of ALL initiatives/programs/salaries.

PROJECT DETAIL

Project Title	Schoolcraft County Veteran Service Fund Grant - Staffing
Grant Focus Area	Enhance, Improve and Serve - Connect Veterans to Benefits & Beneficial Programs

PROJECT NARRATIVE

Detailed project narrative must be provided below:

Our initiatives center on continuing the expansion of our ability to assist Schoolcraft County veterans and enhancing the current veteran service operations. We plan to continue our do initiative to do benefit checks and rechecks for veterans, servicemembers, dependents and survivors including those veterans who may be homebound. We want to reach out to veterans who may be unaware of any entitlements they may be eligible for.

Our CVSO will be the grant administrator with overall responsibility for ensuring all grant requirements are met and will oversee department personnel. Request to continue additional hours to serve veterans, dependents, servicemembers and survivors in office and in their homes as needed to be sure they are receiving benefits they are entitled to.

Administrative Assistant/Finance Director will provide clerical support for the office, create policies, procedures and other documents as needed. Assistant will prepare and submit all financial & progress reporting as required by grant as well as any difficulties. Admin. Assistant will assist with outreach events, veteran claims & appeals. Request to continue staffing costs for this position.

We would like to transition the clerical aide/VSO to our Outreach Director/VSO. We filled this position with a fully certified VSO who is knowledgeable with our community and the needs of local veterans. In addition to planning & executing outreach events, this position will be support staff for the new full-time VSO as well as assisting with the veteran appointment overflow so every veteran, dependent, servicemember and survivor is seen in a timely manner.

All positions will seek programs and grants that are beneficial to veterans, dependents, servicemembers and survivors. While offering these programs, we will re-evaluate current benefits. We will strive to reach those veterans who may qualify for the MVTF grant.

FOCUS AREAS:

Staffing, Training & Education

Increase Service Provisions

Connect Veterans to Benefits

Community Outreach

Seek Programs Beneficial to Veterans, Servicemembers, Dependents and Survivors

BUDGET NARRATIVE/JUSTIFICATION

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

Salary - CVSO - Grant Administrator - Salary is based on 260 hours annually. 5 additional hours per week. $\$23 \text{ hour} \times 5\text{hrs/week} \times 52 \text{ weeks} = \$5,980$.

Grant Administrator Fringes - Social Security Wages $\$5,980 \times 6.2\% = \370.76 ; Medicare Wages $\$5,980 \times 1.45\% = \86.71 ; Workers Comp Wages $\$5,980 \times .50\% = \29.90 ; Retirement Wages $\$5,980 \times 8.24\% = \492.75 . Total fringe $\$980.12$

Salary - Administrative Assistant/Finance Director - Salary is based on 832 hours annually, 16 hours per week. $\$23 \times 16\text{hrs/week} \times 52 \text{ weeks} = \$19,136$.

Admin Assistant/Finance Director Fringes - Social Security Wages $\$19,136 \times 6.2\% = \$1,186.43$; Medicare Wages $\$19,136 \times 1.45\% = \277.47 ; Workers Comp Wages $\$19,136 \times .31\% = \59.32 . Total fringe $\$1,523.22$

Salary - Outreach Director/CVSO - Salary is based on 832 hours annually, 16 hours per week. $\$23 \times 16\text{hrs/week} \times 52 \text{ weeks} = \$19,136$.

Outreach Director/CVSO Fringes - Social Security Wages $\$19,136 \times 6.2\% = \$1,186.43$; Medicare Wages $\$19,136 \times 1.45\% = \277.47 ; Workers Comp Wages $\$19,136 \times .31\% = \59.32 . Total fringe $\$1,523.22$

**County Veteran Service Fund Grant
Staff Budget Request**

<i>One staff member per page. Make additional sheets for each staff member.</i>					
Applicant County		Grant Number		SIGMA Vendor Code	
SCHOOLCRAFT		FOR MVAA USE ONLY		CV0048116	
I. Project / Initiative Name					
SCVSFG - Staffing - Enhance, Improve and Serve - Connect Veterans to Benefits & Beneficial Programs					
II. Project Total (Salary and / or fringes for this initiative)					
					\$48,278.56
III. Expenditure Details					
Name	Position	Hourly Rate	Hours Per Week	# of weeks	Total
Jodi Wilson	Grant Admin/CVSO	\$23.00	5	52	\$5,980.00

Fringe Benefits	Hourly Rate	Percentage	Hours Worked	Total
				\$0.00
Social Security	\$23.00	6.20%	260	\$370.76
Medicare	\$23.00	1.45%	260	\$86.71
Workers Compensation	\$23.00	0.50%	260	\$29.90
Retirement	\$23.00	8.24%	260	\$492.75
Unemployment				\$0.00
Medical Insurance				\$0.00
Life Insurance				\$0.00
Insurance Waiver				\$0.00
State Taxes				\$0.00
City Taxes				\$0.00
Health Care Savings				\$0.00
Child Care Savings				\$0.00
Medical				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00

Salary Total	\$5,980.00
Fringe Benefits Total	\$980.12
Total Salary	\$6,960.12

**County Veteran Service Fund Grant
Staff Budget Request**

One staff member per page. Make additional sheets for each staff member.					
Applicant County		Grant Number		SIGMA Vendor Code	
SCHOOLCRAFT		FOR MVA/USF ONLY		CV0048116	
I. Project / Initiative Name					
SCVSFG - Staffing - Enhance, Improve and Serve - Connect Veterans to Benefits & Beneficial Programs					
II. Project Total (Salary and / or fringes for this initiative)					
					\$48,278.56
III. Expenditure Details					
Name	Position	Hourly Rate	Hours Per Week	# of weeks	Total
Elsie Carlson	Outreach Dir/CVSO	\$23.00	16	52	\$19,136.00

Fringe Benefits	Hourly Rate	Percentage	Hours Worked	Total
				\$0.00
Social Security	\$23.00	6.20%	832	\$1,186.43
Medicare	\$23.00	1.45%	832	\$277.47
Workers Compensation	\$23.00	0.31%	832	\$59.32
Retirement				\$0.00
Unemployment				\$0.00
Medical Insurance				\$0.00
Life Insurance				\$0.00
Insurance Waiver				\$0.00
State Taxes				\$0.00
City Taxes				\$0.00
Health Care Savings				\$0.00
Child Care Savings				\$0.00
Medical				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00

Salary Total	\$19,136.00
Fringe Benefits Total	\$1,523.22
Total Salary	\$20,659.22

**County Veteran Service Fund Grant
Staff Budget Request**

<i>One staff member per page. Make additional sheets for each staff member.</i>					
Applicant County		Grant Number		SIGMA Vendor Code	
SCHOOLCRAFT		FOR M/JAF USE ONLY		CV0048116	
I. Project / Initiative Name					
SCVSFG - Staffing - Enhance, Improve and Serve - Connect Veterans to Benefits & Beneficial Programs					
II. Project Total (Salary and / or fringes for this initiative)					
					\$48,278.56
III. Expenditure Details					
Name	Position	Hourly Rate	Hours Per Week	# of weeks	Total
Julie Roscioli	Asst Admin/Finance Di	\$23.00	16	52	\$19,136.00

Fringe Benefits	Hourly Rate	Percentage	Hours Worked	Total
				\$0.00
Social Security	\$23.00	6.20%	832	\$1,186.43
Medicare	\$23.00	1.45%	832	\$277.47
Workers Compensation	\$23.00	0.31%	832	\$59.32
Retirement				\$0.00
Unemployment				\$0.00
Medical Insurance				\$0.00
Life Insurance				\$0.00
Insurance Waiver				\$0.00
State Taxes				\$0.00
City Taxes				\$0.00
Health Care Savings				\$0.00
Child Care Savings				\$0.00
Medical				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00

Salary Total	\$19,136.00
Fringe Benefits Total	\$1,523.22
Total Salary	\$20,659.22

PROJECT DETAIL

Project Title Schoolcraft County Veteran Service Fund Grant - Training & Education
Grant Focus Area Enhance, Improve and Serve - Connect Veterans to Benefits & Beneficial Programs

PROJECT NARRATIVE

Detailed project narrative must be provided below:

Education and training is crucial to ensure awareness of any existing or new benefits that may be available to our veterans. Keeping abreast of changing regulations is also necessary in this environment. In addition to the educational sessions, networking with other counties/CSVSOs and individuals who share a same position in the veteran departments will be an excellent source of knowledge.

This event will be a great source for new and/or additional ideas for initiatives for the County Veteran Service Fund Grant to serve our veterans as best we can.

The Administrative Assistant and the Outreach Director will attend the MACVC Conference this grant period. This will allow us to make connections/network with other individuals in like positions within their veteran department. This conference will be for continuing education so we can assist veterans, service members, dependents and survivors to the best of our abilities.

If there are scholarships available, we will apply for them.

All staff with attend any/all required trainings from MVAA.

BUDGET NARRATIVE/JUSTIFICATION

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

Schoolcraft County is requesting \$2,706.60 for training, continuing education for Outreach Director/VSO and the Administrative Assistance/Finance Director positions. The Director/VSO will attend with County funding.

Registration - $\$100 \times 2 \text{ people} = \200

Mileage at county rate 65.5 cents/mile $\times 660 \text{ miles} = \$432.30 \times 2 = \$864.60$

Bridge Fare - $\$4 \times 2 \text{ ways} \times 2 \text{ vehicles} = \16.00

Lodging - $6 \text{ nights} \times \$85 \text{ per night} = \$510 \times 2 \text{ people} = \1020.00

Meals Outreach Director/VSO - Breakfast \$12.75, Lunch \$12.75, Dinner \$25.00 =
 $\$50.50 \text{ per day} \times 6 \text{ days} = \303.00

Meals Admin Asst/Finance Director - Breakfast \$12.75, Lunch \$12.75, Dinner \$25.00 =
 $\$50.50 \text{ per day} \times 6 \text{ days} = \303.00

**County Veteran Service Fund Grant
Budget Request**

One initiative per page. Make additional sheets for each initiative.			
Applicant County	Grant Number	SIGMA Vendor Code	
SCHOOLCRAFT	FOR MV/A USF ONLY	CV0048116	
I. Project / Initiative Name			
VSFG - Training/Edu. - Enhance, Improve and Serve - Connect Veterans to Benefits & Beneficial Programs			
II. Project Total (Amount requested for this initiative)			
			\$2,706.60
III. Expenditure Details			
Item / Service Description	Quantity	Cost Per Unit	Cost
Travel/Mileage Outreach Dir/VSO	660	\$0.66	\$432.30
Travel/Mileage Asst. Admin/Finance Dir.	660	\$0.66	\$432.30
Meals Outreach Dir/VSO	6	\$50.50	\$303.00
Meals Asst. Admin/Finance Dir.	6	\$50.50	\$303.00
Bridge Fare Outreach Dir/VSO	1	\$8.00	\$8.00
Bridge Fare Asst. Admin/Finance Dir.	1	\$8.00	\$8.00
Registration	2	\$100.00	\$200.00
Lodging Outreach Dir/VSO	6	\$85.00	\$510.00
Lodging Asst. Admin/Finance Dir.	6	\$85.00	\$510.00
			\$0.00
			\$0.00
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			\$0.00
			\$0.00
		Total	\$2,706.60

PROJECT DETAIL

Project Title Schoolcraft VSF Grant - Office Supplies & Maintenance
Grant Focus Area Continue Service Provisions, Connect Veterans to Benefits & Beneficial Programs

PROJECT NARRATIVE

Detailed project narrative must be provided below:

Schoolcraft County veteran department occupies 2 very small offices next to one another, with a common waiting area. We have one phone number, one line, a phone in each of the offices but it can only be used by one at a time. If one person is on the phone, it is unusable to others. Because of this, we all use our personal cell phones to communicate with veterans and many times, with each other.

We are requesting to continue to issue a stipend to each employee for use of their personal cell phone to be paid quarterly.

If we are successful in receiving this grant, our intention, in addition to benefit rechecks, is to find other beneficial programs for our veterans, service members, dependents and survivors which would mean many phone calls to contact those we believe may be eligible.

We would like to purchase three (3) 12 month planning calendars to maintain organization within the office and with the office staff. Track appointments with veterans, meetings as well as outreach events.

BUDGET NARRATIVE/JUSTIFICATION

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

Schoolcraft County is requesting \$413.97 for office supplies.

3 Personal cell phone stipends \$10/month, \$120 annually = \$360

3 12 month planners \$17.99 each = \$53.97

County Veteran Service Fund Grant
Budget Request

One initiative per page. Make additional sheets for each initiative.			
Applicant County	Grant Number	SIGMA Vendor Code	
SCHOOLCRAFT	FOR MVAA USE ONLY	CV00448116	
I. Project / Initiative Name			
Schoolcraft VSF Grant - Office Supplies & Maintenance			
II. Project Total (Amount requested for this initiative)			
			\$413.97
III. Expenditure Details			
Item / Service Description	Quantity	Cost Per Unit	Cost
Personal Cell Phone Stipends	3	\$120.00	\$360.00
12 Month Planner	3	\$17.99	\$53.97
			\$0.00
			\$0.00
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			\$0.00
			\$0.00
			\$0.00
		Total	\$413.97

PROJECT DETAIL

Project Title Schoolcraft County Veteran Service Fund Grant - Community Outreach
Grant Focus Area Increase Opportunities for Veterans; Connect Veterans to Benefits & Beneficial Programs

PROJECT NARRATIVE

Detailed project narrative must be provided below:

Schoolcraft County Veterans Department will continue our community outreach to be sure all veterans, servicemembers, dependents and survivors are aware and informed of the benefits and resources available to them.

We hope to reach those veterans who may not be registered in the system, new to the area, as well as veterans who may not be aware of benefits they may be entitled to: local, state and federal.

We plan to offer a monthly "Coffee Hour" for veterans. We will offer light refreshments (coffee or water & a snack) and have a VSO available for questions and discussions regarding benefits and programs available to vets and their families. We may bring in guest speakers, from time to time, from other service organizations in the area. The goal is to connect with Schoolcraft County veterans, servicemembers, dependents and their families to inform and educate them on benefits, programs and resources available to them. Assist them with applications as needed. Let them share stories.

We will advertise in our local county wide paper and invitations will be sent to the local military organizations: VFW, American Legion, DAV, AMVETS, Marine Corp. and Women in the Military.

SWAG will be available at the events and will contain our Schoolcraft County Veterans Department logo as well as contact information. SWAG will include leather coasters.

As an incentive for attendance, we would like to give the veterans a \$20 fuel card for a local gas station that has no lottery or alcohol available, gas only.

If we have large turnouts, we will adjust the number of meetings per year. If there is a smaller turnout, we will add additional "Coffee Hours". In doing this we will keep within the allotted funds designated for this initiative so as to not go over the total amount.

BUDGET NARRATIVE/JUSTIFICATION

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

Schoolcraft County is requesting \$4,595.87 for community outreach.

The Veterans Department will rotate between 4 venues for our "Coffee Hours". The venue of the event may change if something arises for that business and we need to hold the event elsewhere.

While it is difficult to estimate attendance, our best guess is 20-25 vets per event. This may increase as we advertise and this gets spread by word of mouth. I will budget at the higher amount.

Coffee or water and a light snack \$5.20 per person which falls below the MI State rate for catering. $\$5.20 \times 25 \text{ veterans} \times 12 \text{ events} = \$1,560.00$

Advertising in county wide newspaper $\$60 \times 12 = \720.00

SWAG: Leather coasters 250 @ \$2.09 = \$522.50; Setup fee \$55; Shipping \$18.37
Total SWAG \$595.87

Fuel Cards: 86 @ \$20 = \$1720.00

If attendance fluctuates, we will adjust between these items not exceeding the total for this initiative without prior approval.

293 - Veterans Relief Fund
 FY 2017-2018 BUDGET

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 DB: Schoolcraft

REVENUE AND EXPENDITURE REPORT

PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2017-18		ACTIVITY BY MONTH 09/30/2018
		APPROVED BUDGET	YTD BALANCE 09/30/2018 NORMAL (ABNORMAL)	
Fund 293 - VETERANS RELIEF FUND				
Revenues				
Dept 000 - GENERAL REVENUES				
293-000-403.000	CURRENT PROPERTY TAX	67,562.00	68,000.57	0.00
293-000-404.000	PROPERTY TAXES-TAX COMM, BOR	10.00	0.00	0.00
293-000-420.000	DELINQUENT PERSONAL TAXES	25.00	21.66	0.00
293-000-421.000	DELINQUENT LEASED LAND	0.00	13.98	0.00
293-000-429.000	COMMERCIAL FOREST RESERVE	700.00	732.31	0.00
293-000-429.001	COMMERCIAL FOREST WITHDRAWAL	0.00	54.35	0.00
293-000-431.000	SENEY REFUGE FULT	149.00	132.43	0.00
293-000-433.000	SNR FULT	1,050.00	1,060.90	0.00
293-000-434.000	HOUSING COMM. FULT	0.00	163.55	28.92
293-000-437.000	INDUSTRIAL FACILITIES TAX	900.00	759.20	0.00
293-000-441.000	LOCAL STABILIZATION SHARE TAX	200.00	2,432.26	0.00
293-000-571.002	DONATIONS - PUBLIC	200.00	4,263.80	95.00
293-000-577.000	GENERAL REIMBURSEMENTS	0.00	0.00	0.00
293-000-589.001	WORKERS COMP. DIVIDEND/REFUN	0.00	0.00	0.00
293-000-599.005	TRANSFER IN	0.00	0.00	0.00
293-000-599.390	TRANSFER IN - FUND BALANCE	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		70,792.00	77,632.31	123.92
TOTAL REVENUES		70,792.00	77,632.31	123.92
Expenditures				
Dept 689 - SOLDIERS & SAILORS-VETERANS				
293-689-703.000	SALARY-DEPARTMENT HEAD	26,300.00	29,489.44	4,150.45
293-689-711.000	FEE	2,000.00	1,639.62	1,459.62
293-689-713.000	SOCIAL SECURITY	1,943.07	1,916.63	256.41
293-689-714.000	MEDICARE	453.03	447.96	59.96
293-689-715.000	MEDICAL INSURANCE	0.00	0.00	0.00
293-689-715.001	CASH IN LIEU OF MEDICAL INS.	2,500.00	2,500.00	0.00
293-689-717.000	LIFE INSURANCE	31.00	22.89	2.56
293-689-723.000	WORKMAN'S COMPENSATION	60.00	57.92	6.41
293-689-724.000	LONGEVITY	0.00	0.00	0.00
293-689-725.000	RETIREMENT/Employer Cost	10,000.00	10,220.91	1,561.37
293-689-727.000	OFFICE SUPPLIES	473.62	473.62	122.83
293-689-767.000	CLOTHING & BEDDING	100.00	50.00	0.00
293-689-768.000	SHELTER/HOUSING	2,500.00	1,235.16	0.00
293-689-770.000	GROCERIES/FOODSTUFFS	2,667.38	1,156.33	198.82
293-689-787.000	OPERATING SUPPLIES	241.00	0.00	0.00
293-689-809.000	REGISTRATION FEES	250.00	155.00	0.00
293-689-833.000	VETERANS BURIAL COSTS	0.00	0.00	0.00
293-689-835.000	HEALTH SERVICES/MEDICAL CARE	1,000.00	997.23	0.00
293-689-850.000	COMMUNICATIONS	162.00	170.91	27.80
293-689-880.000	TRAVEL/MILEAGE	400.00	358.49	0.00
293-689-860.001	TRAVEL/MEALS	90.00	59.01	0.00
293-689-860.002	TRAVEL/LOGGING	700.00	493.00	0.00
293-689-860.003	TRAVEL/BRIDGE TOLLS	16.00	8.00	0.00
293-689-900.000	PRINTING & PUBLISHING	200.00	126.00	88.00
293-689-922.000	WATER/SEWER	2,000.00	1,435.09	0.00
293-689-924.000	ELECTRICITY	3,000.00	2,657.93	0.00
293-689-926.000	HEATING	5,900.00	5,154.35	0.00
293-689-932.500	HOUSING REPAIR	2,000.00	807.99	0.00
293-689-935.000	VEHICLE REPAIR	2,700.00	661.78	0.00
293-689-955.000	MISCELLANEOUS	400.00	113.37	109.37

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 DB: Schoolcraft

REVENUE AND EXPENDITURE REPORT
 PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 09/30/2018 NORMAL (ABNORMAL)	ACTIVITY F MONTH 09/30/20 INCREASE (DECREAS
Fund 293 - VETERANS RELIEF FUND				
Expenditures				
293-689-963.000	BONDS	20.00	7.20	0.0
293-689-964.000	TAX TRIBUNAL REFUNDS	100.00	7.52	0.0
293-689-964.001	BOARD OF REVIEW REFUNDS	28.00	0.00	0.0
293-689-980.000	OFFICE EQUIPMENT & FURNITURE	221.88	140.00	0.0
293-689-982.000	BOOKS	336.00	335.53	0.0
293-689-991.000	TRANSFER TO GENERAL FUND	0.00	0.00	0.0
Total Dept 689 - SOLDIERS & SAILORS-VETERANS		70,792.00	62,998.08	8,043.7
TOTAL EXPENDITURES		70,792.00	62,998.08	8,043.7
Fund 293 - VETERANS RELIEF FUND:				
TOTAL REVENUES		70,792.00	77,632.31	123.9
TOTAL EXPENDITURES		70,792.00	62,998.08	8,043.7
NET OF REVENUES & EXPENDITURES		0.00	14,734.23	(7,919.84)

User: VA

DB: Schoolcraft

PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDC USED
		BEG. BALANCE 10/01/2022 NORM (ABNORM)	AMENDED BUDGET				
Fund 293 - VETERANS RELIEF FUND							
Revenues							
Dept 000 - GENERAL REVENUES							
293-000-403.000	CURRENT PROPERTY TAX		76,805.00	68,691.34	0.00	8,113.66	89.44
293-000-404.000	PROPERTY TAXES-TAX COMM, BOR		0.00	0.00	0.00	0.00	0.00
293-000-411.000	DELO PERSONAL TAXES		200.00	0.02	0.00	199.98	0.01
293-000-412.000	DELO PERSONAL PROPERTY TAXES		0.00	27.23	15.68	(27.23)	100.00
293-000-421.000	DELINQUENT LEASED LAND		0.00	10.17	0.00	(10.17)	100.00
293-000-429.000	COMMERCIAL FOREST RESERVE		750.00	0.00	0.00	750.00	0.00
293-000-429.001	COMMERCIAL FOREST WITHDRAWAL		0.00	48.09	0.00	(48.09)	100.00
293-000-432.000	SENEY REFUGE FILL		60.00	0.00	0.00	60.00	0.00
293-000-433.000	COMMERCIAL FACILITIES TAX		0.00	0.00	0.00	0.00	0.00
293-000-437.000	INDUSTRIAL FACILITIES TAX		1,245.00	0.00	0.00	1,245.00	0.00
293-000-440.000	DNR FILL		1,100.00	0.00	0.00	1,100.00	0.00
293-000-440.001	DELO COMMERCIAL FACILITY TAX		0.00	5.07	0.00	(5.07)	100.00
293-000-441.000	LOCAL STABILIZATION SHARE TAX (OLD)		200.00	218.47	91.43	(18.47)	109.24
293-000-442.000	HOUSING COMM FILL		0.00	2,028.78	0.00	(2,028.78)	100.00
293-000-573.000	LOCAL STABILIZATION SHARE TAX (NEW)		900.00	950.00	0.00	(50.00)	105.56
293-000-677.000	DONATIONS PUBLIC		0.00	0.00	0.00	0.00	0.00
293-000-687.004	GENERAL REIMBURSEMENTS		0.00	0.00	0.00	0.00	0.00
293-000-689.005	WORK COMP DIVIDEND/REFUND		0.00	8,374.76	8,374.76	(8,374.76)	100.00
293-000-699.390	TRANSFER IN		19,875.00	0.00	0.00	19,875.00	0.00
Total Dept 000 - GENERAL REVENUES			101,135.00	80,353.93	8,481.87	20,781.07	79.45
TOTAL REVENUES			101,135.00	80,353.93	8,481.87	20,781.07	79.45
Expenditures							
Dept 000 - GENERAL REVENUES							
293-000-995.000	TRANSFER OUT		0.00	0.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES			0.00	0.00	0.00	0.00	0.00
Dept 689 - SOLDIERS & SAILORS-VETERANS							
293-689-703.000	SALARY-DEPARTMENT HEAD		8,428.14	8,428.14	(36.00)	0.00	100.00
293-689-706.000	WAGES - PERMANENT FULL-TIME		34,708.86	8,715.50	1,371.50	25,993.36	25.11
293-689-711.000	FEES		2,000.00	478.13	0.00	1,521.87	23.91
293-689-713.000	SOCIAL SECURITY		2,965.00	1,331.97	76.36	1,633.03	44.92
293-689-714.000	MEDICARE		696.00	311.52	17.86	384.48	44.76
293-689-715.000	MEDICAL INSURANCE		14,104.00	15.78	15.78	14,088.22	0.11
293-689-715.001	CASH IN LIEU OF MEDICAL INS.		1,250.00	1,250.00	0.00	0.00	100.00
293-689-715.002	MEDICAL HRA		1,500.00	0.00	0.00	1,500.00	0.00
293-689-716.000	DENTAL INSURANCE		330.00	0.00	0.00	330.00	0.00
293-689-717.000	LIFE INSURANCE		50.00	6.54	0.00	43.46	13.08
293-689-723.000	WORKMAN'S COMPENSATION		180.00	123.95	33.53	56.05	68.86
293-689-724.000	LONGEVITY		216.66	216.66	0.00	0.00	100.00
293-689-725.000	RETIREMENT/Employer Cost		900.00	282.50	90.81	1,630.09	84.30
293-689-727.000	OFFICE SUPPLIES		100.00	0.00	0.00	617.50	31.39
293-689-767.000	CLOTHING & BEDDING		938.34	238.23	0.00	100.00	0.00
293-689-768.000	SHELTER/HOUSING		1,800.00	591.43	0.00	745.11	24.23
293-689-770.000	GROCERIES/FOODSTUFFS		1,510.92	1,510.92	158.94	1,208.57	32.66
293-689-801.000	OPERATING SUPPLIES		1,510.00	0.00	0.00	1,510.00	94.43
293-689-809.000	PROFESSIONAL/CONTRACTUAL SER.		300.00	150.00	0.00	1,510.00	0.00
293-689-809.000	REGISTRATION FEES		0.00	150.00	0.00	150.00	50.00
293-689-833.000	VETERANS BURIAL COSTS		0.00	0.00	0.00	0.00	0.00

User: VA DB: Schoolcraft PERIOD ENDING 04/30/2023

GL NUMBER	DESCRIPTION	BEG. BALANCE 10/01/2022 NORM (ABNORM)	2022-23 AMENDED BUDGET	YTD BALANCE 04/30/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDTG USED
Fund 293 - VETERANS RELIEF FUND							
Expenditures							
293-689-835.000	HEALTH SERVICES/MEDICAL CARE		1,000.00	330.00	80.00	670.00	33.00
293-689-850.000	COMMUNICATIONS		150.00	65.47	15.97	84.53	43.65
293-689-860.000	TRAVEL/MILEAGE		600.00	23.32	0.00	576.68	3.89
293-689-860.001	TRAVEL/MEALS		150.00	0.00	0.00	150.00	0.00
293-689-860.002	TRAVEL/LODGING		1,200.00	96.05	0.00	1,103.95	8.00
293-689-860.003	TRAVEL/BRIDGE TOLLS		32.00	0.00	0.00	32.00	0.00
293-689-874.000	RETIREMENT/Severance Pay		3,200.00	3,184.78	0.00	15.22	99.52
293-689-900.000	PRINTING & PUBLISHING		150.00	90.00	0.00	60.00	60.00
293-689-922.000	WATER/SEWER		1,000.00	0.00	0.00	1,000.00	0.00
293-689-924.000	ELECTRICITY		1,200.00	0.00	0.00	1,200.00	0.00
293-689-926.000	HEATING		4,250.00	2,500.60	0.00	1,749.40	58.84
293-689-932.500	HOUSING REPAIR		1,000.00	0.00	0.00	1,000.00	0.00
293-689-936.000	VEHICLE REPAIR		1,000.00	0.00	0.00	1,000.00	0.00
293-689-955.000	MISCELLANEOUS		770.00	491.52	189.44	278.48	63.83
293-689-956.000	INCENTIVES		0.00	0.00	0.00	0.00	0.00
293-689-963.000	BONDS		20.00	6.91	0.00	13.09	34.55
293-689-964.000	TAX TRIBUNAL REFUNDS		50.00	0.00	0.00	50.00	0.00
293-689-964.001	BOARD OF REVIEW REFUNDS		40.00	39.01	0.00	0.99	97.53
293-689-980.000	OFFICE EQUIPMENT & FURNITURE		1,000.00	0.00	0.00	1,000.00	0.00
293-689-982.000	BOOKS		320.00	0.00	0.00	320.00	0.00
293-689-998.000	TRANSFER TO GENERAL FUND		0.00	0.00	0.00	0.00	0.00
Total Dept 689 - SOLDIERS & SAILORS-VETERANS			101,135.00	39,229.84	2,014.19	61,905.16	38.79
TOTAL EXPENDITURES			101,135.00	39,229.84	2,014.19	61,905.16	38.79
Fund 293 - VETERANS RELIEF FUND:							
TOTAL REVENUES			101,135.00	80,353.93	8,481.87	20,781.07	79.45
TOTAL EXPENDITURES			101,135.00	39,229.84	2,014.19	61,905.16	38.79
NET OF REVENUES & EXPENDITURES			0.00	41,124.09	6,467.68	(41,124.09)	100.00

SUBMISSION OF APPLICATION

Type an "X" in the box for confirmation of the following statements.

I understand that my County must become registered to do business with the State of Michigan prior to receiving any grant funding. Registration is available at the following website: www.michigan.gov/SIGMAVSS .	X
I understand that the grant agreement must be signed by the Authorized Official before grant funds can be expended.	X
I have included itemized budget attachments for each initiative/program/salary request.	X
I have included FY17 and current year county budgets for the organization structure that provides assistance to veterans and/or family members.	X
I understand that I should receive an email confirmation of submission of my application within 24 business hours, and if I do not receive an email confirmation, I should contact the agency for confirmation.	X
I understand that remote access to the United States Department of Veterans Affairs computing systems to obtain PIV cards for county veteran services officers must be established no later than September 24, 2023.	X

Signature: _____
 Authorized Official

Date: _____

SUBMISSION OF APPLICATION

Type an "X" in the box for confirmation of the following statements.

I understand that my County must become registered to do business with the State of Michigan prior to receiving any grant funding. Registration is available at the following website: www.michigan.gov/SIGMAVSS .	X
I understand that the grant agreement must be signed by the Authorized Official before grant funds can be expended.	X
I have included itemized budget attachments for each initiative/program/salary request.	X
I have included FY17 and current year county budgets for the organization structure that provides assistance to veterans and/or family members.	X
I understand that I should receive an email confirmation of submission of my application within 24 business hours, and if I do not receive an email confirmation, I should contact the agency for confirmation.	X
I understand that remote access to the United States Department of Veterans Affairs computing systems to obtain PIV cards for county veteran services officers must be established no later than September 24, 2023.	X

Signature:  _____
Authorized Official

Date: 5/24/2023

Michigan Veterans Affairs Agency

County Veteran Service Fund Grant

Project Amendment Request Number:

Grantees may submit Amendment Requests through June 30, 2024.

Grant No:
24*
Project Director:
(Name)

Grantee:
(County)
E-mail Address:
Project Director E-mail Address

Budget Period:
FY24
Reason for Request:
Choose option

This form is required for requesting any changes to grant activities that differ from those outlined in the executed Grant Agreement (GA). Activities include, but are not limited to, focus areas (initiatives), budget items, staffing, etc. Activities that differ from those stated in the executed GA will not be covered under the GA until the Amendment Request has been submitted, signed, and approved, then returned to the grantee by MVAA. Include any back-up documentation that you believe will support your request.

1. Describe the reason for your request below:

--

2. List Initiative Increases/Decreases below. **Reduction and Increase must balance.**

Initiative Name (Reduction amount[s] Here)

Initiative Name (Initiative Increase[s] Here)

Project Director Printed Name and Signature (Grantee) Date

Authorizing Official Printed Name and Signature (Grantee) Date

MVAA Program Manager Printed Name and Signature Date

Chief Financial Officer, DMVA Date

MICHIGAN VETERANS AFFAIRS AGENCY
County Veteran Service Fund Progress Report - FY24

Grant No. 24*	Grantee (county):	Budget Period: Choose quarter	Project Director Name:
			Project Director E-mail:

Major tasks completed during reporting period:

Describe any challenges encountered in fulfilling the terms of the grant application:

County Veteran Service Fund Grant Reimbursement Request

Fiscal Year 2024

Please use the Line Item column to add a number, letter, or other identifier to each item; then, use that same identifier to add to each receipt/invoice, and use it again on your payment proof so that the Reimbursement Request can be tracked directly to the invoice/receipt, and then to the payment proof.

COMPLETE ONE REIMBURSEMENT REQUEST PER INITIATIVE

County: _____ **Grant Number: 24*** _____ **Quarter:** _____

1. Initiative Name: _____ **2. Initiative Budget Amount:** _____

Line Item	Date	Item / Service Description	Cost Per Unit	Qty.	Cost	MVAA USE ONLY
					0.00	
					0.00	
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					0.00	
					0.00	
					0.00	
					0.00	
					0.00	
					0.00	
Total					\$0.00	

IV. Authorization and Certification

I certify that this is a true and correct statement of expenditures for the above-named items during the listed reporting period and that the documentation to support these expenditures is included with this quarterly report.

Prepared By:

Date:

E-mail Address:

Signature:

Phone Number:

FY24 County Quarterly Activity Report

	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep		
County:					Applications directly sent to VA	Applications sent to VSO - AL, VFW, DAV, VVA
Claims Activity	Oct-Dec	Jan-Mar	Apr-Jun	Jul-Sep		
Federal Burial Allowance						
Clothing Allowance						
Survivors Pension						
Death Indemnity Compensation						
Educational Claims						
Non-Service Connected Pension						
Special Adapted Automobile						
Special Adapted Housing						
Service Connected Compensation						
TOTAL Claims						
Appeals Process						
Supplemental Claims						
Higher-Level Reviews						
Board of Veterans Appeals						
TOTAL Appeal Process						
Support Services						
Michigan Veteran Trust Fund Applications						
Soldiers/Sailors Relief Fund Applications						
County Burial Allowance Application						
Home Loan Guarantee Certificate of Eligibility						
CHAMPVA application						
Healthcare Enrollment Apps						
Total Support Services						
Other Activities						
Personal Interviews						
File Reviews						
Claim Status Checks						
Demographics						
Aging and Elderly Veterans (70+)						
Female Veterans						

If you have a female veteran over the age of 70 each should be counted, once for age and once for gender, if a person fits both categories they should be counted under each category

**County Veteran Service Fund Grant
Staff Salary Quarterly Report**

One staff member per page. Use additional sheets for each staff member and/or salary rate changes.				
Applicant County	Grant Number			Quarter
	24*			
Expenditure Details				
Name	Position	Hourly Rate	Total # of Hours Charged to the Grant this Quarter	Total
				\$0.00
Pay Period beginning date:		Pay Period ending date:		

Fringe Benefits	Hourly Rate	Percentage	Hours Worked	Total
Employer FICA				\$0.00
Retirement				\$0.00
Hospital Insurance				\$0.00
Dental Insurance				\$0.00
Vision Insurance				\$0.00
Unemployment				\$0.00
Workers Compensation				\$0.00
Life Insurance				\$0.00
Insurance Waiver				\$0.00
State Taxes				\$0.00
City Taxes				\$0.00
Health Care Savings				\$0.00
Child Care Savings				\$0.00
Medical				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00
Other				\$0.00

Salary Total	\$0.00
Fringe Benefits Total	\$0.00
Total Salary	\$0.00

Grantee notes/comments regarding staff salary this quarter:

**FY24 MVAA County Veteran Service Fund Grant
Employee Time Sheet**

Employee and Position:			
County:			
Pay Period Dates:			
Day	Date	CVSF Hours	Activities Performed
Week 1:	Sunday		
	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		
	Saturday		
Week 2:	Sunday		
	Monday		
	Tuesday		
	Wednesday		
	Thursday		
	Friday		
	Saturday		
TOTAL HOURS WORKED:		0.00	
By signature, I certify that the data recorded on this timesheet is true and accurate and the hours used were in support of the County Veteran Service Fund Grant.			
Employee Signature			Date
Supervisor Signature			Date

FY24 MVAA Training and Travel Reimbursement Form

Traveler Name:		Grant Number: 24*	
County:	Destination (city/state):		
Reason for Travel:			

	Date(s)	Quantity	Rate	Total	MVAA USE ONLY
Conference Registration Fee				0	
Airline Ticket				0	
Mileage				0	
Hotel				0	
Baggage Fee				0	
Ground Transportation				0	
Parking				0	
Tolls				0	
Breakfast				0	
Lunch				0	
Dinner				0	
Breakfast				0	
Lunch				0	
Dinner				0	
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Lunch				0	
Dinner				0	
Breakfast				0	
Lunch				0	
Dinner				0	
Breakfast				0	
Lunch				0	
Dinner				0	
Total Reimbursement Request				\$0.00	0

VOUCHER INFORMATION			VETERAN INFORMATION	VOUCHER ISSUER	
BARCODE	COUNTY	DATE of ISSUE	VETERAN (first name/last initial)	NAME	E-Mail ADDRESS

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET, VEHICLE AND TRAVEL SERVICES SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED EMPLOYEES Effective January 1, 2023

MICHIGAN SELECT CITIES*

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	\$85.00	
Breakfast	\$11.75	\$14.75
Lunch	\$11.75	\$14.75
Dinner	\$28.00	\$31.00

MICHIGAN IN-STATE ALL OTHER

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	\$85.00	
Breakfast	\$9.75	\$12.75
Lunch	\$9.75	\$12.75
Dinner	\$22.00	\$25.00
Lodging	\$51.00	
Breakfast	\$9.75	
Lunch	\$9.75	
Dinner	\$22.00	
Per Diem Total	\$92.50	

OUT-OF-STATE SELECT CITIES*

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	Contact Conlin Travel	
Breakfast	\$15.00	\$18.00
Lunch	\$15.00	\$18.00
Dinner	\$29.00	\$32.00

OUT-OF-STATE ALL OTHER

	Individual	Group Meeting (pre-arranged and approved)
Lodging**	Contact Conlin Travel	
Breakfast	\$11.75	\$14.75
Lunch	\$11.75	\$14.75
Dinner	\$27.00	\$30.00
Lodging	\$51.00	
Breakfast	\$11.75	
Lunch	\$11.75	
Dinner	\$27.00	
Per Diem Total	\$101.50	

Incidental Costs Per Day (with overnight stay) \$5.00

Mileage Rates	Current
Premium Rate	\$0.655 per mile
Standard Rate	\$0.440 per mile

* See Select Cities Listing

** Lodging available at State rate, or call Conlin Travel at 877-654-2179 or www.somtravel.com

SELECT CITY LIST
SCHEDULE OF TRAVEL RATES FOR CLASSIFIED AND UNCLASSIFIED EMPLOYEES
Effective January 1, 2023

Michigan Select Cities/Counties		
	CITIES	COUNTIES
	Ann Arbor, Auburn Hills, Beaver Island, Detroit, Grand Rapids, Holland, Leland, Mackinac Island, Petoskey, Pontiac, South Haven, Traverse City	Grand Traverse, Oakland, Wayne
Out of State Select Cities/Counties		
STATE	CITIES	COUNTIES
Alaska	All locations	
Arizona	Phoenix, Scottsdale, Sedona	
California	Arcata, Edwards AFB, Eureka, Los Angeles, Mammoth Lakes, McKinleyville, Mill Valley, Monterey, Novato, Palm Springs, San Diego, San Francisco, San Rafael, Santa Barbara, Santa Monica, South Lake Tahoe, Truckee, Yosemite National Park	Los Angeles, Mendocino, Orange, Ventura
Colorado	Aspen, Breckenridge, Grand Lake, Silverthorne, Steamboat Springs, Telluride, Vail	
Connecticut	Bridgeport, Danbury	
District of Columbia	Washington DC (See also Maryland & Virginia)	
Florida	Boca Raton, Delray Beach, Fort Lauderdale, Jupiter, Key West, Miami	
Georgia	Brunswick, Jekyll Island	
Hawaii	All locations	
Idaho	Ketchum, Sun Valley	
Illinois	Chicago	Cook, Lake
Kentucky	Kenton	
Louisiana	New Orleans	
Maine	Bar Harbor, Kennebunk, Kittery, Rockport, Sandford	
Maryland	Baltimore City, Ocean City	Montgomery, Prince George
Massachusetts	Boston, Burlington, Cambridge, Martha's Vineyard, Woburn	Suffolk
Minnesota	Duluth, Minneapolis, St. Paul	Hennepin, Ramsey
Nevada	Las Vegas	
New Mexico	Santa Fe	
New York	Bronx, Brooklyn, Lake Placid, Manhattan, Melville, New Rochelle, Queens, Riverhead, Ronkonkoma, Staten Island, Tarrytown, White Plains	Suffolk
Ohio	Cincinnati	
Pennsylvania	Pittsburgh	Bucks
Puerto Rico	All locations	
Rhode Island	Bristol, Jamestown, Middletown, Newport, Providence	Newport
Texas	Austin, Dallas, Houston, L.B. Johnson Space Center	
Utah	Park City	Summit
Vermont	Manchester, Montpelier, Stowe	Lamoille
Virginia	Alexandria, Fairfax, Falls Church	Arlington, Fairfax
Washington	Port Angeles, Port Townsend, Seattle	
Wyoming	Jackson, Pinedale	

GRANT BETWEEN
THE STATE OF MICHIGAN
MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC)
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS (LARA)
AND
Schoolcraft County

GRANTEE/ADDRESS:

Name: Paul Walker
Title: Chair, Board of County Commissioners
Address: 300 Walnut Street, Room 164 Manistique, MI 49854
Phone: (906) 341-3618

GRANTOR/ADDRESS:

Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
611 W. Ottawa St.
Lansing, MI 48933
(517) 657-3060

GRANT PERIOD:

From: 10/01/2023 to 09/30/2024

TOTAL AUTHORIZED BUDGET: \$275,054.70

State Grant Contribution:	\$238,456.25
Local Share Contribution:	\$36,598.45

ACCOUNTING DETAIL: Accounting Template No.: 6411113T032

SIGMA Vendor Code: CV0048116

GRANT

This is Grant # E20240102-00 between the Michigan Indigent Defense Commission (Grantor), and Schoolcraft County (Grantee), subject to terms and conditions of this grant agreement (Agreement).

1.0 Statement of Purpose

The purpose of this Grant is to provide funding to assist the Grantee (also referred to as local funding unit) to comply with the Compliance Plan and Cost Analysis approved by the MIDC for the provision of indigent criminal defense services through the minimum standards approved by LARA and the process described in the Michigan Indigent Defense Commission Act (MIDC Act). The funding for this grant is contingent upon an appropriation by the Legislature that is signed by the Governor. Consistent with the MIDC Act, in the event that the funds appropriated apply to less than all of the minimum standards, the funding unit will not be required to fully comply with all of the minimum standards. In the event that an appropriation is insufficient to fully fund this grant, the amount of the grant will be reduced by the Grantor and the funding unit will not be required to fully comply with the minimum standards the original approved grant was designed to allow.

1.1 Definitions

- A. Budget means the detailed statement of estimated costs approved as the Grantee's Cost Analysis and required to implement the Compliance Plan.
- B. Budget Category means the aggregate of all funds in each of the high-level categories within the approved Cost Analysis.
- C. Compliance Plan or Plan is the plan submitted by the local funding unit and approved by the MIDC that specifically addresses how the Grantee shall meet the approved minimum standards established by the MIDC.
- D. Cost Analysis is a statement of the types of expenditures and funding necessary to bring Grantee's indigent defense system into compliance with the approved minimum standards established by the MIDC, including a statement of the funds in excess of the Grantee's local share as defined under the MIDC Act and as outlined in the Compliance Plan.
- E. MIDC Act means the Michigan Indigent Defense Commission Act, Public Act 93 of 2013, MCL 780.991 et seq., as amended, enacted for the purpose of creating the Michigan Indigent Defense Commission and creating minimum standards for the local delivery of indigent criminal defense services that meet the constitutional requirements for the effective assistance of counsel.
- F. Subgrantee means a governmental agency or other legal entity to which an MIDC subgrant is awarded by the Grantee. Attorneys representing indigent defendants, including both public defenders and attorneys contracted to represent indigent defendants, public defender office employees, judges, magistrates, court personnel, and professional service contract vendors shall not be considered subgrantees.
- G. "Substantial Change" to a Compliance Plan is a change to the Plan or Cost Analysis that alters the method of meeting the objectives of the standard(s) in the approved Plan.

1.2 Statement of Work

The Grantee agrees to undertake, perform, and complete the services described in its approved Compliance Plan and in accordance with the MIDC Act, specifically all approved MIDC Standards. The Parties to this Agreement enter into this Agreement to facilitate the process described in the MIDC Act, which controls or supersedes any terms of this Agreement. Consistent with the Act and when applicable, an indigent criminal defense system shall comply with the terms of this Agreement in bringing its system into compliance with the minimum standards established by the MIDC within 180 days after receiving funds from the MIDC. Grantee may exceed 180 days for compliance with a specific item needed to meet minimum standards as set forth in the Act. Grantee's Compliance Plan, as submitted and approved by the MIDC, addresses the prescribed methods Grantee has chosen to provide indigent criminal defense services pursuant to MCL 780.993(3). Any substantial changes to the work described in the Compliance Plan must be submitted to the MIDC for approval as set forth in this Agreement prior to any changes being implemented. All provisions and requirements of this Agreement shall apply to any agreements the Grantee may enter into in furtherance of its obligations under this Agreement and Grantee shall be responsible for the performance of any Subgrantee work, as defined in subsection 1.1.

1.3 Detailed Budget

- A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional funds at any time.
- B. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, without the prior written consent of the MIDC.
- C. The Grantee agrees that all funds are to be spent as detailed in the Budget, unless a budget adjustment request is approved. See section 1.3(E).
- D. Grantee will maintain a restricted fund within their Local Chart of Accounts for the sole purpose of accounting for the expenses and revenue sources for operation of this grant and the local adult indigent defense system.
- E. All requests for a budget adjustment or substantial changes to the Grantee's Compliance Plan will be submitted quarterly with the Grantee's quarterly report. MIDC staff shall respond to a request in writing within 30 days of receipt.
 - 1) Budget adjustments less than or equal to 5% of the Budget Category total, including adjustments between Budget Categories, do not require approval by MIDC staff, but must be reported quarterly in the next financial status report.
 - 2) A Budget adjustment involving greater than 5% of the aggregate of all funding within a Budget Category requires prior written approval by MIDC Staff and must be reported to the MIDC as soon after the Grantee is aware of the necessity of the Budget adjustment and reported in the Grantee's quarterly report.
 - 3) Any substantial change to a Compliance Plan requires prior approval by MIDC staff and MIDC Commission.

1.4 Payment Schedule

The maximum amount of grant assistance approved is \$238,456.25 (Two Hundred Thirty Eight Thousand Four Hundred Fifty Six and 25/100)

Grantee must report and certify to Grantor by October 31st of each year the balance of any unexpended indigent defense grant funds from the prior fiscal year grant plus any interest earned on the advancement of the state grant funds in the previous fiscal year. Any funds from the previous fiscal year contained in an approved extension of the previous fiscal year's grant for projects that will be completed after September 30, 2023, will be carried over into the current fiscal year and shall not be considered unexpended funds, nor be included in the balance of unexpended funds. The current fiscal year indigent defense grant funds advanced will be reduced by the amount of unexpended funds from the prior fiscal year's grant by reducing the 2nd and 3rd disbursement equally. The maximum amount of grant assistance approved includes the unexpended funds reported from the previous fiscal year.

An initial advance of 25% of the State Grant shall be made to the Grantee upon receipt by the Grantor of a signed Agreement. The Grantor shall make subsequent disbursements of up to 25% of the total state grant amount in accordance with the following schedule:

Initial Advance of 25% of total grant – Within 15 days of receipt of executed agreement

25% disbursement – January 15, 2024

25% disbursement – April 15, 2024

25% disbursement – July 15, 2024 (final payment)

The above schedule of disbursement of funds is contingent upon receipt of quarterly reporting as addressed in this section and section 1.5 of this document. Any disputed matters shall not cause delay in remitting any disbursements or in issuing a grant contract and funds for the next fiscal year. Disputed matters shall be acted on independently from undisputed matters. The financial status report (FSR) report must be submitted on the form provided by the MIDC/LARA and indicate:

Grant funds received to date;

Expenditures for the reporting period by budget category; and;

Cumulative expenditures to date by budget category;

The quarterly FSR must be supported and accompanied by documentation of those grant funded expenditures incurred for the reporting period, including but not limited to:

- The general ledger for the restricted local indigent defense fund, including a detailed expenditure report with all expenditure detail within the budget categories, which must include documentation of payments to contract attorneys either by individual invoice or by report of payments made, by attorney;

- All invoices related to experts and investigators;
- All invoices related to construction; and
- Personnel detail including full-time equivalency of any grant funded positions, including total compensation for that position;

Invoices are to be provided by contract or non-employee Managed Assigned Counsel Administrators and for all contract attorneys providing direct service representation in the manner or rate in which the service is approved in the cost analysis for the indigent defense system, to track time in hourly increments where hourly rates are provided and provide specific details regarding the services performed for the billing period.

Upon request, Grantee shall provide the MIDC with additional documentation/verification of expenditures under the grant within 30 days of the making of the request. Any additional documentation/verification of expenditures shall not delay issuance of a grant contract or grant disbursements. Grantee's documentation of expenditures shall be maintained according to record retention policies for audit purposes in order to comply with this Agreement. Grantee will be held to the full contribution of the Local Share within the original one-year grant period.

The quarterly FSR and standards compliance report as addressed in Section 1.5, shall be provided in accordance with the following schedule:

initial FSR and compliance report for 10/1/23 - 12/31/23 – January 31, 2024

2nd FSR and compliance report for 1/1/24 - 3/31/24 – April 30, 2024

3rd FSR and compliance report for 4/1/24 - 6/30/24 – July 31, 2024

Final FSR and compliance report for 7/1/24 - 9/30/24 – October 31, 2024

1.5 Monitoring and Reporting Program Performance

- A. **Monitoring.** The Grantee shall monitor performance to assure that time schedules are being met and projected work is being accomplished.
- B. **Quarterly Reports.** The Grantee shall submit to the Grantor quarterly program reports on compliance with the minimum standards and participate in follow up and evaluation activities. Compliance reports include narrative responses containing a description of the Grantee's compliance with all approved MIDC Standards, identifying problems or delays, actual, real or anticipated and any significant deviation from the approved Compliance Plan. Grantee will use its best efforts to provide data relevant to assessing compliance as contained in the compliance reporting template requested by MIDC. If Grantee is unable to provide the information requested by the report, Grantee will demonstrate in writing the steps taken to assess what information is currently available and how to retrieve it. Grantee also agrees to work with MIDC research staff to seek additional options or ideas for the collection and retrieval of this information.

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for substantial changes to the compliance plan from Grantor.

2.2 Delegation

Grantee must notify the MIDC at least 90 calendar days before any proposed delegation with reasonable detail about Subgrantee and the nature and scope of the activities delegated. If any obligations under this Grant are delegated, Grantee must: (a) be the sole point of contact regarding all contractual project matters, including payment and charges for all Grant activities; (b) make all payments to the Subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with Subgrantee. Grantee remains responsible for the completion of the Grant activities and compliance with the terms of this Grant.

2.3 Program Income

To the extent that it can be determined that interest was earned on advances of funds, such interest shall be recorded in the Grantee's restricted indigent defense fund and included in the quarterly FSRs. The grant award shall not be increased by the amount of interest earned. Any grant funds attributable to interest and not spent at the end of the grant period shall be returned to the State or included in future grant awards from the MIDC consistent with MCL 780.993(15).

2.4 Share-in-savings

Grantor expects to share in any cost savings realized by Grantee in proportion of the grant funds to the local share.

2.5 Purchase of Equipment

The purchase of equipment must be made pursuant to Grantee's established purchasing policy and if not specifically listed in the Budget, Grantee must have prior written approval of Grantor. Equipment is defined as non-expendable personal property having a useful life of more than one year. Such equipment shall be retained by Grantee unless otherwise specified at the time of approval.

2.6 Accounting

Grantee must establish and maintain a restricted indigent defense fund in its local chart of accounts to record all transactions related to the Grant. The restricted fund will not lapse to the local general fund at the close of Grantee's fiscal year. Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. Grantee's overall financial management system must ensure effective control over and accountability for all indigent defense funds received. Where the Grantee uses a nonprofit entity to provide indigent defense services as contemplated in its compliance plan and cost analysis, the Grantee shall ensure that the contract or agreement defining the nonprofit entities relationship allows for reasonable access, in its sole discretion, to financial records for monitoring by the Grantee and its representatives. Accounting records must be supported by source documentation of expenditures including, but not limited to, balance sheets, general

ledgers, payroll documents, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.7 Records Maintenance, Inspection, Examination, and Audit

Grantor or its designee may audit Grantee and the restricted indigent defense fund account to verify compliance with this Grant. Grantee must retain and provide to Grantor or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, Grantor and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors have occurred, the amount in error must be reflected as a credit or debit on subsequent disbursements until the amount is paid or refunded. Any remaining balance must be reported by Grantee to Grantor by October 31 of each year as required under the MIDC Act.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant activities in connection with this Grant.

2.8 Competitive Bidding

Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition, consistent with Grantee's purchasing policies. Sole source contracts should be negotiated to the extent that such negotiation is possible. Attorney contracts for representation of indigent or partially indigent defendants, and contracts for managed assigned counsel coordinators, are exempt from a competitive bid process but must meet standard internal procurement policies, as applicable.

3.0 Liability

The State is not liable for any costs incurred by Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the total grant amount.

3.1 Safety

Grantee and all subgrantees are responsible for ensuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. Grantee and every subgrantee are responsible for compliance with all federal, state, and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

3.2 Indemnification

Each party to the Grant must seek its own legal representation and bear its own legal costs; including judgments, in any litigation which may arise from the performance of this Grant and/or Agreement. It is specifically understood and agreed that neither party will indemnify the other party in any such litigation.

3.3 Failure to Comply and Termination

A. Failure to comply with duties and obligations under the grant program as set forth in Public Act 93 of 2013, as amended, is subject to the procedures contained in sections 15 and 17 of the Act.

B. **Termination for Convenience**

Grantor may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If Grantor terminates this Grant for convenience, Grantor will pay all reasonable costs for approved Grant responsibilities. If the parties cannot agree to the cost to be paid by the Grantor, the parties shall attempt to resolve the dispute by mediation pursuant to MCL 780.995. Grantee's duty to comply with MIDC standards is limited to funding covering the cost of compliance as set forth in the Act.

3.4 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify Grantor of any violation or potential violation of this Section. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant activities in connection with this Grant.

3.5 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101 to 37.2804, and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Grant.

3.6 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.7 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or act of God that are beyond its control and without its fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees except where the MIDC determines that an unforeseeable condition prohibits timely compliance pursuant to MCL 780.993, Sec. 13(11).

4.0 Certification Regarding Debarment

Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or state department or agency. If Grantee is unable to certify to any portion of this statement, Grantee shall attach an explanation to this Agreement.

4.1 Illegal Influence

Grantee certifies, to the best of its knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Grantee certifies, to the best of its knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of any state agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state

loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.2 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles. All claims relating to, or arising out of, this Grant are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved as outlined in Sec. 15 of PA93 of 2013, as amended.

4.3 Disclosure of Litigation, or Other Proceeding

Grantee must notify Grantor within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively Proceeding) that arises during the term of the Grant against a public defender office, an attorney employed by a public defender office, or an attorney contracted to perform indigent defense functions funded by the Grantee that involves: (a) a criminal Proceeding; (b) a civil Proceeding involving a claim that, after consideration of Grantee's insurance coverages, would adversely affect Grantee's viability; (c) a civil Proceeding involving a governmental or public entity's claim or written allegation of fraud related to performance of the Grant; or (d) a Proceeding challenging any license that an attorney practicing on behalf of a public defender office or an attorney practicing pursuant to a contract to perform indigent defense functions for Grantee is required to possess in order to perform under this Grant.

4.4 Assignment

Grantee may not assign this Grant to any other party without the prior approval of Grantor. Upon notice to Grantee, Grantor, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If Grantor determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform its obligations under the Grant.

4.5 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant activities. Pursuant to the MIDC Act, the MIDC shall promulgate policies necessary to carry out its powers and duties. The MIDC may also provide guides, instructions, informational pamphlets for the purpose of providing guidance and information with regard to the Grant and MIDC policies. This Agreement supersedes all terms of MIDC policies, guides, instructions, informational pamphlets and any other explanatory material that is in conflict with the Agreement. This Agreement may not be amended except by a signed written agreement between the parties.

4.6 Grantee Relationship

Grantee assumes all rights, obligations, and liabilities set forth in this Grant. Grantee, its employees, and its agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee,

and not Grantor or the State of Michigan, is responsible for the payment of wages, benefits, and taxes of Grantee's employees. Prior performance does not modify Grantee's status as an independent grantee.

4.7 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with section 15 of Public Act 93 of 2013. The dispute will be referred to the parties' respective representatives or program managers. Such referral must include a description of the issues and all supporting documentation. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance or performance would require Grantee to spend in excess of the Local Share as defined by MCL 780.983(h).

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.

Signature:

,
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs
State of Michigan

Date:

Signature:

,
Michigan Indigent Defense Commission
Department of Licensing and Regulatory Affairs
State of Michigan

Date:

Signature:

Representative: ,
Date:
Funding Unit: Schoolcraft County

GRANT NO. E20240102-00

From: Dixie Anderson <dix.lee.anderson@gmail.com>
Sent: Monday, August 28, 2023 9:32 AM
To: clerk schoolcraftcounty.us
Subject: Schoolcraft County Board of Canvassers

Ms. Edwards

Re:
Candidates for consideration of appointment to the Schoolcraft County Board of Canvassers.

Following are the names of candidates, submitted, on behalf of the Schoolcraft County Democratic Party, for consideration of appointment to the Schoolcraft County Board of Canvassers

Candidates are presented in no order of preference and will perform the duties and will conscientiously perform the very important duties the duties of the Schoolcraft County Board of Commissioners

Roxanne Skarritt
440 Alger Ave.
Manistique, MI 49854

Alan Kilar
646n Gulliver Lake Rd,
Gulliver, MI 49840

Barbara Pollis
4023W South Michibay Drive
Manistique, MI 49854

Susan Cameron
402N Walters Road
Manistique, MI 49854

Dixie Anderson, Chairperson
Schoolcraft County Democratic Party

From: Paul Walker <pkwalk82@gmail.com>
Sent: Monday, September 4, 2023 6:13 PM
To: clerk schoolcraftcounty.us
Subject: Canvassing Board

Hi Beth,

The names selected from the GOP are as follows:

Barbara A. Ruth Reiter
Wendy J. Guertin-Nord
Marilyn Heet

Thanks,

Paul



Central Upper Peninsula Planning and Development

2950 College Ave. Escanaba, MI • Phone: 906-786-9234 • www.cuppad.org

August 23, 2023

Paul Walker
Schoolcraft County Board of Commissioners
300 Walnut Street
Manistique, MI 49854

Dear Paul,

In September of 2023, EGLE will call for Materials Management Plans from each county in Michigan. These plans will encompass each county's ability to collect, process, and manage solid waste, recyclables, and compostable materials. Materials Management Plans will replace county Solid Waste Plans and be the basis for siting facilities, standardizing operations, and meeting the benchmark recycling standards set by state law.

CUPPAD has traditionally been the Designated Planning Agency of each central UP county except for Marquette for solid waste planning, managing and administrating the plan development process and assisting the local planning committee. With the recent expansion of the Marquette County Solid Waste Management Authority's recycling facility, as well as the lack of ongoing recycling and composting activities available in the wider region, CUPPAD has identified that a multi-county planning process may provide the greatest opportunity to increase recycling and composting access and activities across the six-county area.

Our work resulting from Schoolcraft County's designation of CUPPAD under the Materials Management County Engagement grants has led us to believe that such a collaboration is possible. Stakeholder groups in each county identified that multi-county planning at this scale will increase capacity, provide efficiency and cost savings, and allow each county to better meet the requirements set in law. To this end, CUPPAD has developed a draft of an interlocal agreement that each county Board of Commissioners will sign to initiate the planning process, currently under legal review. This agreement will allow the counties to answer EGLE's call for plans jointly, create a single Materials Management Planning Committee of regional representatives, and allow CUPPAD to administer and create a single Materials Management Plan.

CUPPAD has developed an attached compensation scale that incentivizes multi-county collaboration, which is intended to be funded through forthcoming planning grants offered by EGLE at no net cost to the county. Under this agreement, each county will realize significant cost and capacity savings, and have additional grant money to expand materials management activities. In the event that the majority of counties intend to pursue planning independently, this scale may be subject to change.



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We would appreciate your response of initial interest in this opportunity, and hope that you will bring it to the attention of the County Board of Commissioners. A representative from CUPPAD is available to attend a meeting of the Board and provide a presentation or answer any questions. The resulting publication from the Materials Management County Engagement Grants will be forwarded to you in the coming weeks.

Thank you for your consideration,

Ryan Carrig
Community Planner

cc: Alger County Interim Administrator, Delta County Administrator, Dickinson County Controller,
Marquette County Administrator, Menominee County Administrator



Central Upper Peninsula Planning and Development

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Central Upper Peninsula Planning and Development Regional Commission (CUPPAD) proposes the following scope of work and compensation structure for activities related to the development of Materials Management Plans meeting the requirements of MCL 324.115 et seq. and the Department of Environment, Great Lakes, and Energy (EGLE); the administration of a Materials Management Planning Committee; and the ongoing implementation and reporting required by EGLE. This compensation structure is subject to the agreement of all parties and will be made part of the interlocal agreement initiating planning activities.

Scope of Work

Acting as the Designated Planning Agency on behalf of the county(ies), CUPPAD will perform the following responsibilities, separated into Ongoing Activities and Planning Year(s) Activities:

- Administration of a Materials Management Planning Committee (MMPC), encompassing representation from the planning area and consisting of membership outlined in MCL 324.15572. Administration activities may include:
 - Coordinating meeting times and venues
 - Noticing meetings
 - Tracking membership and soliciting appointments for vacancies
 - Retention of records, meeting minutes, and other documents
- Creation of a work program for the development of a Materials Management Plan, to be approved by the MMPC and EGLE.
- Serve as the primary government resource regarding materials management within the planning area, including outreach and education.
- Preparation of the Materials Management Plan for the planning area under the requirements of MCL 324.11578.
 - Inventory of existing disposal areas and materials utilization facilities.
 - Data collection of associated tonnage produced, how much is processed, and potential capacity for landfill and diversion.
 - Municipality-based gap analysis of current availability, geographic coverage, transportation infrastructure, zoning, and other ordinances.
 - Goals for increasing managed material utilization and the recycling rate.
 - County-by-county implementation strategy for actions to meet established goals.
 - Strategic planning for education and outreach.
 - Document and communication retention and incorporation into plan.
 - Presentations, plan development, plan drafting, plan review with MMPC.
- Facilitation of the municipal and public approval process, including required notices, public hearings, public comment periods, county approval, municipality approval, and EGLE approval.
- Collection of reportable information including developing a base recycling rate, a utilization rate, and regular updates to the MMPC and EGLE.
- Reporting to EGLE on plan implementation every two years.
- Reviewing the Materials Management Plan with the MMPC at least every five years.

- Identifying enforcement actions relevant to the provisions of the Materials Management Plan, and reporting to authorities identified by the Plan.

In consideration of the scope of work, timeline, and goals established by MCL 324.115 et seq. and EGLE, CUPPAD proposes the following compensation scale based on the anticipation of a three year-plan development and approval process, and ongoing activities in each following non-planning year (anticipated up to five additional years):

	Multicounty MMP	Single or two-county MMP
Ongoing Activities	\$8,000/county/year	\$12,000/year
Planning Year(s) Activities	\$5,000/county/year for 3 years (Plan costs \$15,000 per county)	\$10,000/year for 3 years (Plan costs \$30,000 per county)
Additional Activities	Hourly rate	Hourly rate
Total Cost First Three Years	\$13,000 per county per year	\$22,000 per county per year

It is anticipated that these funds be paid to CUPPAD each year upon the county's receipt of Materials Management Planning Grant funding disbursed by EGLE. CUPPAD will waive charges for initial planning activities until grant funding is received, and seek to ensure that each county remain eligible for funding in subsequent years. In the event that a county is not eligible for grant funding, costs assessed for single county MMPs will apply. CUPPAD retains the right to amend this compensation scale as outlined in the interlocal agreement.

APRIL 2023



SCHOOLCRAFT COUNTY ECONOMIC RECOVERY AND RESILIENCE STRATEGY

PREPARED FOR SCHOOLCRAFT COUNTY, MICHIGAN



CUPPAD

ACKNOWLEDGMENTS

CUPPAD would like to thank the following individuals who served on the steering committee for their participation and guidance in this planning process.

- Rick Demers, *VP Commercial Banking, Nicolet Bank; Owner, Pioneer Tribune*
- Amy Berglund, *Director of Business Initiatives, InvestUP*
- Amy Braun, *Schoolcraft Tourism & Commerce; President, Savings Insurance Agency*
- Kevin Knaffla, *Schoolcraft Tourism & Commerce; Owner, Jack Pine Lodge*
- Rosemary Sablack, *Retired Manistique Area Schools; Former Business Owner*
- Jim Messer, *Business Services Manager, Upper Peninsula MI Works!*
- Julie Bosanic, *Upper Peninsula MI Works!*
- Ashley Reitter, *District Manager, Schoolcraft County Conservation District*
- Cindy King, *Schoolcraft Tourism & Commerce; Business Owner, Bostique*
- Peter Hood, *Schoolcraft Memorial Hospital Board of Trustees*
- James Blanchard, *Limestone Federal Credit Union Board Chair; Schoolcraft Memorial Hospital Board of Trustees*
- Cory Barr, *City of Manistique*
- Trent Bellingar, *Delta Schoolcraft ISD*
- Victoria George, *Executive Director, Schoolcraft Tourism & Commerce*
- Joan Ecclesine, *City of Manistique Councilperson*
- Jennifer Watson, *Chair, Schoolcraft Tourism & Commerce; CEO, Limestone Federal Credit Union*
- Andy Bertapelle, *Schoolcraft Tourism & Commerce; CEO, Schoolcraft Memorial Hospital*
- Jill Connin, *Michigan State University Extension; 4H*
- David Muxlow, *Grover Real Estate*



CUPPAD

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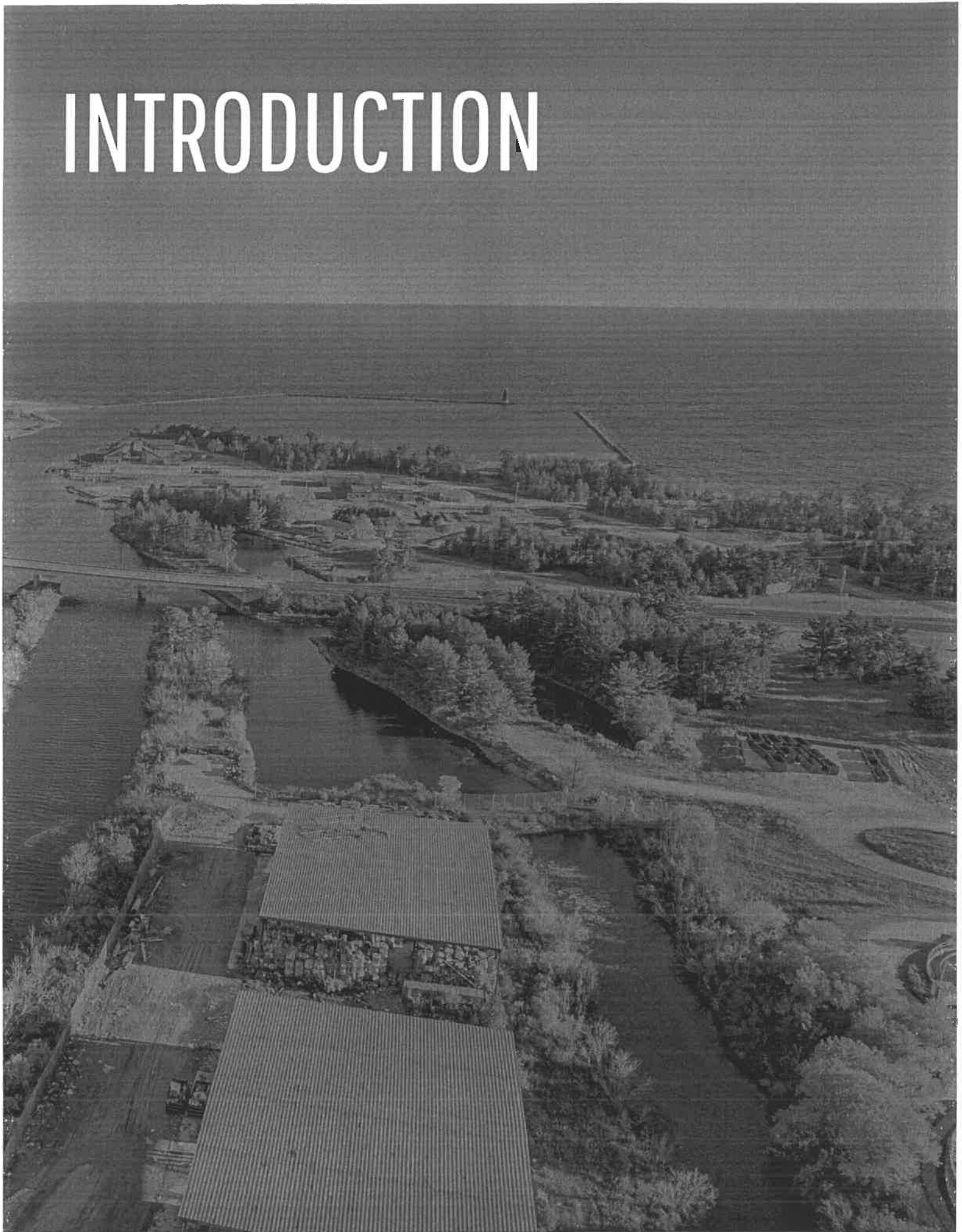
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INTRODUCTION



OVERVIEW

The Central Upper Peninsula (central UP) of Michigan boasts remarkable assets. Despite its distance from major urban centers, the region's natural beauty, higher education institutions, and emerging technology assets stand out both within Michigan and the nation. Facilities and attractions, such as the historic lighthouses, Manistique River, the northern shore of Lake Michigan, and the Lake Effects Arts Collaborative are among the assets that distinguish the region.



Image courtesy CUPPAD

As forestry and mining decline, the Upper Peninsula is moving rapidly to facilitate a broader economic recovery. This recovery will rely on technology, and also on tourism and an expansion of homegrown businesses. There are, as elsewhere in the nation, significant headwinds. These include the lingering impact of the COVID-19 pandemic, a limited housing supply, and the continued outmigration of talented young people.

Schoolcraft County is an important asset for the region. A commitment to greater community resilience is crucial to a broad and equitable recovery. This plan seeks to assemble relevant data, provide a set of strategies that are specific and actionable, and set out a robust implementation schedule. The approach taken to the planning process relies heavily on regional collaboration and ongoing community leadership. The resulting collaborative framework sets the stage for positive economic change.

ABOUT THIS WORK

TIP Strategies (TIP) was engaged by the Central Upper Peninsula Planning and Development Regional Commission (CUPPAD) to prepare an economic recovery and resilience strategy for Marquette County. The work was intended to serve as the starting point for a larger effort that will encompass the six counties served by CUPPAD: Alger, Delta, Dickinson, Marquette, Menominee, and Schoolcraft.

In addition to crafting the Marquette County strategy, TIP was engaged to conduct a region-wide kickoff event for the initiative and to provide training, templates, and other tools that will enable the remaining five counties to prepare their own county-level plans for creating more resilient and sustainable economies. Once finalized, the six county-based strategies can be aggregated and incorporated as a component of the region's comprehensive economic development strategy (CEDs).

The planning process was conducted in three phases: discovery, opportunity, and implementation.

1. **DISCOVERY:** Conducted over 10 individual interviews with economic development stakeholders in Marquette County and the central UP. Facilitated six roundtable discussions with important constituencies and attended various events to better understand relevant topics and roles.

ROUNDTABLE DISCUSSIONS FACILITATED

- Community Development
- Community Image and Placemaking
- Workforce and Labor
- Tourism Businesses
- Regional Positioning and Marketing

MEETINGS ATTENDED

- Central UP Comprehensive Economic Development Strategy
- Schoolcraft County Economic Resiliency Workshops
- City of Manistique Master Plan Kick-off Event

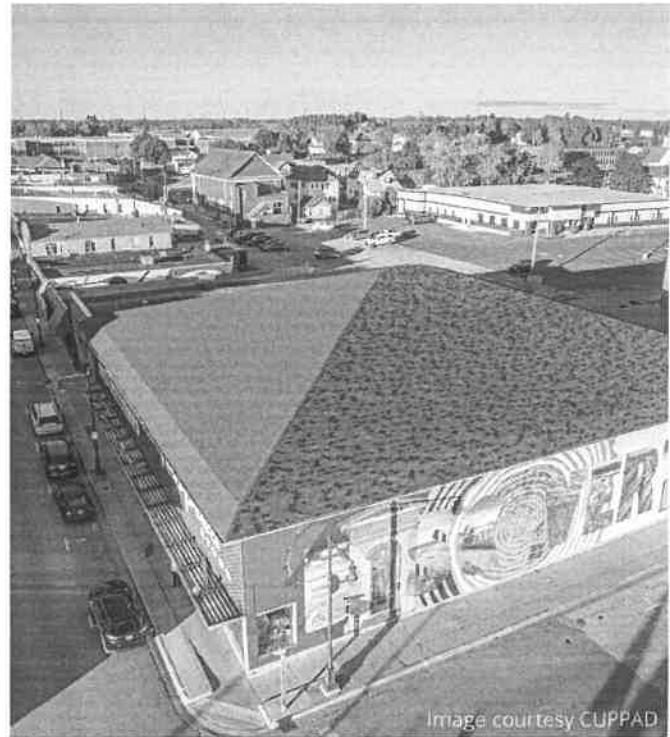
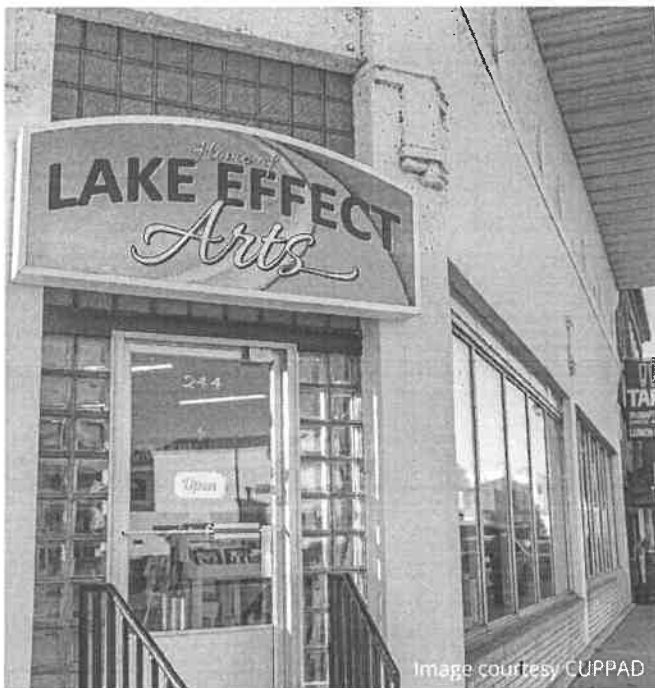
2. **OPPORTUNITY:** Identified major priorities for the strategic plan. Created a strengths, weaknesses, opportunities, and threats (SWOT) analysis. Vision, mission, and strategies were developed based on input from discovery.

3. IMPLEMENTATION: Developed strategies, action items, tactical recommendations, and suggested performance metrics.

The County should not view this strategic plan as a static document, but rather as one that invites revisions and amendments as conditions change. Now, more than ever, stakeholders should take a dynamic approach to implementation—one that revisits this plan on a regular basis to measure progress and to reprioritize strategies and actions as needed.

THE CHALLENGE

Schoolcraft County and the Central Upper Peninsula region stand at an economic crossroads. It's abundantly clear that the COVID-19 pandemic has impacted economies throughout the country and around the world. In times of great economic distress, communities must focus on both near-term recovery and long-term resilience to weather the storm. The County and the region cannot afford to carry on with business as usual.



Even without the crisis, the central UP has significant problems to address, compounding the urgency of the situation. The need for economic diversification has never been greater. The ongoing decline of traditional resource-based industries, like mining, has already caused significant closures and accompanying job losses, a downward trend that is projected to continue.

At the same time, the overall population of the region has also been declining, making an increased emphasis on talent development, retention, and attraction critical if the region is to move forward. However, housing availability and affordability are growing challenges for new and existing residents in Schoolcraft County, driven in part by the area's sizable percentage of seasonally occupied homes.

An important part of building up the local workforce is ensuring that those workers' needs can be met. The market for affordable and accessible childcare has supply and demand problems, including a lack of licensed providers, which can lead directly to women disproportionately leaving the labor force. Improving access to economic opportunity is an essential element of a resilient economy. Bolstering workforce diversity helps form a stronger foundation for equitable and inclusive practices, which can make the region more resilient and more appealing to outsiders.

Finally, ongoing and effective collaboration among the region's economic development organizations (EDOs) must be strengthened and maintained. Historically, the regional planning process has been fragmented and duplicative, leading to concerns about overplanning. A more collaborative approach will be required to address Schoolcraft's challenges and leverage its strengths.



Image courtesy CUPPAD

THE RESPONSE

The *Schoolcraft County Economic Recovery and Resilience Strategy* builds on unique assets and opportunities within the region that can be leveraged for long-term prosperity. It lays out strategies and actions that will address the region's economic challenges effectively by leaning on these existing strengths.

To foster new investment, jobs, and businesses, the region can use its renowned outdoor recreation assets and natural amenities to bring in tourists and new residents. The creation of the proposed UP Regional Outdoor Recreation Innovation District could play a substantial role in that effort. The attraction and retention of remote workers is another opportunity that would draw on the region's outdoor recreation assets. However, success will require making greater investments in housing and broadband infrastructure, marketing the advantage of the UP to these potential

remote workers, and enhancing the Schoolcraft Tourism & Commerce (STC) *Discover Manistique* initiative as a vehicle for attraction.

Perhaps less well-known, but equally important, is the entrepreneurial ecosystem in Marquette, which stands ready to grow. There are resources available for new startup creation, but leadership needs to implement strategies to broaden the search for both homegrown and external entrepreneurs.

A challenge mentioned previously is the need for greater regional collaboration. A collective approach will be required to tackle difficult problems, like housing affordability and the preservation of natural assets and resources in the wake of increased tourism. Organizations like CUPPAD and STC, in conjunction with city and county officials, have the necessary tools available to actualize economic recovery and resilience and the desire to work together more closely, if they can turn that desire into action.

To implement and sustain the strategies outlined in this plan, leadership must make use of all available funding sources. In this regard, the region has several advantages. Via the American Rescue Plan Act of 2021 (ARPA), federal funding is flowing to the UP from agencies like the US Economic Development Administration (EDA). These funds can help support existing and new projects and programs. Pursuing other opportunities, like state grants, could supplement this influx of fiscal support.



Image courtesy CUPPAD

COMPETITIVE POSITION

An aerial, black and white photograph of a dense forested valley. A river flows through the center of the valley. In the lower right, a small settlement with several buildings is visible, surrounded by a fence. The overall scene is one of a rural, forested landscape.

ECONOMIC CONTEXT

TIP prepared a targeted assessment of factors that define the region's overall competitiveness and are of greatest concern to economic decision-makers. Some of the most significant trends from that analysis, which looked at demographics, employment sectors, workforce characteristics, housing, and regional connectivity, are presented here. The full results were delivered in electronic format (Tableau) and were posted to the [CUPPAD website](#).

Strong Fundamentals in the Central UP

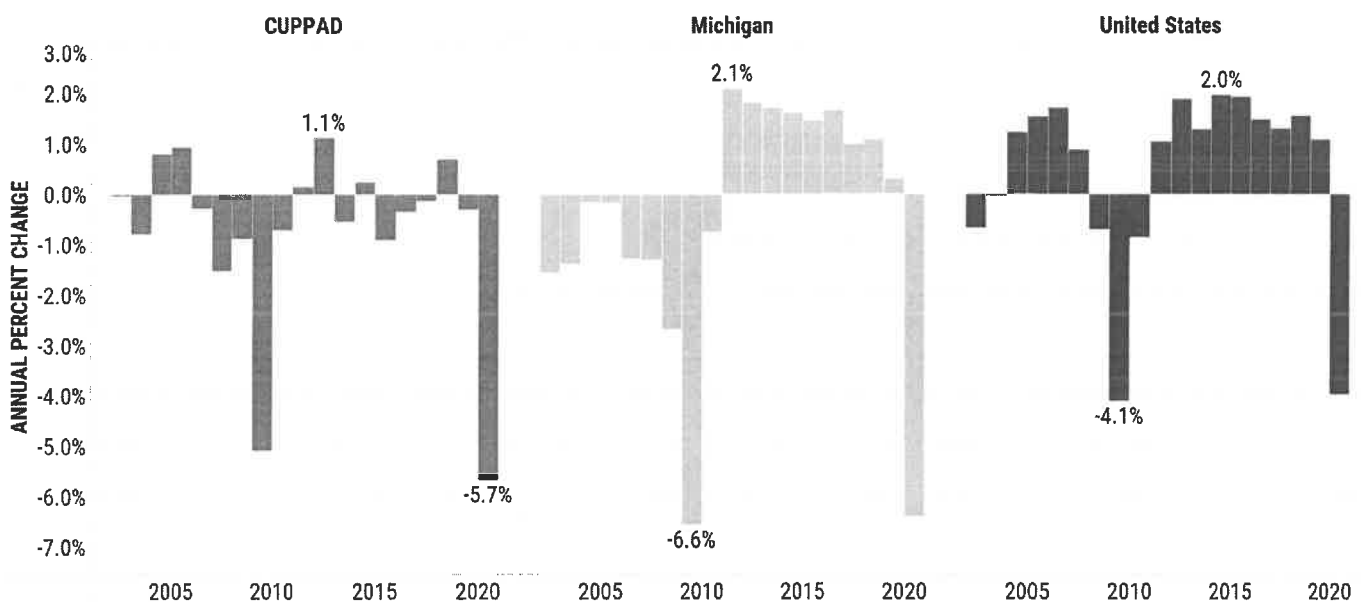
The six-county region served by the CUPPAD Regional Commission has struggled to keep pace with the economic diversification and growth of the state and the nation. Despite these struggles, the central region has several assets that could provide opportunities for revitalization. In Schoolcraft County, Manistique is the largest city and economic center, housing only 4.2 percent of the region's jobs, but boasting a 3 percent remote worker rate, compared to the 3.7 percent in the region and 4 percent in the state. The county is relatively well-educated when compared to the region and the state. 45 percent of county residents have graduated high school and almost a quarter of the population have had some college education. Only about 10 percent

of people in the county have obtained a Graduate or Bachelor's degree, compared to about 20 percent in the region and the state. Some of the most significant assets of Schoolcraft County include the year-round attractions, the Lake Michigan shoreline, and the quaint walkable downtown of Manistique.

The Impact of COVID-19

Even before the pandemic, the region was experiencing a degree of economic decline. The Great Recession hit the region hard in 2009, causing employment in the central UP counties to drop more than 5 percent, and it has not significantly recovered since. All central UP counties saw a 5 to 6 percent decrease in employment from 2019 to 2020 (over 4,000 jobs in total), on par with state and national trends. It remains to be seen if the pandemic drove an increase in remote work, but the region had low work-from-home rates (3 to 4 percent) in 2019, which trailed the national average of 5 percent. The ability to work from home is closely related to the availability of broadband infrastructure. Although Schoolcraft County is on par with the state and the nation for share of households with computers and internet connectivity, the rest of the region falls behind: more than 15 percent of households do not have a computer, and almost 25 percent do not have internet access.

FIGURE 1. ANNUAL PERCENT CHANGE IN EMPLOYMENT BY REGION



Sources: US Bureau of Labor Statistics (BLS); Economic Modeling Specialists International (Emsi) 2021.2—Quarterly Census of Employment and Wages (QCEW) Employees, Non-QCEW Employees, and Self-Employed; TIP Strategies, Inc.

A Young City Surrounded by an Aging Region

The central region and the UP as a whole has been experiencing a population decline. With families having less children than in previous years, the continued outmigration of young people, and the large number of senior citizens already in the area, the region is rapidly aging. The median age of Schoolcraft County residents is the highest of the counties in the central region at 52 years old. Marquette County's is the lowest at 39 years old, with surrounding counties hovering around 50 years old. Fewer than 21 percent of central region households have children (this share can be as low as 15 percent in some counties), compared to 26 percent of Michigan households and 28 percent of US households.

Housing and Affordability

In Schoolcraft County, housing is generally more affordable than their neighboring counties. Median value of owner-occupied housing units in Schoolcraft County is about \$123,000. When compared to the city of Manistique, the median value of owner-occupied housing lowers to about \$67,000. However, Schoolcraft County and Manistique both experience a small number of housing units with 88% of units being single family homes in the county, and 75% in the city. In keeping with the trends in the surrounding region, Schoolcraft County has a disproportionate number of older homes that may require renovation or rehabilitation, making homeownership a heavy burden.

FIGURE 2. AGE PROPORTIONS, 2019
Population by share of broad age groups

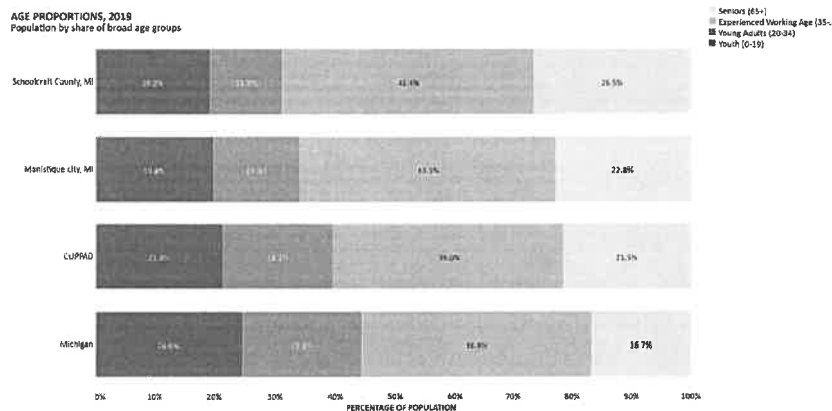
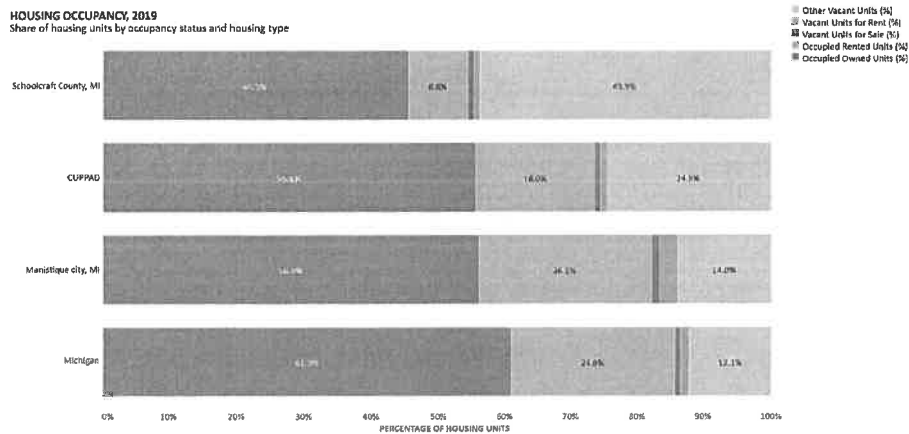


FIGURE 3. HOUSING OCCUPANCY, 2019
Share of housing units by occupancy status and housing type



Sources: (Both) American Community Survey, 2019 5-year sample; TIP Strategies, Inc.

Notes: Share of units that are vacant and for rent or for sale is estimated using homeowner and rental vacancy rates. The share of other vacant units includes the remaining vacant housing units that cannot be identified as for sale or for rent. A housing unit is considered vacant if it is unoccupied for more than two months (e.g., vacation homes and cabins).

Gone for the Winter

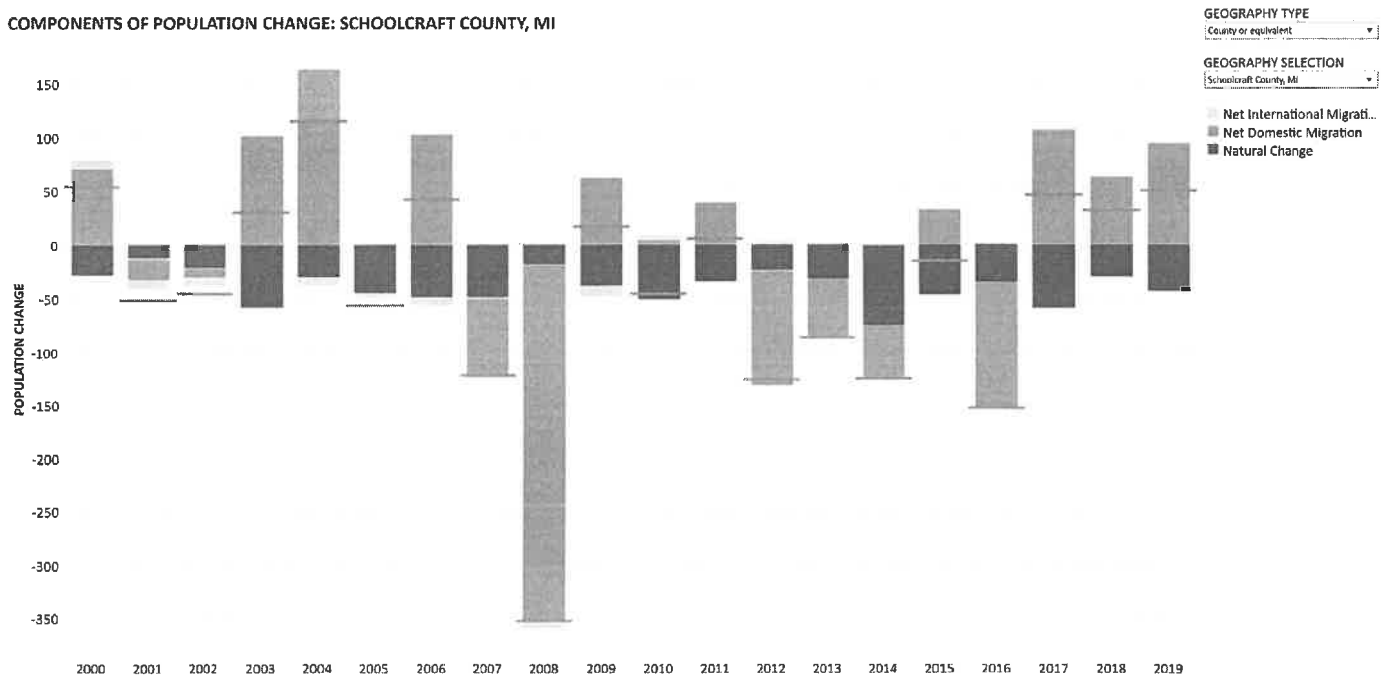
Vacancy rates also show a wide disparity. Only 14 percent of housing units in the city of Manistique and 12 percent in the state were vacant in 2019, contrasting with 24.5 percent of the stock in the central UP region. In Schoolcraft County specifically, the vacancy rate was almost 45 percent. The latter reflects a significant portion of homes in the region (particularly the more rural areas) that are seasonally occupied and rented out. The tourism industry is one of the region's greatest strengths by far, and many visitors often take advantage of these seasonally vacant homes as opposed to boosting hotel occupancy. Central UP residents do enjoy lower median home values and rent than the state or the nation, but these seasonal vacancies translate to a scarcity of units available to buy. As part of the effort to attract more permanent residents to the region, local EDOs should facilitate

residential construction at price points that could accommodate young families.

Population Decline and Recent Rebound

While Michigan has seen a modest population increase over the past 30 years, the central region has struggled to retain population. From 1981 to 2019, the total regional population declined from 184,500 to 167,700, with every county losing residents. Schoolcraft County saw a significant decrease in 2008, losing over 350 residents to migration. The early 2010's also show an outmigration, but not so severe. The population has grown in recent years but has not reached the same pre-2008 levels. It is important to the region to retain (or regain) young talented people who may leave for college or for better employment opportunities elsewhere.

FIGURE 4. COMPONENTS OF POPULATION CHANGE: SCHOOLCRAFT COUNTY



Sources: US Census Bureau, Population Estimates Program; Moody's Analytics; TIP Strategies, Inc.

Notes: Natural change is the difference between annual births and deaths. The 2010 components are estimated based on a 12-month projection of the second quarter (the period between the Census and the mid-year estimate) that is not adjusted.

Industry Strengths and Weaknesses

Though overall regional employment is on a slow downward trend, some sectors have shown modest gains in recent years, such as transportation, warehousing, professional services, and corporate operations.

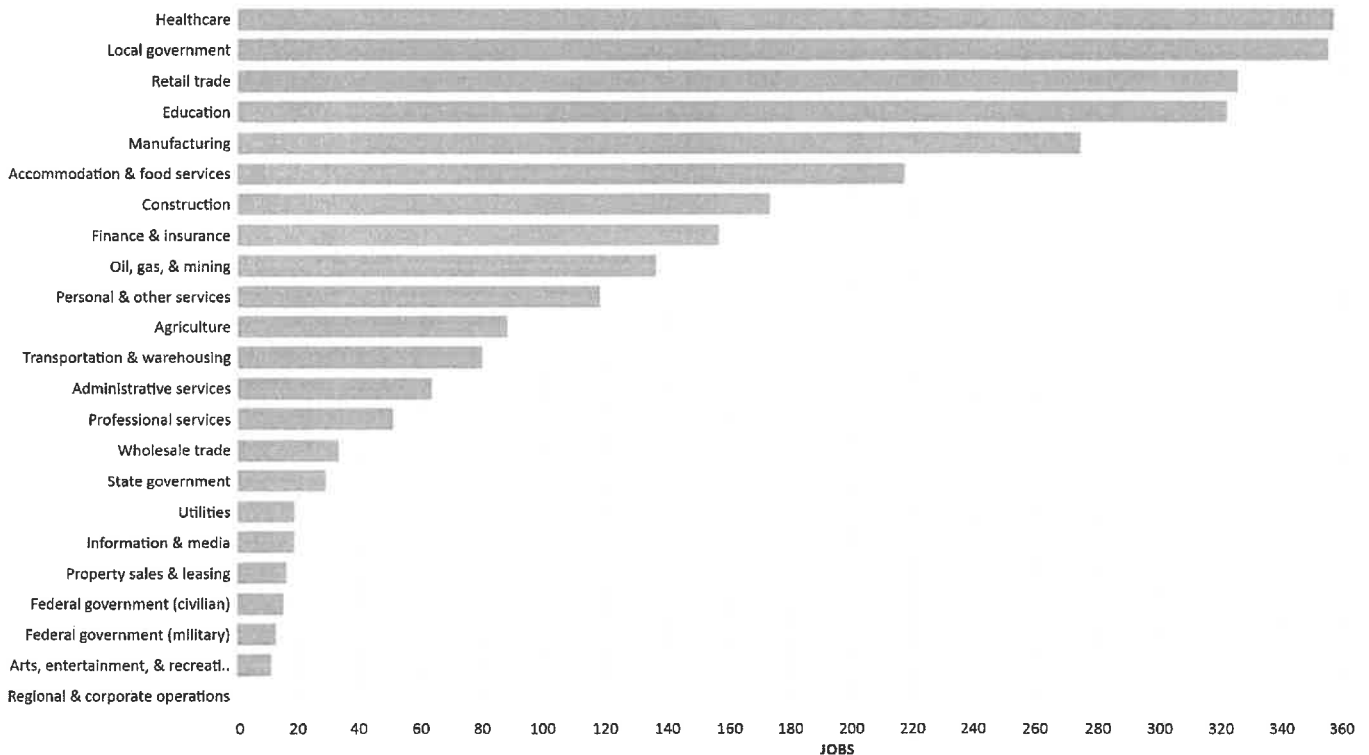
Despite significant setbacks—such as mine closures that resulted in the loss of hundreds of jobs in the region—there are some strong sectors present. Healthcare is by far the most dominant sector in Schoolcraft County, employing almost 400 workers. This sector also employs nearly 4,000 more workers in Dickinson and Delta counties combined. In total, healthcare accounts for 14 percent of jobs in the central region, but did experience a net loss in 2020. While not as prominent in Schoolcraft County,

manufacturing employs nearly 7,000 people in Dickinson, Delta, and Menominee counties.

However, there is cause for concern in other industries. While office support, sales, and food preparation occupations are among the largest across the region, these positions have also seen consistent declines before and after the COVID-19 pandemic began. Transportation, government positions, and arts & recreation are surprisingly low, signaling there may be room to grow in these areas in Schoolcraft County, which sees a lot of tourist activity.

FIGURE 5. 2020 EMPLOYMENT BY INDUSTRY SECTOR, SCHOOLCRAFT COUNTY

2020 EMPLOYMENT BY INDUSTRY SECTOR: SCHOOLCRAFT COUNTY, MI



Sources: US Bureau of Labor Statistics (BLS); Emsi 2021.2—QCEW Employees, Non-QCEW Employees, and Self-Employed; TIP Strategies, Inc.

Occupational Migration Flows Vary by Sector

Schoolcraft County is unique among counties in the central UP in that most occupational migration flows out of the county. This means that Schoolcraft County is a net exporter of workers for most sectors, supplying workers for nearby counties. Office and Administrative support, sales, and production and food preparation are the top occupations experiencing this export. The only in-migration of workers in the county is in the Healthcare sectors. This heavily suggests there is work to be done on local employment and occupational opportunities. Mining still accounts for 11 percent of regional employment in the county, with Agriculture

coming in a close second at 10 percent regional employment. Manufacturing, Administrative positions, and Healthcare were the only occupational sectors to experience growth in 2020.

SWOT ANALYSIS

The following figure provides a summary of Schoolcraft County's strengths, weaknesses, opportunities, and threats (SWOT analysis). The SWOT analysis was developed based on direct input from internal and external stakeholders and the economic context analysis.

FIGURE 6. SCHOOLCRAFT COUNTY SWOT



An aerial, black and white photograph of a prominent brick water tower. The tower is octagonal in cross-section and features a large, rounded dome on top. It has several windows, some with decorative frames. The tower is situated on a hillside overlooking a river. In the background, a large concrete dam spans across the river. The surrounding area includes residential buildings and trees. The overall scene is captured from a high angle, providing a clear view of the tower's structure and its location relative to the river and dam.

RECOVERY AND RESILIENCE PLAN

Image courtesy CUPPAD

STRATEGIC FRAMEWORK

GUIDING PRINCIPLES. Guiding principles reflect the values of a community. In the context of an economic development strategy, they are a set of statements expressing how a community defines economic development. This strategic plan's guiding principles

are designed as crosscutting themes and reference points for the goals and strategies. Each principle is forward-looking and helps point the community toward growth and improvement. A set of core guiding principles is essential for evaluating bold ideas and potential strategies that could improve the economic future of Schoolcraft County.

FIGURE 7. GUIDING PRINCIPLES



GOALS. The *Schoolcraft County Economic Recovery and Resilience Strategy* is built around five major goals. The set of strategies and tactics assembled under each goal is meant to provide an actionable plan for strengthening, broadening, and expanding the county's economic base over the long term.

CUPPAD is confident these goals and the associated strategies represent the right recommendations for local leadership to implement at scale and enhance economic prosperity in Schoolcraft County. Although distinct economic facets, these five goals will work in tandem, producing synergies that lead directly to a more prosperous and sustainable economy.

FIGURE 8. GOALS

- 1. INNOVATION AND ENTREPRENEURSHIP—** Drive the county and the region into the future.
- 2. TALENT ATTRACTION AND WORKFORCE DEVELOPMENT—** Align the needs of employers with the supply of skilled workers.
- 3. INFRASTRUCTURE AND SITES—** Ensure the sustained capacity of the region's economy with critical developments.
- 4. QUALITY OF PLACE—** Enhance the brand perception of the region for residents and visitors.
- 5. REGIONAL POSITIONING AND MARKETING—** Extend the Midwestern and national reach of the community's assets.

GOAL 1. INNOVATION AND ENTREPRENEURSHIP

Drive the county and the region into the future.

Economic development efforts in 2021 and beyond cannot rely solely on established industries and ways of doing business as usual. Promoting and supporting disruptive innovation is a vital part of future economic growth, and the accompanying culture of entrepreneurship is its driving engine. Traditionally reliant on sectors like tourism and mining, the local business environment is in dire need of vibrant growth in new areas.

New initiatives like the establishment of an UP Outdoor Recreation Innovation District have the potential to accelerate the County's economic progression by building on existing assets to foster a more diverse, resilient, and sustainable economy. An innovation district is a specified geographic area where established companies cluster with startups, incubators, and accelerators to foster business creation and commercialization that leverage the district's economic assets. In Schoolcraft and the central UP, the outdoor recreation industry is exactly the kind of existing asset that could drive innovation and entrepreneurship in this sort of ecosystem, with abundant natural resources (like proximity to Lake Michigan and expanses of scenic, undeveloped land), and available activities for all four seasons.

In 2021, regional partners sought an ARPA Build Back Better Regional Challenge grant to fund a strategic plan for creating the district and its component projects. By developing this innovation district concept with critical partners like the Innovate Marquette SmartZone (IMQT), Northern Michigan University (NMU), Keweenaw Bay Indian Community (KBIC), Upper Peninsula Michigan Works! (UPMW), and the Lake Superior Community Partnership (LSCP), local leadership stands to gain tremendously from the opportunity. While the grant application was ultimately not selected for Phase 2 funding, it is imperative for Marquette County to explore other funding options and implement the core ideas of the initiative, such as smart/connected trail systems and harbors, future mobility, transit-oriented development, and maximizing the use of water assets.

The actions recommended under this goal are designed to build on existing entrepreneurial

infrastructure in the county, while aggressively moving forward new initiatives. Schoolcraft County already possesses valuable assets that can push the community toward a more innovative and entrepreneurial economy, but there is work to be done to enhance and actualize these assets more fully. Schoolcraft Tourism & Commerce (STC) and other regional economic development organizations like IMQT and InvestUP can form the backbone of these efforts. If leadership can more effectively capitalize on these strengths, the central UP is poised to become a formidable force for innovation and entrepreneurship in the upper Midwest.

STRATEGIES AND ACTIONS

- 1.1. Prepare and plan for industry diversification and shift from resource extraction based to service, tourism, and innovation industries.
 - 1.1.1. Collaborate with regional partners to develop a feasibility test for a technology and innovation facility and soft landing hub.
 - 1.1.2. Pursue state and federal grants to drive development of such a facility.
 - 1.1.3. Identify and collaborate with local entrepreneurs who could take advantage of and help guide development of an innovation hub and soft landing space.
 - 1.1.4. Create a revolving loan fund to help outdoor recreation businesses access capital, particularly new and emerging concepts that traditional lenders are less likely to finance.
 - 1.1.5. Map all available public and private sites that are ready for development or redevelopment and display them in a one-stop-shop web portal.
 - 1.1.6. Emphasize and pursue innovation opportunities on the emerging outdoor innovation district in the central region.
 - 1.1.7. Use the Superior Watershed Partnership

(SWP) technical and practical experience to fund and implement sustainable nature tourism and outdoor recreation projects with local, state, federal, and tribal partners.

1.2. Leverage partnerships with higher education institutions and neighboring smartzones growth of the region's entrepreneurship and innovation ecosystem.

1.2.1. Focus on cultivating innovation hubs in sustainability, accessibility, and creativity.

DETAILS

- Tech-art and creative innovations: Establish the ground zero development at the Lake Effect Community Arts Center including an entrepreneurial incubator and accelerator.

1.2.2. Pursue partnerships with Bay College, NMU, Lake Superior State University (LSSU) on innovation and entrepreneurship activities.

1.2.3. Create a multifaceted venture fund focused on product innovations and technologies developed at the three innovation hubs by small businesses and startup ventures in the community.

1.2.4. Facilitate ongoing communication and resource sharing with the other 20 SmartZones in Michigan to further inform best practices.

1.3. Create a soft landing space and support program within Schoolcraft County for young emerging businesses located inside and outside of the community. See the Ann Arbor SPARK text box on page XIX for a description of a similar program in development in Michigan.

1.4. Collaborate with the Sault Tribe of Chippewa Indians, NMU Center for Rural Health, UP Food Exchange, and the Michigan State University (MSU) Product Center to drive local innovation in the value-added processing industry.

1.4.1. Support the agribusiness and food

processing industries with new and maintained support resources, particularly training and mentorship in entrepreneurial development.

1.4.2. Construct or redevelop food system infrastructures, possibly including a facility that houses and incubates local food-based businesses.

1.5. Facilitate collaboration between InvestUP and local EDOs to foster a regional voice in innovation.

1.5.1. Assess the area's specific competitive advantages and business climate to establish the communities' position in the region.

1.6. Partner with local and regional organizations to design reverse-pitch competitions to engage central UP businesses and organizations with need for innovation.

DETAILS

In a reverse-pitch competition, established businesses pitch a challenge to entrepreneurs and solicit solutions. Businesses and communities have their challenges addressed while entrepreneurs benefit from establishing connections and increased awareness about their startups.

1.6.1. Connect such competitions to the development and growth of the proposed innovation district, including the application of technologies to make the districts more accessible, sustainable, and attractive to residents, businesses, and visitors.

1.6.2. Focus competitions on finding solutions to regional issues, such as sustainability, housing, and other community challenges, through social entrepreneurship.

1.7. Support youth entrepreneurship programs at the local level to foster a culture of innovation and an active entrepreneurial spirit. Entrepreneurship education is especially important for helping the

county's low-income and Black, Indigenous, and people of color (BIPOC) youth to develop skills and knowledge that will support their future success and benefit their communities.

ANN ARBOR SPARK

For more than 15 years, Ann Arbor SPARK has served the greater Ann Arbor, Michigan, region, which includes Washtenaw and Livingston Counties. SPARK is a nonprofit economic development organization that fosters regional growth through business attraction, retention, and creation. The bi-county area has a long history of tech development, due in large part to the presence of the University of Michigan. Capitalizing on this, SPARK has created a robust entrepreneurial ecosystem within the region.

In 2020, SPARK's entrepreneurial services team assisted more than 267 innovation startups through their programs and facilities, which include fully equipped coworking spaces across two innovation centers (SPARK Central and SPARK East), mentorships with regional business leaders, a2Tech360 (an annual tech and entrepreneurial conference), entrepreneur bootcamp, student internship programs, and funding programs specifically for nascent companies. In addition to federal and state funding, SPARK manages SPARK Capital, the statewide coinvestment fund that provides up to \$250,000 for qualifying companies.

SPARK has also created a soft landing program for young emerging companies located outside of the Ann Arbor region. The program includes providing companies with market-entry work, meeting areas, and conference spaces.

A full case study on Ann Arbor Spark is featured in Appendix B.

Source:

- 1.8. Increase business attraction, retention, and expansion efforts on emerging innovative sectors, such as outdoor recreation, industrialized hemp, water quality, food and beverage manufacturing, green energy, and medicinal foods.

DETAILS

The National Consortium for Entrepreneurship Education provides resources and technical assistance for entrepreneurial education (<https://www.entre-ed.org/>).

- 1.9. Tell entrepreneurial success stories. An important component of building an entrepreneurial culture is making residents aware of how entrepreneurship can help to drive the economy. This message is best communicated by raising awareness of business success stories, both internally and in target markets.
 - 1.9.1. Utilize social media aggressively to publicize local successes.
 - 1.9.2. Market success stories through existing entrepreneurship networks and partner organizations.

GOAL 2. TALENT ATTRACTION AND WORKFORCE DEVELOPMENT

Align the needs of employers with the supply of skilled workers.

To create a growing economy, organizational leadership must both expand the local labor force and train its existing workers for the economic drivers of the future. Schoolcraft County runs the risk of continuing its trend of population stagnation if it does not successfully recruit and retain residents. Similarly, it runs the risk of relying too heavily on increasingly outdated occupations and sectors. The purpose of the following talent attraction and workforce development strategies is to counteract these risks.

Certain local initiatives and institutions such as Discover Manistique, the STC, and the Schoolcraft Memorial Hospital are already making valuable contributions to the county's talent and workforce, but the following strategies emphasize the need for their capacity and services to develop and expand. Other strategies would be new for Schoolcraft County, such as incentives targeted at attracting remote workers, which is a necessary tactic in the post-COVID climate of pervasive work-from-home opportunities. If the County wants to be the home for these (often high-wage) workers, actions like this would have a major impact. The development of a pipeline of talent is critical to the growth and vitality of emerging industries in the region, including the outdoor recreation cluster. The K-12 school system will also play a pivotal role in workforce development if properly utilized by collaborating closely with industry, particularly in trades. Talent attraction and retention also depend significantly on quality of place improvements, as outlined in Goal 4, Quality of Place.

Other strategies and actions rely on local and regional partners, particularly UP Michigan Works! agencies to assist in placing potential transplants into appropriate positions. School partnerships should also be leveraged in order to cultivate talent and prepare students to enter the workforce at the local level.

STRATEGIES AND ACTIONS

- 2.1. Introduce talent attraction initiatives and new resident services within tourism campaigns such as "Discover Manistique".
 - 2.1.1. Expand the STC's "Discover Manistique" campaign and website to include employment resources and opportunities, higher education institutions and schools, and other assets for employment assistance like UP Michigan Works.
 - 2.1.2. Create a welcome guide for new and potential residents and have this readily available for visitors and on the website.
 - 2.1.3. Support a story-sharing initiative on social media to share success stories of people who returned to the area or who are new transplants.
- 2.2. Develop an incentives program focused on attracting remote workers.
 - 2.2.1. Research and analyze similar incentives strategies in communities nationwide that have resulted in significant in-migration of remote workers, such as the Tulsa Remote cash grant program in Oklahoma.
 - 2.2.2. Create an attraction program specifically focused on attracting young families.
 - 2.2.3. Create local coworking spaces and market them at discounted rates to potentially migrating remote workers.
- 2.3. Address the insufficiency of the retention of existing residents.
 - 2.3.1. Collaborate with local employers to identify wage/cost-of-living gaps that drive employees to higher-wage jobs outside of the region.
 - 2.3.2. Support the talent recruitment efforts of local employers by providing them with marketing resources that effectively promote Schoolcraft County to potential

employees. Marketing materials should cover topics of interest, including housing, education, entertainment, and recreation.

- 2.4.** Utilize Upper Peninsula Michigan Works! to develop the talent infrastructure and career pathways for the outdoor recreation cluster and other sectors critical to the region's economy.

DETAILS

Upper Peninsula Michigan Works! promotes and addresses the needs of businesses for current and future work-ready talent, in support of a strong and resilient economy.

<https://upmichiganworks.org/>

- 2.4.1.** Provide localized and regionwide data and company connections.
- 2.4.2.** Support upskilling for current or new talent in electrification occupations via workforce development funding.
- 2.4.3.** Leverage current and focused collaborations to help existing UP businesses find ways to diversify their current customers and products.
- 2.4.4.** Build and support a talent pipeline utilizing existing tools, partnerships, strategies, and the Talent Pipeline Management process from the US Chamber of Commerce Foundation.
- 2.4.5.** Work with local schools and education providers to identify and fund development of programs that provide the skills needed in a new industry.
- 2.4.6.** Develop career pathways to increase opportunities in jobs that will increase income levels for prosperous employment.
- 2.5.** Create a digital ambassadors program that utilizes a network of connectors who share positive stories about the region online and through social media. Local young professionals should be a primary source for ambassadors.
- 2.5.1.** Coordinate with Discover Manistique and other local business development organizations to drive this program forward.
- 2.5.2.** Provide information and marketing resources to educate ambassadors about the opportunities in the region.
- 2.5.3.** Use a digital talent share application tool to engage these ambassadors and push content to their networks.
- 2.5.4.** Capitalize on alumni stories from local schools such as the Manistique High School, Bay College, or LSSU.
- 2.6.** Build and expand upon the resources and networks offered by the Schoolcraft Tourism & Commerce (STC) to support talent and industry attractions.
- 2.6.1.** Partner with local and regional EDOs to develop programs and marketing for attracting new talent.
- 2.6.2.** Create a conference and meeting strategy to target occupations and professional member organizations, especially those connected with emerging regional industries, such as outdoor recreation.
- 2.6.3.** Leverage existing local events such as Folk Fest to market the region to visitors as a potential relocation destination.
- 2.6.4.** Work with local EDOs, travel organizations, and schools to develop marketing materials and content for talent attraction.
- 2.7.** Promote the formation and expansion of industry sector councils to ensure the critical workforce and business competitiveness needs of each sector are addressed.
- 2.7.1.** Work with the STC and regional educational institutions to organize/expand sector councils in critical industries, such as manufacturing, healthcare, information technology, and outdoor recreation.
- 2.7.2.** Pursue state and federal funding for technical assistance trainings tailored to the region from industry leaders in the

identified sectors.

- 2.8.** Expand work-based learning experiences for youth, especially in critical occupations.
 - 2.8.1.** Work with the K–12 school system to develop new experiential education initiatives at all levels.
 - 2.8.2.** Coordinate with career/college counseling departments in high schools to promote apprenticeship models that can be completed before graduation.
 - 2.8.3.** Collaborate with major area employers such as Schoolcraft Memorial Hospital to host annual internship fairs in local high schools to expand student awareness of specific occupational opportunities.
- 2.9.** Expand the reach of the NMU-led Manufacturing Talent Consortium and events like Manufacturing Day to better inform young adults about opportunities in the industry.
- 2.10.** Work with local employment assets, such as Schoolcraft Memorial Hospital, to leverage available trainings, workforce engagement practices, and professional development services to engage and retain current valuable workers.
- 2.11.** Support public outreach fostered by local institutions such as Limestone Federal Credit Union or county libraries for programs such as financial and digital literacy.
- 2.12.** Support the STC and other organizations in supporting and educating local business owners in vital areas such as budgeting and succession planning.
- 2.13.** Leverage the economic value of Northern Michigan University by raising awareness of new degree programs for in-demand skills (e.g., SISU, cybersecurity, entrepreneurship, and medicinal plant chemistry).
 - 2.13.1.** Market these mission-critical programs aggressively in NMU and High School mail literature to prospective students.
 - 2.13.2.** Assess the capacity and resources of these specific programs and evaluate the need for additional faculty and support

staff.

- 2.14.** Provide greater financial support and wraparound services to enable low-income adults and students to participate in workforce training, hands-on work experiences, and internships.
 - 2.14.1.** Provide wraparound case management and support services, such as the Pathways Out of Poverty program, to sustain participants through training, including training stipends or part-time work, childcare and transportation support, and connections to necessary human services, including healthcare.

*This will require intensive collaboration between human service organizations to unify case management and focus community resources on helping participants make it through training.

- 2.14.2.** Provide greater financial support and wraparound services to enable low-income students to participate in hands-on experiences and internships.

*For many low-income and disadvantaged youth, the ability to complete job training programs depends on overcoming financial and life barriers. Greater access to services, such as mentoring, academic tutoring, or housing and transportation assistance, is vital to overcoming existing barriers to students being able to participate in work-based learning programs.

GOAL 3. INFRASTRUCTURE AND SITES

Ensure the sustained capacity of the region's economy with critical developments.

Economic growth and prosperity in the central UP is significantly impacted by the quality of the region's infrastructure and sites. First-class infrastructure is essential for retaining existing employers and residents and for competing for new investment. Workplaces, destinations, and cultural amenities mean little if a community does not have the ability to access them effectively. Likewise, geographic location and other competitive advantages are eroded if not accompanied by sustainable and intentional redevelopment of sites to accommodate new economic needs. To attract and retain both talent (as outlined in Goal 1, Innovation and Entrepreneurship) and businesses, efficient and reliable infrastructure must be a priority for local decision-makers. In this regard, Schoolcraft County must enhance its infrastructure to meet these needs.

Whether it's broadband connectivity, commercial air travel, railway development, or the public bus system, significant adjustments need to take place to carry the county forward. However, the county does possess the wherewithal to make these adjustments if leadership can coalesce around shared needs and opportunities. This expanded collaboration will more effectively influence the various local and state political decisions that affect the development and funding of new and improved infrastructure. Although partially out of the county's control, federal grants (e.g., ARPA) also present an exciting opportunity to make these strides, and economic development organizations in the area should pursue these aggressively via well-structured and comprehensive applications wherever possible. The recommendations below will form the backbone of a brighter economic future for Schoolcraft County by improving its local transportation, digital accessibility, and the flow of goods and dollars.

STRATEGIES AND ACTIONS

- 3.1. Maintain and expand broadband infrastructure across the central UP, using federal and state funding.
 - 3.1.1. Produce a comprehensive review of potential outside funding sources, such as ARPA and the Infrastructure Investment and Jobs Act (2021).
 - 3.1.2. Work with local broadband installation providers and state entities, like Connected Nation Michigan, to facilitate first/last mile service to rural areas in the region.
 - 3.1.3. Develop capacity for pursuing BEAD funding to install fiber internet across the county.
- 3.2. Accelerate brownfield redevelopment and recover lands for reuse by utilizing the resources and expertise of other national land revitalization and brownfield initiatives (e.g., the US Environmental Protection Agency Partnership for Sustainable Communities, Groundwork USA, RE-Powering America's Land).
 - 3.2.1. Redevelop the former jail building and property and repurpose as an industry accelerator, industrial collaboration space, or a server farm which could present an opportunity to tie into county-owned land in proximity to the industrial park area.
- 3.3. Collaborate with the Michigan Economic Development Corporation Build Ready Sites Program to expand and enhance the available stock and pipeline of shovel-ready industrial developments.
 - 3.3.1. Increase competitive applications for the program's Build Ready Sites Grant initiative, which awards up to \$75,000 per project with a required local match.
 - 3.3.2. Continue efforts to apply and receive certification from the Michigan Redevelopment Ready Communities program.
- 3.4. Improve the generation, affordability, and reliability of renewable energy resources.
 - 3.4.1. Generate a comprehensive study of the region's existing renewable energy assets and future opportunities, following

guidance from the UP Energy Task Force.

- 3.4.2. Set a goal of growing the region's renewable energy production to 10 percent of all energy sources by 2025.
- 3.4.3. Support the development of electric vehicle charging stations throughout the county to meet growing demand and to support the region's connected EV initiatives and projects.
- 3.5. Better leverage Schoolcraft County's suite of incentives and programs that are available.

DETAILS

Examples of potential tools include the following.

- Tax increment financing (TIF) local districts
- Low-Income Housing Tax Credit (LIHTC) federal program
- Historic tax credit (HTC) local and federal programs
- New Markets Tax Credit (NMTC) federal program
- Community development financial institution (CDFI) local loans
- Community Development Block Grant (CDBG) federal loan program
- Section 108 Loan Guarantee Program (Section 108) federal loan

- 3.6. Continue to develop, promote, and connects the various trail systems in and around Schoolcraft County.
 - 3.6.1. Evaluate potential funding streams (grants) to support the initiative.
 - 3.6.2. Install wireless infrastructure at key access points along the trail.
 - 3.6.3. Install electric charging stations at the same key access points.
 - 3.6.4. Utilize the new network for data collection for usage and economic impact.
- 3.7. Develop a comprehensive strategy around public transportation in the region.
 - 3.7.1. Evaluate the funding and capacity of the public transit
 - 3.7.2. Collaborate with MDOT, tribal leaders, local EDOs, and SCTA to generate a mobility management plan to improve local public transit.
 - 3.7.3. Ensure that all improvements to public transit are mad with accessibility for the elderly and those with special needs in mind.
 - 3.7.4. Facilitate information-sharing and resources between the cities of Escanaba, Manistique, and Gladstone as a hub-and-spoke model for new circulatory routes.



GOAL 4. QUALITY OF PLACE

Enhance the brand perception of the region for residents and visitors.

Economically successful communities across the nation have one thing in common: people want to move there, and then they want to stay. Fostering a vibrant local culture depends on significant investment in all the facets that make a place desirable for current and potential residents. This approach means more than simply creating a favorable impression. Natural beauty is, of course, important, but it is not sufficient to achieve the level of national branding that Schoolcraft County seeks. Underpinning all the other goals in this plan is the quality of place that the county needs to create to be a truly thriving and attractive community.

It is no secret that Schoolcraft County and the central UP are home to some truly exceptional cultural and natural assets. Outdoor recreation tourism certainly represents a significant part of the local economy. However, there are other areas within quality-of-place considerations that need a substantial boost. Notably, housing availability and affordability ranked at the top of the list of immediate and long-term challenges in every stakeholder input session held with the consulting team. Without adequate housing options, the county is destined to remain a largely seasonal destination, rather than a year-round home. In addition, other amenities, like trails, parks, and venues, need to keep pace with the development of competing areas in the Upper Midwest and the nation.

STRATEGIES AND ACTIONS

- 4.1. Foster greater regional collaboration to expand the availability of diverse housing options across all price points and geographies.
 - 4.1.1. Generate a comprehensive housing stock and affordability evaluation to inform all relevant strategic planning.
 - 4.1.2. Partner with the Central UP Regional Housing Partnership to define an action plan for the county's housing ecosystem that will support growing and improving the stock of quality affordable housing that meets the needs of current and future residents.
 - 4.1.3. Understand the regional pressures on housing and how key projects such as the Soo Locks Construction and the Billerud Paper Mill will create additional pressures for the area housing demand.
 - 4.1.4. Explore new tax incentives for new home construction.
 - 4.1.5. Develop a strategy for the zoning and construction of workforce/ middle class housing and rentals specifically.
- 4.2. Conduct a feasibility study, working with regional and local partners, to connect trail systems in and around the county.
 - 4.2.1. Work with non-motorized partners to map out current trail systems and possible connections.
 - 4.2.2. Collaborate with existing motorized trails (ie: snowmobiles) to make these connections for all trail users.
 - 4.2.3. Collaborate with accessibility-focused nonprofit organizations, such as SAIL, to ensure the trail is usable by all individuals.
- 4.3. Assist in expansion of opportunities and activities offered by the intermediate school district to engage students in meaningful and purposeful civic improvements and ownership
- 4.4. Invest in other quality-of-place assets and amenities (e.g., parks, cultural spaces, and sports venues).
 - 4.4.1. Identify publicly owned sites and pursue their redevelopment for cultural amenities.
 - 4.4.2. Reach out to the Lake Effect Community Arts and the local artist community and commission public art for shared spaces (murals, sculptures/installations, etc.).
 - 4.4.3. Create a comprehensive map of existing public "third places" (spaces where people

spend time between work and home), such as parks, recreation centers, and libraries, to enhance advocacy efforts to maintain sustainable investment.

- 4.4.4.** Seek grants to create or upgrade these public spaces for maximum appeal and utility.
- 4.5.** Communicate the availability of relief funds for households through the Superior Watershed Partnership (grant from the Michigan Energy Assistance Program).
- 4.6.** Develop a waterfront resiliency plan to protect these important assets.
- 4.7.** Coordinate with major local employers and EDOs to prioritize and meet the employment needs of trailing spouses.
- 4.8.** Invest in family-friendly attractions, events, and activities such as children's museums, indoor activity centers, and other cultural amenities to engage families.
- 4.9.** Expand capacity of local childcare services by lobbying for revised licensing regulations to alleviate the burden on working parents.
 - 4.9.1.** Advocate at the municipal and state levels for adjusted legislation regarding permitting for childcare that encourages the formation of new service providers.
 - 4.9.2.** Explore new tax incentives and financial support for childcare providers who operate their small businesses out of their own homes. Appendix B contains a case study on an initiative that provides capital and business development services to childcare businesses serving low- and moderate-income families in rural counties in Minnesota with plans to expand to Michigan.
 - 4.9.3.** Explore the possibilities of employer-led day care and cooperative child care models.
- 4.10.** Review the finding and recommendations of the forthcoming UP Childcare Master Plan developed by the UP Child Care Task Force and consider implementing strategies and sharing with local childcare providers.
- 4.11.** Dedicate incoming federal grant funding (if disbursed) to subsidize the cost of childcare services.



Image courtesy CUPPAD

GOAL 5. REGIONAL POSITIONING AND MARKETING

Extend the Midwestern and national reach of the community's assets.

Even if Schoolcraft County follows through on all the actionable recommendations in the other four goals in this plan and creates the conditions necessary for sustainable economic growth, it will need something further: effective external communications. Successful communities are *known and recognized* as such. How a city, county, or region is perceived by outsiders is as important as the reality it creates. To accomplish that level of recognition, local leaders must support and expand marketing efforts in creative ways. The following strategies and actions are targeted at that precise goal.

A common theme that arose in the stakeholder input process is the need for a more collaborative, coordinated, and focused brand messaging of Manistique and Schoolcraft County to non-residents. Some marketing already exists, such as Discover Manistique, but these could be strengthened and aligned. Their reach could be extended by facilitating ongoing collaboration and focus on strategic priorities shared by the City of Manistique, Schoolcraft County, STC, and key economic partners. With targeted and collaborative outreach, Schoolcraft County certainly can capitalize on its unique natural and built attractions.

STRATEGIES AND ACTIONS

- 5.1. Develop a regional marketing campaign targeted at national tourists (specifically repeat visitors) and entrepreneurs looking for outdoor recreational opportunities.
 - 5.1.1. Collaborate with the state's Pure Michigan initiative to develop region-specific messaging.
 - 5.1.2. Encourage local hotels and other lodging venues to conduct outreach to previous visitors.
 - 5.1.3. Create and maintain a database of seasonally occupied homes to get an average rate of occupancy in the busy summer months.
 - 5.1.4. Implement this campaign on county websites and social media sites.
- 5.2. Increase awareness of Schoolcraft County's non-motorized and motorized trail networks.
 - 5.2.1. Use a passport challenge or similar event to get tourists, visitors, and residents out on the trails.
 - 5.2.2. Consider a marketing campaign directed towards utilization of the trail network with regional connections.
- 5.3. Grow regional awareness of annual local events such as Folk Fest, Tour Da Yoop, and others.
 - 5.3.1. Identify and recruit local and regional vendors and partners that would benefit from exposure at these events.
 - 5.3.2. Collaborate and coordinate with other regional and national events for maximum exposure and attendance.
- 5.4. Enhance the efficacy and reach of destination marketing organizations such as Discover Manistique through collaboration between the county, the city, and downtown organizations.
 - 5.4.1. Evaluate the possibility of funding sources for the campaign.
 - 5.4.2. Coordinate messaging throughout the City of Manistique and Schoolcraft County for a blended, cohesive, collaborative message that tells the story and shapes the area's identity.
 - 5.4.3. The message should communicate the vision of the community and what it is to become as an affordable attractive place for workers and families.
 - 5.4.4. Share information and strategies with regional partners such as Travel Marquette, Visit Escanaba, and the Superior Alliance for Independent Living (SAIL) to coordinate a successful and inclusive campaign.
 - 5.4.5. Take ownership of diversifying the

tourism industry by directing would-be visitors to underutilized attractions.

- 5.4.6. Generate a comprehensive map of major tourism assets to be featured on campaign websites.
- 5.5. Increase coordination and function of local government through the development of a county-wide strategic plan that acknowledges the interconnectivity of local actions as well as those of economic development and community service organizations.
- 5.6. Align and coordinate regional marketing efforts to develop and implement consistent messaging.
 - 5.6.1. Ensure ongoing collaboration between the InvestUP, CUPPAD, and other local EDOs on marketing efforts.
 - 5.6.2. Leverage community and higher education leadership in marketing the county and region to young people.
 - 5.6.3. Create an economic development magazine that showcases the area's successes and opportunities.
- 5.7. Actively manage Schoolcraft County's Wikipedia description to ensure that it accurately reflects the county's economic strengths and opportunities.

WIKIPEDIA

When searching for information on communities using an online search engine, such as Google, Wikipedia entries often rank near the top of the search results. Consequently, Wikipedia is frequently the first (and sometimes only) source of information people will use to learn about a community. Currently, the Schoolcraft County description on Wikipedia is generic and offers little in terms of interesting information about the community for either businesses or visitors. To maximize the value of this free marketing resource, a local organization should be designated to register with Wikipedia to update and introduce new content and photos to the Schoolcraft County page.



Prepared by TIP Strategies, Inc., and the Central Upper Peninsula Planning and Development Regional Commission.

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MICHIGAN STATE-SUBDIVISION AGREEMENT FOR ALLOCATION OF ALLERGAN, TEVA, CVS, WALMART, AND WALGREENS SETTLEMENT AGREEMENTS

The People of the State of Michigan and its communities have been harmed by misfeasance, nonfeasance, and malfeasance committed by certain entities within the pharmaceutical industry. The conduct of such Pharmaceutical Entities has caused, or contributed to the existence of, a public nuisance associated with the opioid public health epidemic.

The State, through its Attorney General, and Litigating Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold the Pharmaceutical Entities accountable for the damage caused by their misfeasance, nonfeasance, and malfeasance by seeking compensation for past damages and imposing the equitable remedy of nuisance abatement. The State and Litigating Local Governments litigated their claims in their proprietary, sovereign, and quasi-sovereign capacities.

To allocate monetary payments received from these Pharmaceutical Entities, the State and Litigating Local Governments agree to the following State-Subdivision Agreement:

I. Definitions

As used in this Memorandum of Understanding (“MOU”):

- A. “Administrative Fund” is 0.3% of the Local Government Share.
- B. “Actual Attorney Fees” are the aggregate contingent fees paid to a Local Litigating Attorney for work performed for a Litigating Local Government for the Settlements and associated litigation, based on a Litigating Local Government’s Actual Total Recovery. This does not include any fee payments for common benefit work as defined by the Settlements.
- C. “Actual Total Recovery” is the aggregated monetary recovery that an individual Litigating Local Government receives, based on that Litigating Local Government’s Final Allocation Percentage and aggregate Local Government Share.
- D. “De minimis-share Local Government” is a Participating Local Government whose Final Allocation Percentage is less than .0083%.

- E. “Final Allocation Percentage” is a Participating Local Government’s Allocation Percentage as modified by the Litigation Adjustment. Attached as Exhibit A is the Final Allocation Percentage for each Local Government.
- F. “Litigating Local Government Attorneys” are the law firms who were retained by the Litigating Local Governments.
- G. “Litigating Local Government Attorney Fee Fund” (“LLGAFF”) is an annually adjusted percentage of the Local Government Share set aside for Projected Attorney Fee installment payments.
- H. “Litigating Local Governments” are the entities indicated as litigating in Exhibit C of this agreement.
- I. “Litigation Adjustment” is an adjustment applied to the Preliminary Allocation Percentage.
- J. “Local Government Share” is the portion of the Settlement Payments payable to Participating Local Governments pursuant to this State-Subdivision Agreement.
- K. “Local Governments” are the entities located within the geographic boundaries of the State of Michigan and identified in the Exhibits that identify the eligible Local Governments of each of the Settlements.
- L. “National Contingency Fee Fund” are the individual Contingency Fee Funds established in the Settlements to compensate Litigating Local Government Attorneys.
- M. “National Fund Administrator” is the Settlement Fund Administrator as defined by the Settlements.
- N. “Neutral Special Master” is an independent mediator selected by the State.
- O. “Opioid Remediation” is the term as defined by the Settlements.
- P. “Participating Local Governments” are the Local Governments who have signed a Participation Agreement for the Settlements.
- Q. “Parties” are the State and the Litigating Local Governments. The singular word “Party” shall mean either the State or Litigating Local Governments.
- R. “Pharmaceutical Entities” are the “Released Entities” as defined by the Settlements.

- S. “Preliminary Allocation Percentage” is the percentage listed for a Participating Local Government in Exhibit B of this agreement.
- T. “Projected Attorney Fees” are the anticipated contingent fees paid to a Litigating Local Government Attorney for work performed for a Litigating Local Government for the Settlements and associated litigation, based on a Litigating Local Government’s Projected Total Recovery. This does not include any fee payments for common benefit work as defined by the Settlements.
- U. “Projected Total Recovery” is the aggregated monetary recovery that an individual Litigating Local Government is projected to receive based on that Litigating Local Government’s Final Allocation Percentage and aggregate Local Government Share.
- V. “Settlements” are the Allergan, Teva, CVS, Walmart, and Walgreens national settlement agreements related to opioids and entered by the State between December 2022 and June 2023.
- W. “Settlement Payments” are scheduled monetary payments received through the Settlements.
- X. “Special Circumstance Fund” is 5% of the Local Government Share.
- Y. “State” is the State of Michigan acting through its Attorney General or her designees.
- Z. “State Share” is the portion of the Settlement Payments payable to the State pursuant to this State-Subdivision Agreement.

II. Terms

1. Participation in Settlements: The Parties agree that to participate in the Settlements, Local Governments must execute a Participation Agreement.
2. Opioid Remediation: All Settlement Payments shall be utilized by Participating Local Governments and the State for Opioid Remediation, except as otherwise allowed by the Settlements. A minimum of 70% of Settlement Payments must be used solely for future Opioid Remediation.

3. Distribution:

Settlement Payments are allocated as follows:

- 50% of Settlement Payments to the Local Government Share
- 50% of Settlement Payments to the State Share

4. Local Government Share Offset: Prior to Participating Local Governments receiving their Final Allocation Percentage of the Local Government Share, amounts will be deducted for the following funds:

- Administrative Fund
- Litigating Local Government Attorney Fee Fund
- Special Circumstance Fund

5. Litigation Adjustment: The Parties recognize that the Litigating Local Governments expended time, resources, and assumed risk in the pursuit of litigation against the Pharmaceutical Entities. In recognition of this commitment and contribution, the Litigating Local Governments are entitled to a Litigation Adjustment of 12%.

6. Accelerated Participation Payments: Prior to the distribution of the State Share, the National Fund Administrator shall allocate the Projected Total Recovery for all De minimis-share Local Governments from the State Share to those De minimis-share Local Governments. This allocation shall be made in the first Settlement Payment. In subsequent Settlement Payments, the National Fund Administrator shall direct distributions of all De minimis-share Local Governments to the State Share.

7. Non-Participant Reallocation: If a non-county Local Government does not participate in the Settlement, then that non-county Local Government's share shall revert to the county(ies) in which it is located. If a county Local Government does not participate in the Settlements, that county's share shall be reallocated to the Participating Local Governments.

8. Litigation Costs: To the extent that Litigating Local Government Attorneys receive cost reimbursement from the National Contingency Fee Fund, then such reimbursed costs shall be deducted from any remaining entitlement to costs as provided under individual retention agreements.

9. Attorney Fees:
- a. Attorney fee payments shall be paid from the LLGAFF, but only in years where Settlement Payments to the Local Government Share are greater than \$0.00.
 - b. Projected Attorney Fees shall be calculated as 15% of an individual Litigating Local Government's Projected Total Recovery, as previously agreed upon in the Michigan State-Subdivision for the Distributor and Janssen Settlements. Projected Attorney Fees shall be paid in equal installments over the shorter of: (i) the first seven Settlement Payments; or (ii) the total number of Settlement Payments.
 - c. Litigating Local Government Attorneys must apply to the National Contingency Fee Fund and seek the maximum allowable contribution to their fee. To the extent that a Litigating Local Government Attorney applies to the National Attorney Contingency Fee Fund and the National Attorney Contingency Fee Fund does not pay the Projected Attorney Fee annual installment payment, the LLGAFF shall pay the deficiency for that year. If a Litigating Local Government Attorney does not apply to the National Attorney Contingency Fee Fund, the LLGAFF shall not pay any deficiency. A Projected Attorney Fee payment from the LLGAFF may not exceed any restrictions in the Allergan, Teva, CVS, Walmart, or Walgreens Settlement Agreements, respectively, that restrict the amount of settlement funds that may be allocable to non-Opioid Remediation purposes from each of those settlements.
 - d. Actual Attorney Fees shall be no greater than 15% of a Litigating Local Government's Actual Total Recovery.
 - e. If a Litigating Local Government's Actual Total Recovery is less than the Projected Total Recovery, the Litigating Local Government Attorney shall return the amount received that is greater than 15% of the Litigating Local Government's Actual Total Recovery.
 - f. The Parties shall endeavor to reconcile any timing discrepancies between fee payments from the National Contingency Fee Fund and the LLGAFF to assure payment of a 15% Attorney Fee.
10. Special Circumstance Fund: An application to receive additional funding for any local impact of the opioid epidemic that is not captured by a Local Government's Allocation Percentage may be submitted to

the Neutral Special Master for consideration. The Neutral Special Master will decide the additional funding to be paid, if any, to all applicants on an application-by-application basis. Any additional funding allocated under this paragraph shall only be paid from the Special Circumstance Fund. The deadline for initial applications shall be determined by the Michigan Department of Attorney General and reviewed for allocation determination by the Neutral Special Master. The allocation decisions of the Neutral Special Master shall be final and not appealable. Notwithstanding the foregoing, Local Governments may submit applications to revise the Special Circumstance Fund allocation determinations on March 29, 2030 to reflect changes in circumstances, and the Neutral Special Master may prospectively adjust the allocation of the Special Circumstance Fund at that time. Local Governments are limited to one application prior to the initial deadline and one subsequent application on March 29, 2030. Application to the Special Circumstance Fund may not be made with the express purpose of offsetting the Litigation Adjustment. The Neutral Special Master shall be paid solely from the Administrative Fund.

11. Allocation of Remaining Local Government Share: The remainder of the Local Government Share after offsets shall be distributed to Participating Local Governments in accordance with each Participating Local Government's Final Allocation Percentage.
12. Escrow Agent: An Escrow Agent shall be agreed upon by the State and a majority of the Litigating Local Governments to administer the distribution of the Local Government Share and all funds contained within it pursuant to this State-Subdivision Agreement. The Escrow Agent shall be entitled to a reasonable fee for their services, which shall be paid solely from the Administrative Fund. Alternatively, the Parties may explore whether the Escrow Agent's role can be fulfilled by the Settlement Fund Administrator as that term is defined in the Settlements.
13. Reversion to Local Government Share:
 - a. Any amounts remaining in the Administrative Fund shall remain in such fund until all anticipated administrative costs associated with implementation of this agreement have been paid, after which any remaining funds may revert to the Local Government Share for distribution to Participating Local Governments in accordance with their Final Allocation Percentage.

- b. Any amounts remaining in the LLGAFF after paying the Projected Attorney Fee annual installment payment shall revert to the Local Government Share for distribution to Participating Local Governments in accordance with their Final Allocation Percentage. Any amount reverted to the Local Government Share shall be distributed no later than the next Settlement Payment.

III. Other Terms and Conditions

1. Governing Law and Venue: This agreement will be governed by the laws of the State of Michigan. Any and all litigation arising under the agreement, unless otherwise specified in this agreement, will be instituted in either: (a) the Court that enters the Order if the matter deals with a matter covered by the Order and the Court retains jurisdiction; or (b) the appropriate State court in Michigan.
2. Modification: This agreement may only be modified by a written amendment between the appropriate Parties. No promises or agreements made after the execution of this agreement shall be binding unless expressly reduced to writing and signed by the Parties.
3. Execution in Counterparts: This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.
4. Assignment: The rights granted in this agreement may not be assigned or transferred by any Party without the prior written approval of the other Party. No Party shall be permitted to delegate its responsibilities or obligations under this agreement without the prior written approval of the other Parties.
5. Additional Documents: The Parties agree to cooperate fully and execute any and all supplementary documents and to take all additional actions which may be reasonably necessary or appropriate to give full force and effect to the basic terms and intent of this agreement.
6. Captions: The captions contained in this agreement are for convenience only and shall in no way define, limit, extend, or describe the scope of this agreement or any part of it.
7. Entire Agreement: This agreement, including any attachments, embodies the entire agreement of the Parties. There are no other provisions, terms, conditions, or obligations. This agreement

supersedes all previous oral or written communications, representations, or agreements on this subject.

8. Construction: The Parties hereto hereby mutually acknowledge and represent that they have been fully advised by their respective legal counsel of their rights and responsibilities under this agreement, that they have read, know, and understand completely the contents hereof, and that they have voluntarily executed the same. The Parties hereto further hereby mutually acknowledge that they have had input into the drafting of this agreement and that, accordingly, in any construction to be made of this agreement, it shall not be construed for or against any Party, but rather shall be given a fair and reasonable interpretation, based on the plain language of the agreement and the expressed intent of the Parties.
9. Capacity to Execute Agreement: The Parties represent and warrant that the individuals signing this agreement on their behalf are duly authorized and fully competent to do so.
10. Effectiveness: This agreement shall become effective on the date on which the last required signature is affixed to this agreement.

EXHIBIT K

Subdivision Participation and Release Form

Will your subdivision or special district be signing the settlement participation form for the Walgreens Settlement at this time?

Yes No

Governmental Entity: Schoolcraft County	State: MI
Authorized Signatory: Paul Walker	
Address 1: 300 Walnut Street, Rm 164	
Address 2:	
City, State, Zip: Manistique, MI 49854	
Phone: (906) 341-3618	
Email: clerk@schoolcraftcounty.us	

The governmental entity identified above (“*Governmental Entity*”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Settlement Agreement dated December 9, 2022 (“*Walgreens Settlement*”), and acting through the undersigned authorized official, hereby elects to participate in the Walgreens Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Walgreens Settlement, understands that all terms in this Participation and Release Form have the meanings defined therein, and agrees that by executing this Participation and Release Form, the Governmental Entity elects to participate in the Walgreens Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall promptly, and in any event no later than 14 days after the Reference Date and prior to the filing of the Consent Judgment, dismiss with prejudice any Released Claims that it has filed. With respect to any Released Claims pending in *In re National Prescription Opiate Litigation*, MDL No. 2804, the Governmental Entity authorizes the Plaintiffs’ Executive Committee to execute and file on behalf of the Governmental Entity a Stipulation of Dismissal with Prejudice substantially in the form found at <https://nationalopioidsettlement.com>.
3. The Governmental Entity agrees to the terms of the Walgreens Settlement pertaining to Participating Subdivisions as defined therein.
4. By agreeing to the terms of the Walgreens Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Walgreens Settlement solely for the purposes provided therein.



6. The Governmental Entity submits to the jurisdiction of the court in the Governmental Entity's state where the Consent Judgment is filed for purposes limited to that court's role as provided in, and for resolving disputes to the extent provided in, the Walgreens Settlement. The Governmental Entity likewise agrees to arbitrate before the National Arbitration Panel as provided in, and for resolving disputes to the extent otherwise provided in, the Walgreens Settlement.
7. The Governmental Entity has the right to enforce the Walgreens Settlement as provided therein.
8. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Walgreens Settlement, including without limitation all provisions of Section XI (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Walgreens Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Walgreens Settlement shall be a complete bar to any Released Claim.
9. The Governmental Entity hereby takes on all rights and obligations of a Participating Subdivision as set forth in the Walgreens Settlement.
10. In connection with the releases provided for in the Walgreens Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

General Release; extent. A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her would have materially affected his or her settlement with the debtor or released party.


A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Walgreens Settlement.



11. Nothing herein is intended to modify in any way the terms of the Walgreens Settlement, to which Governmental Entity hereby agrees. To the extent this Participation and Release Form is interpreted differently from the Walgreens Settlement in any respect, the Walgreens Settlement controls.

I have all necessary power and authorization to execute this Participation and Release Form on behalf of the Governmental Entity.

Signature:



Name:

Paul Walker

Title:

County Board Chairman

Date:

September 1, 2023



Walgreens National Opioid Settlement
Opioids Implementation Administrator
opioidsparticipation@rubris.com

Schoolcraft County, MI
Reference Number: CL-386765

TO LOCAL POLITICAL SUBDIVISIONS AND SPECIAL DISTRICTS:

THIS PACKAGE CONTAINS DOCUMENTATION TO PARTICIPATE IN THE WALGREENS NATIONAL OPIOID SETTLEMENT. YOU MUST TAKE ACTION IN ORDER TO PARTICIPATE.

Deadline: September 6, 2023

The Michigan Department of Attorney General has reached a settlement with Walgreens Pharmacy regarding opioids. This settlement allows Michigan and eligible local governments to participate in the Walgreens National Settlement. You are receiving this *Participation Package* because your local government is eligible to participate. Your local government may receive direct payments from this settlement if it chooses to participate.

This electronic envelope contains:

- *Participation Forms* for Walgreens, including a release of any claims.
- The proposed Michigan State-Subdivision Agreement for the Teva, Allergan, CVS, Walmart, and Walgreens Settlements.

The *Participation Form* must be executed, without alteration, and submitted on or before September 6, 2023.

The proposed Michigan State-Subdivision Agreement for the Teva, Allergan, CVS, Walmart, and Walgreens Settlements is included for reference. This agreement is in the process of being ratified. The agreement defines the distribution between the State and Local Subdivisions and determines the allocation percentage of each Local Subdivision.

The subdivision participation forms received will be used to calculate Michigan's subdivision participation rate, which will determine whether Michigan earns its maximum potential payment under the settlement. Any subdivision that does not participate cannot directly share in the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds. Any subdivision that does not participate may also reduce the amount of money for programs to remediate the opioid crisis in Michigan.

You are encouraged to discuss the terms and benefits of the *Walgreens National Opioid Settlement* with your counsel, your Attorney General's Office, and other contacts within your state.

Additional information may be found on the national settlement website at <https://nationalopioidsettlement.com/>. This website will be supplemented as additional documents are created.

How to return signed forms:

There are three methods for returning the executed *Participation Forms* and any supporting documentation to the Implementation Administrator:

- (1) *Electronic Signature via DocuSign*: Executing the *Participation Forms* electronically through DocuSign will return the signed forms to the Implementation Administrator and associate your forms with your subdivision's records. Electronic signature is the most efficient method for returning *Participation Forms*, allowing for more timely participation and the potential to meet higher settlement payment thresholds, and is therefore strongly encouraged.
- (2) *Manual Signature returned via DocuSign*: DocuSign allows forms to be downloaded, signed manually, then uploaded to DocuSign and returned automatically to the Implementation Administrator. Please be sure to complete all fields. As with electronic signature, returning manually signed *Participation Forms* via DocuSign will associate your signed forms with your subdivision's records.
- (3) *Manual Signature returned via electronic mail*: If your subdivision is unable to return executed *Participation Forms* using DocuSign, signed *Participation Forms* may be returned via electronic mail to opioidsparticipation@rubris.com. Please include the name, state, and reference ID of your subdivision in the body of the email and use the subject line Settlement Participation Forms - [Subdivision Name, Subdivision State] - [Reference ID].

The sign-on period for subdivisions ends on September 6, 2023.

If you have any questions about executing these forms, please contact your counsel, the Implementation Administrator at opioidsparticipation@rubris.com, or Assistant Attorney General Matt Walker at the Michigan Department of Attorney General at 517-335-7632 or AG-OpioidLitigation@michigan.gov.

Thank you,

National Opioids Settlements Implementation Administrator

The Implementation Administrator is retained to provide the settlement notice required by the respective settlement agreements referenced above and to manage the collection of settlement participation forms for each settlement.