

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING  
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, January 9, 2025**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.**

The following is the proposed Agenda:

1. Call to Order
  2. Roll Call
  3. Pledge of Allegiance
  4. Approval of Minutes: December 26, 2024, Board and Audit-Finance Meeting  
January 2, 2025, Organizational Meeting
  
  5. Approval of agenda
  6. Public Hearings:
  7. Brief Public Comment:
  8. Old and unfinished business:
  9. New Business:
    - Indian Lake/Gulliver Lake/McDonald Lake Authority's Update
    - County Bank Accounts - Signature Card Changes
    - MI Works Board Appointment
    - CUPPAD Board Appointment
    - Audit-Finance Committee Report and Action Items
  
  10. Committee and department reports
  11. Announcements and notices
  12. Public Comment
  13. Commissioner's Comments
  14. Communications
  15. Audit Claims and Vouchers
  16. Adjournment
- And, to take up and consider any other matter which may lawfully come before the Board at this time.

*Paul Walker* .

Paul Walker, Chairperson  
Schoolcraft County Board of Commissioners

*Daniel P. Hoholik* .

Daniel P. Hoholik, Chairperson Audit-Finance  
Schoolcraft County Board of Commissioners

**Public may view this meeting via zoom (listening purposes only), no public comment or interaction via zoom.**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/5117745749>**

**Meeting ID: 511 774 5749**

**Passcode: 987456**

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, December 26, 2024, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present:           Commissioner Craig Reiter  
                      Commissioner Paul Walker  
                      Commissioner Daniel P. Hoholik  
                      Schoolcraft County Clerk Beth A. Edwards

Absent:            Commissioner Bruce Birr (excused)  
                      Commissioner Troy Bassett (excused)

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the minutes of the December 12, 2024, Board and Audit-Finance (with correction) and December 12, 2024, Closed Session Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to add Letter of Support – Co Rd 433 and Accept Letter of Resignation Road Commissioner. It was moved by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

**Public Hearings:** None

**Public Comment:** Anne Harrington addressed her interest in the UP State Fair Board Appointment.

Dale DuFour clarified he had served 12 years on the Road Commissioner Board.

**Unfinished Business:** None

**“New Business”:** Commissioner Paul Walker gave an update on the Indian/Gulliver/McDonald Lake Authority’s stating that the Authority’s will be having an organizational meeting and addressed the social media posts regarding the Gulliver Lake Dam as not being completely accurate.

Dotty LaJoye addressed the Board as to the composition of the CUPPAD Board and that Schoolcraft County has a total of 6 members (1 County Board member, 1 Planning Commission Member, 2 Member-at Large, 1 City of Manistique, 1 Township) which will need to be completed by January 21, 2025. The Executive Board appointments will be made by the CUPPAD Board at their February 28, 2025, meeting.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to appoint Craig Reiter to the UPCAP Board for 2025 and 2026. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to appoint Ann Harrington to the U.P. State Fair Authority for 2025 and 2026. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Daniel P. Hoholik and was seconded by Commissioner Craig Reiter to appoint James Foote to the Planning Commission, term expiring December 31, 2027. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Daniel P. Hoholik and was seconded by Commissioner Craig Reiter to approve the AFSCME Union Contract as presented and authorize Paul Walker, Board Chairman, to sign the contract. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to set the 2025 Board of Commissioner Organizational Meeting for January 2, 2025, at 12 noon. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the letter of support for the Schoolcraft County Road Commission for County Road 433 repair grant and authorize Paul Walker, Board Chairman, to sign the letter. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to accept the resignation of Dale DuFour from the Schoolcraft County Road Commission effective December 31, 2024. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to advertise for letters of interest for the Schoolcraft County Road Commission board seat partial term expiring December 31, 2028, letter must be received by January 21, 2025, at 4 p.m. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Daniel P. Hoholik to approve the Fishbeck Contract in the amount not to exceed \$2,500 for review and organization of the Schoolcraft Brownfield Authority and authorize Paul Walker, Board Chairman, to sign the contract. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Daniel P. Hoholik to Opt-Out of PA 152 for year 2025. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Daniel P. Hoholik and was seconded by Commissioner Paul Walker to approve the MGT Cost Allocation Agreement in the amount of \$8,000 and authorized Paul Walker, Board Chairman, to sign the agreement. The motion carried by a unanimous aye vote of the Board members present.

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Daniel P. Hoholik:** attended no meetings.

**Commissioner Craig Reiter :** attended UPCAP Regional and Community Action meetings.

**Commissioner Paul Walker:** attended Manistique City Council meeting.

Corey Barr, City Manager, gave updates on the water and sewer projects and the Manistique River Dam Replacement.

Jean Vanderville thanked Dale DuFour for his service on the Road Commission Board.

**Announcements and Notices:** None

**Public Comment:** None

**Commissioner's Comment:** Craig Reiter stated that he really liked the Sheep program that was held at the U.P. State Fair Grounds this past summer.

**Communications:** None.

At 5:42 p.m., meeting was turned over to Craig Reiter, Audit-Finance Chairman.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Daniel P. Hoholik to approve the claims and vouchers numbered **9969 through 10014 and 1000 through 1043**, inclusive. The motion carried by unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Craig Reiter to approve the budget adjustments numbered **25-24 through 25-31**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 5:43 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

**It was moved** by Commissioner Daniel P. Hoholik and was seconded by Commissioner Craig Reiter to adjourn. The motion carried by a unanimous aye vote of the Board members present.

**Chairman Paul Walker** adjourned the Board and Audit Finance Meeting at 5:44 p.m.

\_\_\_\_\_  
Beth A. Edwards, County Clerk

Approved: \_\_\_\_\_

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, December 26, 2024, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

**Present:** Commissioner Craig Reiter  
Commissioner Paul Walker  
Commissioner Daniel P. Hoholik  
Schoolcraft County Clerk Beth A. Edwards

**Absent:** Commissioner Bruce Birr (excused)  
Commissioner Troy Bassett (excused)

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the minutes of the December 12, 2024, Board and Audit-Finance (with correction) and December 12, 2024, Closed Session Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to add Letter of Support – Co Rd 433 and Accept Letter of Resignation Road Commissioner. **It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

**Public Hearings:** None

**Public Comment:** Anne Harrington addressed her interest in the UP State Fair Board Appointment.

Dale DuFour clarified he had served 12 years on the Road Commissioner Board.

**Unfinished Business:** None

**“New Business”:** Commissioner Paul Walker gave an update on the Indian/Gulliver/McDonald Lake Authority’s stating that the Authority’s will be having an organizational meeting and addressed the social media posts regarding the Gulliver Lake Dam as not being completely accurate.

Dotty LaJoye addressed the Board as to the composition of the CUPPAD Board and that Schoolcraft County has a total of 6 members (1 County Board member, 1 Planning Commission Member, 2 Member-at Large, 1 City of Manistique, 1 Township) which will need to be completed by January 21, 2025. The Executive Board appointments will be made by the CUPPAD Board at their February 28, 2025, meeting.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to appoint Craig Reiter to the UPCAP Board for 2025 and 2026. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to appoint Ann Harrington to the U.P. State Fair Authority for 2025 and 2026. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Daniel P. Hoholik and was seconded by Commissioner Craig Reiter to appoint James Foote to the Planning Commission, term expiring December 31, 2027. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Daniel P. Hoholik and was seconded by Commissioner Craig Reiter to approve the AFSCME Union Contract as presented and authorize Paul Walker, Board Chairman, to sign the contract. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to set the 2025 Board of Commissioner Organizational Meeting for January 2, 2025, at 12 noon. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to approve the letter of support for the Schoolcraft County Road Commission for County Road 433 repair grant and authorize Paul Walker, Board Chairman, to sign the letter. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to accept the resignation of Dale DuFour from the Schoolcraft County Road Commission effective December 31, 2024. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Daniel P. Hoholik to advertise for letters of interest for the Schoolcraft County Road Commission board seat partial term expiring December 31, 2028, letter must be received by January 21, 2025, at 4 p.m. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Daniel P. Hoholik to approve the Fishbeck Contract in the amount not to exceed \$2,500 for review and organization of the Schoolcraft Brownfield Authority and authorize Paul Walker, Board Chairman, to sign the contract. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Daniel P. Hoholik to Opt-Out of PA 152 for year 2025. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Daniel P. Hoholik and was seconded by Commissioner Paul Walker to approve the MGT Cost Allocation Agreement in the amount of \$8,000 and authorized Paul Walker, Board Chairman, to sign the agreement. The motion carried by a unanimous aye vote of the Board members present.

**Under Committee and Department Reports, the following matters were heard:**

**Commissioner Daniel P. Hoholik:** attended no meetings.

**Commissioner Craig Reiter :** attended UPCAP Regional and Community Action meetings.

**Commissioner Paul Walker:** attended Manistique City Council meeting.

Corey Barr, City Manager, gave updates on the water and sewer projects and the Manistique River Dam Replacement.

Jean Vanderville thanked Dale DuFour for his service on the Road Commission Board.

**Announcements and Notices:** None



**Public Comment:** None

**Commissioner's Comment:** Craig Reiter stated that he really liked the Sheep program that was held at the U.P. State Fair Grounds this past summer.

**Communications:** None.

At 5:42 p.m., meeting was turned over to Craig Reiter, Audit-Finance Chairman.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Daniel P. Hoholik to approve the claims and vouchers numbered **9969 through 10014 and 1000 through 1043**, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Craig Reiter to approve the budget adjustments numbered **25-24 through 25-31**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 5:43 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

It was moved by Commissioner Daniel P. Hoholik and was seconded by Commissioner Craig Reiter to adjourn. The motion carried by a unanimous aye vote of the Board members present.

**Chairman Paul Walker** adjourned the Board and Audit Finance Meeting at 5:44 p.m.

\_\_\_\_\_  
Beth A. Edwards, County Clerk

Approved: \_\_\_\_\_

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
ANNUAL ORGANIZATIONAL MEETING**

The Schoolcraft County Board of Commissioners met for the Annual Organizational Meeting on Thursday, January 2, 2025, in 1<sup>st</sup> Floor Conference Room of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 12:00 p.m. Beth A. Edwards, County Clerk, called the meeting to order. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter  
Commissioner Bruce Birr  
Commissioner Troy Bassett  
Commissioner Paul Walker  
Commissioner Daniel P. Hoholik  
County Clerk Beth A. Edwards

Absent: None

Beth A. Edwards led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

Beth A. Edwards called for nominations for the office of Chairperson of the Schoolcraft County Board of Commissioners for 2025.

Commissioner Troy Bassett nominated Commissioner Paul Walker and Commissioner Craig Reiter seconded the nomination. Beth A. Edwards made second and third call for nominations for Chairperson. No further nominations were made.

Beth A. Edwards called for roll call vote as follows:  
Commissioner Troy Bassett voted for Paul Walker  
Commissioner Craig Reiter voted for Paul Walker  
Commissioner Bruce Birr voted for Paul Walker  
Commissioner Daniel P. Hoholik for Paul Walker  
Commissioner Paul Walker voted for Paul Walker

By unanimous vote Commissioner Paul Walker was declared Chairperson of the Schoolcraft County Board of Commissioners for 2025. County Clerk, Beth A. Edwards congratulated Chairperson Paul Walker and turned the meeting over to the new Chairperson.

Chairperson Paul Walker asked for nominations for the office of Vice-Chairperson of the Schoolcraft County Board of Commissioners for 2025.

Commissioner Troy Bassett nominated Commissioner Daniel P. Hoholik as Vice-Chairperson and Commissioner Bruce Birr seconded the nomination.

Chairperson Paul Walker called two more times for nominations for Vice-Chairperson. No further nominations were heard.

Roll call vote as follows:

Commissioner Troy Bassett voted for Commissioner Daniel P. Hoholik  
Commissioner Bruce Birr voted for Commissioner Daniel P. Hoholik  
Commissioner Craig Reiter voted for Commissioner Daniel P. Hoholik  
Commissioner Daniel P. Hoholik voted for Commissioner Daniel P. Hoholik  
Chairperson Paul Walker voted for Commissioner Daniel P. Hoholik

Commissioner Daniel P. Hoholik was declared Vice-Chairperson of the Schoolcraft County Board of Commissioners for 2025.

New Business:

Commissioners discussed meeting dates and times for 2025. **It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to set the 2025 meeting as follows:** Board and Audit-Finance Meetings on the second Thursday and fourth Thursday of each month commencing at 5:00 P.M. in the District Courtroom of the Schoolcraft County Courthouse, City of Manistique, Michigan, unless otherwise indicated by Public Notice. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to move the November 27, 2025, meeting to November 25, 2025, and the December 25, 2025, meeting to November 23, 2025, both meeting will remain at 5 p.m. The motion carried by a unanimous aye vote of the Board members present.

Commissioner Paul Walker reflected on the accomplishments of the board in the last two years and feels that a county goal setting meeting should be scheduled. Thanked the board members for electing him Chairman for another year.

Commissioner Troy Bassett thanked the fellow commissioners.

Commissioner Daniel P. Hoholik addressed the accomplishment of the Lake Level Orders and Assessment District as it failed many years ago because of the public influence.

Commissioner Craig Reiter addressed the board working together.

Commissioner Bruce Birr agreed with all the commissioners and looks forward to the next four years.

**Public Comment:** None.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to adjourn. The motion carried by unanimous aye vote of the Board.

The meeting was adjourned at 12:12 A.M.

---

Beth A. Edwards, Clerk of the Board

Approved: \_\_\_\_\_



## SCHOOLCRAFT COUNTY TREASURER'S OFFICE

300 Walnut Street, Room 169, Manistique, MI 49854

HEATHER A. LALONDE, SCHOOLCRAFT COUNTY TREASURER  
MADISON BERRY, CHEIF DEPUTY TREASURER/DELINQUENT TAX CLERK  
JESSICA BECKMAN, DEPUTY TREASURER/ACCOUNTING CLERK

---

Phone 906.341.3622 Fax 906.341.5680

January 2, 2025

State Savings Bank  
101 South Cedar Street  
Manistique, MI 49854

RE: Schoolcraft County Financial Institutions

MCL 129.38(8) Provides the Statutory duties of County Treasurer and all Bank Accounts

As of January 1, 2025, Heather LaLonde, Schoolcraft County Treasurer has the authority to add or remove signatures on all accounts as well as open and close accounts.

As of January 1, 2025 please remove Jane Couwlier-Bridges from our signature card and add Jessica Beckman.

Thank you very much.

Heather LaLonde  
Schoolcraft County Treasurer

---

Chairperson, Schoolcraft County Board of Commissioners



## SCHOOLCRAFT COUNTY TREASURER'S OFFICE

300 Walnut Street, Room 169, Manistique, MI 49854

HEATHER A. LALONDE, SCHOOLCRAFT COUNTY TREASURER  
MADISON BERRY, CHEIF DEPUTY TREASURER/DELINQUENT TAX CLERK  
JESSICA BECKMAN, DEPUTY TREASURER/ACCOUNTING CLERK

---

Phone 906.341.3622 Fax 906.341.5680

January 2, 2025

Limestone Federal Credit Union  
131 River Street  
Manistique, MI 49854

RE: Schoolcraft County Financial Institutions

MCL 129.38(8) Provides the Statutory duties of County Treasurers and all Bank Accounts

As of January 1, 2025, Heather LaLonde, Schoolcraft County Treasurer, has the authority to add or remove signatures on all accounts as well as open and close accounts.

Authorized employees that are allowed to sign checks for the Penal Fines account are:

Heather LaLonde/Treasurer

Beth A. Edwards/Clerk

Jessica Beckman/Deputy Treasurer

Madison Berry/Chief Deputy Treasurer

Melissa Hawthorne/ROD Deputy

Michelle Nelson/Payroll Clerk

Respectfully,

Heather LaLonde  
County Treasurer

---

Chairperson, Schoolcraft County Board of Commissioners



## SCHOOLCRAFT COUNTY TREASURER'S OFFICE

300 Walnut Street, Room 169, Manistique, MI 49854

HEATHER A. LALONDE, SCHOOLCRAFT COUNTY TREASURER  
MADISON BERRY, CHEIF DEPUTY TREASURER/DELINQUENT TAX CLERK  
JESSICA BECKMAN, DEPUTY TREASURER/ACCOUNTING CLERK

---

Phone 906.341.3622 Fax 906.341.5680

January 2, 2025

Manistique Federal Credit Union  
Attn: Tammy Rochefort

RE: Schoolcraft County Jail Commissary [REDACTED] and Inmate Imprest [REDACTED] Accounts

Please remove all signatories except Heather LaLonde, Tina Baumann.

Please add Jessica Beckman and Justin Schlabach to both accounts.

All others are either no longer employed by Schoolcraft County and/or unauthorized.

Thank you.

Respectfully,

Heather LaLonde  
Schoolcraft County Treasurer

---

Chairperson, Schoolcraft County Board of Commissioners

**From:** Betsy Erkkila <berkkila@upmichiganworks.org>  
**Sent:** Wednesday, December 18, 2024 2:45 PM  
**Subject:** UP Michigan Works! Local Elected Officials Board  
**Attachments:** UP Michigan Works Local Elected Official Appointee Form.docx

Dear County Clerk/Administrator,

We are planning for our 2025 Local Elected Officials Board meetings. One commissioner from each UP county is appointed to serve on our board. Please notify us as soon as you know who will represent your county on our board.

Our first UPMW Local Elected Officials Board meeting is on **Wednesday, February 19, 2025, at 1:00 pm ET**. We will conduct a board orientation for new members at **11:30 am** that day.

I have attached a form to be completed by a county official at your next board meeting.

Thank you!

Betsy Erkkila  
Administrative Services Manager  
Upper Peninsula Michigan Works!  
[berkkila@upmichiganworks.org](mailto:berkkila@upmichiganworks.org)  
Office: 906-482-6916 ext. 1675  
Cell: 906-235-1571



---

Equal Opportunity Employer Michigan Relay Center 711. This message (and any attachments, if applicable) contains confidential information and is intended only for the named addressee. If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately if you have received this e-mail by mistake and delete this e-mail from your system. Finally, the recipient should check this email and any attachments for the presence of viruses. The company accepts no liability for any damage caused by any virus transmitted by this email.





## Upper Peninsula Michigan Works! Local Elected Officials (LEO) Board 2025

*This form will be used to notify Upper Peninsula Michigan Works! of a new appointee to their Local Elected Officials (LEO) Board.*

### Your Information:

County Clerk/Administrator Completing Form: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Appointee Information:

Represented County: \_\_\_\_\_

Name of Local Elected Official Appointee: \_\_\_\_\_

Date Appointed to LEO Board: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

A Proud Partner of the American  Job Center Network

Equal Opportunity Employer Michigan Relay Center 711 - Auxiliary Aids & Services Available to Individuals with Disabilities  
- Affiliated with the Department of Labor and Economic Opportunity, State of Michigan - Supported by the State of Michigan - A  
Proud Partner of the American Job Center Network - 1-800-285-WORKS (9675)

This program is funded with federal dollars.

01/02/2025

To whom it may concern:

I would like to represent Schoolcraft County on the CUPAD Board. For the term that is starting this year.

Craig A Reiter

A handwritten signature in black ink, appearing to read 'Craig A Reiter', with a long horizontal flourish extending to the right.

**CUPPAD REPRESENTATIVE COMPOSITION FOR SCHOOLCRAFT COUNTY  
12/26/2024**

Table 1 below is copied from the CUPPAD Bylaws (Amended October 24, 2024) and diagrams how representatives are selected by County in the central Upper Peninsula.

Table 1.

<b>CUPPAD REGIONAL COMMISSION COMPOSITION</b>							
	<b>APPOINTING ENTITIES</b>						<b>TOTAL</b>
	<b>COUNTY BOARDS</b>			<b>CITIES</b>	<b>VILLAGES</b>	<b>TOWNSHIPS*</b>	
	<b>Board Member</b>	<b>Planning Commission</b>	<b>Member-at-Large</b>				
<b>Alger</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>6</b>
<b>Delta</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>6</b>
<b>Dickinson</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1*</b>		<b>1</b>	<b>6</b>
<b>Marquette</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1*</b>		<b>1</b>	<b>6</b>
<b>Menominee</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1*</b>	<b>1*</b>	<b>1</b>	<b>6</b>
<b>Schoolcraft</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>		<b>1</b>	<b>6</b>
	<b>6</b>	<b>6</b>	<b>9</b>	<b>6</b>	<b>3</b>	<b>6</b>	<b>36</b>

\* Indicates more than one local unit of government is eligible.

The 37th member is an appointment from a tribal community.

Table 2 shows which representative appointments the Schoolcraft County Board of Commissioners is responsible for selecting by January 31<sup>st</sup> of each year. The CUPPAD 2025 Election will be conducted during the February 28, 2025, Regional Commission meeting.

Table 2.

	<b>Board Member</b>	<b>Planning Commission</b>	<b>Member-at-Large</b>
<b>Schoolcraft County Commissioners select</b>	<b>1</b>	<b>1</b>	<b>2</b>

Below is an excerpt (in bold) copied from the CUPPAD bylaws as amended, which details the roles and responsibilities of the representatives:

**SECTION 4:** Any individual qualified to be a representative may be designated as an alternate for any regular or special meeting of the Commission and shall have the rights and duties of the regular representative for that meeting.

**SECTION 5:** A representative shall serve a term of two years commencing February 1, except as provided in Article III, Section 8.

**SECTION 6:** At least 51% of representatives shall be elected public officials. At least 10% of representatives shall represent the retired, underemployed, unemployed, and minority groups.

**SECTION 7:** Every representative shall fairly represent and fully inform their board, council, committee, association, league, or community so that this voluntary association may successfully meet regional problems with a cooperative, comprehensive, regional response. Every representative shall work as required to ensure that the Commission accomplishes its objectives and fulfills its responsibilities.

**SECTION 8:** If a representative resigns, is removed from office, or otherwise becomes incapable of completing their term, the appointing entity shall appoint a new representative at its next meeting to complete that term. The new representative must be qualified under these Bylaws to serve as a representative.

#### **IV. OFFICERS AND EXECUTIVE COMMITTEE**

**SECTION 1:** Election of officers and appointment to the Executive Committee shall be in odd years, pursuant to the following process:

1. Each County's appointed representatives shall meet prior to the February Commission meeting to determine which representative(s) from that County shall serve on the Executive Committee.
2. The tribal representative, if any, shall also serve on the Executive Committee.
3. At the February Commission meeting, following acknowledgment of the appointed representatives, the Commission shall designate the eight Executive Committee members, consisting of one representative from each county and the tribal representative. The eighth Executive Committee member appointment shall rotate among Counties so that each County shall have two representatives on the Executive Committee simultaneously for two years out of every twelve years contingent upon current paid membership.
4. Following the designation of Executive Committee members, the Commission shall nominate and elect a slate of officers: a Chairperson, Vice-Chairperson, Secretary, and Treasurer, who must all be on the Executive Committee. The remaining four Executive Committee members shall be directors. Regardless of tenure, the immediate past Chairperson shall be appointed as an ex-officio member of the Executive Committee to serve in an advisory capacity.

## NOTICE OF COMMITTEE MEETING

**PLEASE TAKE NOTICE** that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Monday, January 6, 2025, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion:
  - Budget Review
  - Any other business brought before committee
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

*Daniel P. Hoholik*

Dated: January 2, 2025

Daniel P. Hoholik, Audit-Finance Committee Chairman  
Schoolcraft County Commissioner