

NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING
And AUDIT/FINANCE MEETING

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, October 10, 2024**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.**

The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: September 26, 2024, Board and Audit-Finance Meeting
 October 3, 2024, Special/Emergency Meeting
5. Approval of agenda
6. Public Hearings - Amendment to County Zoning Ordinance-Regarding Accessory Buildings in the Resource Production District and the Agricultural District
7. Brief Public Comment
8. Old and unfinished business
9. New Business:

Indian Lake/Gulliver/McDonald Lake Authority Update
Ordinance Amendment - Regarding Accessory Buildings in the Resource
 Production District and the Agricultural District

Planning Commission Appointment
MSU Extension Service Agreement
EDC Board Resignation Acceptance/Posting
Snowplow Bids Advertise or Ask to Extend Current Contract
Personnel Committee Recommendations/Action Items
Audit/Finance Committee Recommendations/Action Items

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

Paul Walker .

Paul Walker, Chairperson
Schoolcraft County Board of Commissioners

Craig Reiter .

Craig Reiter, Chairperson Audit-Finance
Schoolcraft County Board of Commissioners

Public may view this meeting via zoom (listening purposes only) no public comment or interaction via zoom.

Join Zoom Meeting
<https://us02web.zoom.us/j/5117745749>

Meeting ID: 511 774 5749
Passcode: 987456

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner’s Board Meeting / Audit Finance Meeting met on Thursday, September 26, 2024, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
 Commissioner Bruce Birr
 Commissioner Troy Bassett
 Commissioner Paul Walker
 Commissioner Daniel P. Hoholik
 Schoolcraft County Clerk Beth A. Edwards

Absent: None

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the minutes of the September 12, 2024, Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked if there were any additions to the agenda. **It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the agenda as printed. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”:

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Bruce Birr to start the public hearing on the FY 24-25 Proposed Budget. The motion carried by a unanimous aye vote of the Board members present.

Victoria George, EDC Director, thanked the board for the appropriation equal to last year and for the continued support of the County.

Jane Kopecky, Historical Society, thanked the Board for their continued support.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Troy Bassett to close the public hearing on the FY 24-25 Proposed Budget.

“Brief Public Comment”: Jane Kopecky advised that the water tower has re-opened again 11 to 3 and in the last 2 days there had been 150 people through there.

Corey Barr addressed the roof damage on the water tower. There is an insurance claim pending with a company from Iron Mountain coming in October to hopefully repair the roof.

“Unfinished Business”: None

“New Business”:

Commissioner Paul Walker gave an update on Indian Lake Authority/McDonald Lake Authority/Gulliver Lake Authority. Advised that all lake levels have begun drawdown and must be completed by October 1.

It was moved by Commissioner Craig Reiter and was seconded by Commissioner Bruce Birr to approve the FY 24/25 Budget as presented. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve/accept the FY 24-25 Michigan Mental Health Court Grant and amended budget in the amount of \$206,938. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to move the Budget Stabilization-Cash 102-000-001.000 - \$52,595, and Budget Stabilization-Designated Cash-Child Care 102-000-005.292 - \$12,375 to the Restricted Cash-Cash Flow 101-000-008.500. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to move the MERS Appropriation 101-194-725.000 in the amount of \$80,000 to Designated Cash-Retirement 101-000-005.731. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Bruce Birr to approve the proposed 2025 Friend of the Court Funding Proposal (Memo dated September 5, 2024) indicating that Schoolcraft County would be responsible for 25% of the cost for the Josh Freed, Friend of the Court, which is \$32,750 with CRP Contract reimbursement on that amount. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the purchase of two gate motors for the Carpenter Dam in the amount of \$23,744 from ARPA Funds and to be reimbursed from the Indian Lake Authority Special Assessment District. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to acknowledge that Germfask Township declined the extra ARPA money allocated for a Fire/Storage Barn in the amount of \$50,000 and those funds will be reallocated elsewhere. There was discussion. The motion carried by a unanimous aye vote of the Board members present.

Commissioner Troy Bassett stated that there was a personnel committee meeting held, and it was that committee's recommendation to end discussion on a four-day work week as staffing and budget availability is not feasible. Also confirming that all department employees shall follow the Policy and Procedures for daily hours of 8 a.m. to 4 p.m., Monday through Friday.

Under Committee and Department Reports, the following matters were heard:

Commissioner Daniel P. Hoholik: attended personnel committee meeting.

Commissioner Craig Reiter : attended two Community Mental Health Association, and the MAC Conference meetings.

Commissioner Paul Walker: attended Key Care local event, City Council, and Audit/Finance committee meetings.

Commissioner Bruce Birr: attended Commission on Aging, Schoolcraft Transit Authority, City Council, and Industrial Park meetings.

Commissioner Troy Bassett: attended Hiawatha Township, Personnel Committee, and Road Commission meetings.

Corry Barr gave an update on the City Water/Sewer project, civil right compliance review, and Rec Board appointment of Mr. Evink.

Jane Kopecky stated the Water Tower is open 11-3 Tuesday through Saturday and will be closing approximately November 18.

Victoria George reviewed the EDC/STC projects and reminded everyone of the Governance Training on October 9.

Sheriff Charlie Willour stated that he has moved some equipment to the new storage building at the Airport and there are 13 in jail on this date.

Announcements and Notices: None

Public Comment: Corey Barr stated projected opening of McDonalds is October 17 and thanked the County and Manistique Township for their funds for the new tanker truck.

Commissioner's Comment: Craig Reiter addressed possible use of Opioid Settlement funds for Botvins Training for the Schools. Wanted direction from the Board as to direction. He will meet with the superintendent and Paul Walker will be an alternative

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to start the talking process to explore the BOTVIN Training with the schools. The motion carried by a unanimous aye vote of the Board members present.

Paul Walker stated he was appointing Daniel P. Hoholik and Craig Reiter to the Union Negotiations for FOPLC and AFSCME.

Bruce Birr addressed the Industrial Park Committee, and he needs feedback as to what types of business are wanted or not wanted. Paul Walker deferred to the Master Plan and Daniel P. Hoholik would need more information.

Communications: None.

At 5:59 p.m., meeting was turned over to Craig Reiter, Audit-Finance Chairman.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the claims and vouchers numbered **9218 through 9334**, inclusive. The motion carried by unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the budget adjustments numbered **24-185 through 24-254**, inclusive. The motion carried by unanimous aye vote of the Board members present.

At 6:01 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairman Paul Walker adjourned the Board and Audit Finance Meeting at 6:01 p.m.

Beth A. Edwards, County Clerk

Approved: _____

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS
SPECIAL BOARD MEETING**

The Schoolcraft County Board of Commissioner’s Special Board Meeting on Monday, October 3, 2024, in the 1st Floor Conference Room of the Schoolcraft County Building, City of Manistique, Michigan. Chairperson Paul Walker called the meeting to order at 3:45 p.m. The roll was called with the following members present and/or absent:

Present: Commissioner Craig Reiter
 Commissioner Bruce Birr
 Commissioner Troy Bassett
 Commissioner Paul Walker
 Schoolcraft County Clerk Beth A. Edwards

Absent: Commissioner Daniel P. Hoholik

Chairperson Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

Chairperson Paul Walker asked if there were any additions, deletions or corrections to the printed agenda. **It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the agenda as printed. The motion carried by a unanimous aye vote of the Board members present.

Commissioner Paul Walker stated that Schoolcraft County is currently without a medical examiner. The current Medical Examiner had resigned his duties on September 30, 2024. As of October 1, 2024, there has not been a new Medical Examiner appointed. For reasons of public health and safety of Schoolcraft County, there must be a named medical examiner for purposes of signing death certificates, cremation certificates, etc. and for disposition of deceased individuals. Lack of a medical examiner having this authority could cause a public health and safety issue for Schoolcraft County.

Public Comment: None

New Business:

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to accept the resignation of Dr. Roshan Mahabir, Schoolcraft County Medical Examiner, and Dr. Donlad Higgs, Schoolcraft County Deputy Medical Examiner, effective September 30, 2024. The motion carried by a unanimous aye vote of the Board members present.

It was moved by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to appoint Dr. Ali A. Khan, M.D. as Medical Examiner for Schoolcraft County and Dr. David Stockman as Interim Deputy Medical Examiner for Schoolcraft County effective October 3, 2024. The motion carried by a unanimous aye vote of the Board members present.

Public Comment: None

It was moved by Commissioner Bruce Birr and was seconded by Commissioner Troy Bassett to adjourn. The motion carried by a unanimous aye vote of the Board members present.

Chairperson Paul Walker adjourned the Board and Audit Finance Meeting at 3:46 P.M.

Beth A. Edwards, County Clerk

Approved: _____

DRAFT

**SCHOOLCRAFT COUNTY
PLANNING COMMISSION**

ORDINANCE No. 24-_____

**AN ORDINANCE TO AMEND THE COUNTY ZONING ORDINANCE
REGARDING ACCESSORY BUILDINGS IN THE RESOURCE PRODUCTION
DISTRICT AND THE AGRICULTURAL DISTRICT**

SCHOOLCRAFT COUNTY ORDAINS:

Section 1. Purpose.

The County adopts the following amendments to the County Zoning Ordinance for the health, safety, and welfare of County residents.

Section 2. Amendment of Subsections 4.06(G) and (H) of Zoning Ordinance

Subsections 4.06(G) (Resource Production District) and (H) (Agricultural District) are hereby amended to add “accessory buildings” to the uses permitted under certain circumstances on lots between 2-5 acres. The relevant sentence in each subsection now reads as follows:

Single-family dwellings, mobile homes, and accessory buildings may be located in the Resource Production and Agricultural Districts on minimum lot sizes of 2-5 acres providing they meet all of the following standards:

Section 3. Amendment of Subsection 6.05(I) of the Zoning Ordinance

Subsection 6.05(I) of the Zoning Ordinance is amended to include accessory buildings. The Subsection now reads as follows:

Single-family dwellings, mobile homes, and accessory buildings may be located in the Resource Production and Agricultural Districts on minimum lots sizes of 2-5 acres providing they meet all of the requirements (See Section 4.06 G. & H.)

Section 4. Validity and Severability.

Should any portion of this Ordinance be found invalid for any reason, such holding may not be construed as affecting the validity of the remaining portions of this Ordinance. Except and unless expressly amended by the terms of this Ordinance, all other provisions of the Zoning Ordinance remain in full force and effect.

Section 5. Repealer Clause.

Any ordinances or parts of ordinances in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 6: Effective Date.

This Ordinance shall become effective upon the expiration of seven (7) days after publication.

81957:00001:2703100-1
81957:00001:200732629-1

Meeting Minutes (Draft)

Schoolcraft County Planning Commission

Planning Commission Meeting

September 10, 2024

The meeting was held in-person at the County Building.

Meeting began at 2:30 p.m.

Roll Call:

Planning Commission Members:

Gary Demers - Present

Dave Muxlow – Present

Joan Brown – Present

Peter Hood – Absent

Pat Carley – Present

James Foote--Present

Also in attendance: Tasha Rosebush, Zoning Administrator; Dan Hoholik, County Commissioner; Ollie Lausten, Conditional Use applicant; Jan Carley, Keith and Mary Rochefort, and Matt Miotke, members of the public.

Pledge of Allegiance

Approval the Agenda and Prior Meeting Minutes:

Pat Carley asked for approval or changes to the agenda. Joan Brown motioned to approve the agenda. Dave Muxlow supports this motion. Vote was unanimous aye.

Pat Carley asked for a motion to approve previous meeting minutes from August 21, 2024. Gary Demers motions to approve previous meeting minutes from August 21,2024. Joan Brown supports the motion. Vote was a unanimous aye.

Public comment: None

New Business:

Oct
10
Brd Mtg

Chair Carley asks for a motion to move from the regular meeting to the Lausten Conditional Use. Joan Brown motions to move from the regular meeting to the Conditional Use. Gary Demers supports this motion. Vote was unanimous aye.

Lausten Conditional Use Extension

Chair Carley asks Ollie Lausten to explain why she needs the extension of her conditional use for mineral extraction on the parcel in the Agricultural Zoning district. Ms. Lausten stated she thought extraction would be complete but COVID hit and delayed the project. Chair Carley asks for a motion to approve the conditional use extension. Joan Brown motions to extend the conditional use for 5 years. Gary Demers supports this motion. Roll was: Pat Carley—Yes, Gary Demers—Yes, Joan Brown—Yes, Dave Muxlow—Yes, James Foote—Yes. Motion passes.

There was discussion.

Correspondence: One letter from neighboring parcel.

Chair Carley asks for a motion to move from conditional use meeting back to the regular meeting. Joan Brown motions to move from conditional use meeting back to the regular meeting. Gary Demers supports this motion. Voice vote was unanimous aye.

Amendment for Accessory Building in RP & AG

Chair Carley asks Zoning Administrator Rosebush to explain the amendment. Rosebush stated the amendment is to allow accessory buildings on 2-5 acres in the Resource Production and Agricultural zoning districts. Rosebush explained that currently in these zoning districts you must have 10 to 20 acres to have an accessory building even though a dwelling can be constructed with only having 2-5 acres. Chair Carley asks for a motion to present the amendment to the full board of Schoolcraft County Commissioners. Joan Brown motions to accept the changes to the resource production and agricultural zoning districts and present the amendment to the full board of Schoolcraft County Commissioners. James Foote supports this motion. Roll was: Pat Carley—Yes, Gary Demers—Yes, Joan Brown—Yes, Dave Muxlow—Yes, James Foote—Yes. Motion passes

There was discussion.

Old Business

Resorts/Campgrounds

Chair Carley began discussion on resorts and campgrounds. Chair Carley read a letter from Peter Hood due to his absence.

There was discussion.

Master Plan Update

Chair Carley asked if there were any updates on the Master Plan. Zoning Administrator Rosebush stated she has taken a break from collecting data and started putting the data she has collected into the tables.

Miscellaneous Items or Concerns:

Chair Carley started discussion on the information given from Homier's office regarding prohibiting land uses.

Public Comment: None

Adjournment

Chair Carley moves to adjourn the meeting. Joan Brown makes a motion to adjourn. Gary Demers supports the motion. Voice vote is unanimous. Meeting adjourned at 2:58 pm.

Keith Jacobsen

14293W Ostrander Lake Drive
Wetmore, Michigan 49895
(906) 280-2368
Keithjacobsen@icloud.com

September 27, 2024

Schoolcraft County Board of Commissioners

300 Walnut Street Room 164
Manistique, Michigan 49854

Dear Commissioners,

I am writing to express my interest in serving on the Schoolcraft County Planning Commission.

I am a life long resident of Upper Michigan having lived in Delta County the majority of my life. I have been a property owner in Schoolcraft County since 2012 and a full time resident since 2016. I am currently a member of the Schoolcraft County Zoning Board of Appeals.

I have a 40+ year career at the paper mill in Escanaba most recently owned by Billerud NA. During my career I held a variety of supervisory and management positions within the maintenance department. I currently hold the position of Maintenance Manager. As the Maintenance Manager I had direct supervisory responsibility for 10 salaried supervisors in the mechanical trades and well as 3 electrical supervisors and their respective hourly direct reports. In addition to my professional experience, I have also had some experience as a builder.

Over the years I built several homes in the Gladstone area, performed a down-to-studs remodel of one home there and similarly remodeled the home I share now with my wife in Wetmore. This has given me a working knowledge of residential construction as well as zoning and building codes.

I believe I could bring a broad range of experience to the Planning Commission as well as a common sense approach.

I appreciate your time and your consideration.

Sincerely,

Keith Jacobsen

Fm:
James W. Foote
1031S CR 442
Cooks, MI. 49817
602-909-5197

To:
BETH A. EDWARDS
300 Walnut Street Rm 164
Manistique, Michigan 49854

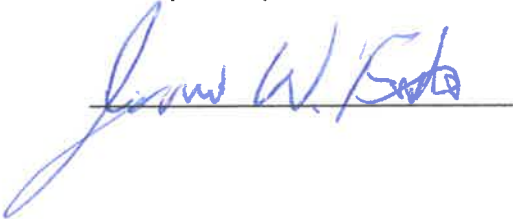
Subj: Letter of interest for Schoolcraft County Planning Commission

09/26/2024

I would like to express my continued interest in serving as a member of The Schoolcraft County Planning Commission for the next term.

I currently serve as a member of The Schoolcraft County Planning Commission, Hiawatha Township Fire Dept, and Schoolcraft County Transit Board.

Thank you for your consideration,

A handwritten signature in blue ink, appearing to read "James W. Foote", is written over a horizontal line.

09/26/2024

RECEIVED SEP 26 2024

AGREEMENT FOR EXTENSION SERVICES

This AGREEMENT FOR EXTENSION SERVICES (“Agreement”) is entered into on _____ by and between Schoolcraft County, Michigan (“County”), and the BOARD OF TRUSTEES OF MICHIGAN STATE UNIVERSITY (“MSU”) on behalf of MICHIGAN STATE UNIVERSITY EXTENSION (MSUE”).

The United States Congress passed the Smith-Lever Act in 1914 creating a National Cooperative Extension System and directed the nation’s land grant universities to oversee its work; and,

MSUE helps people improve their lives by bringing the vast knowledge resources of MSU directly to individuals, communities and businesses; and,

For more than 100 years, MSUE has helped grow Michigan’s economy by equipping Michigan residents with the information needed to do their jobs better, raise healthy and safe families, build their communities and empower our children to succeed; and,

It is the mission of MSUE to help people improve their lives through an educational process that applies knowledge to critical issues, needs and opportunities; and,

Further, as an organization committed to the principles of diversity, equity and inclusion, we will work collaboratively with our community partners to ensure participation from the broad human diversity of each community (including race, color, religion, national origin, age, sex, disability, height, weight, marital status, gender, gender identity (gender expression), political beliefs, sexual orientation, family status, veteran status or any other factor prohibited by applicable law) and work to make our programs accessible and inclusive of the multiple realities and forms of knowledge that will support equitable outcomes for all throughout Michigan’s 83 counties;

MSUE meets this mission by providing Extension educational programs in the following subject matter areas:

- Agriculture & Agribusiness
- Children & Youth Development, including 4-H
- Health & Nutrition
- Community, Food & Environment

NOW THEREFORE in consideration of the mutual covenants herein contained, and other good and valuable consideration, the parties hereto mutually agree as follows:

A. MSUE will provide:

1. Access to programs in all four MSUE Institutes to residents in your County. This includes access to educators and program instructors appointed to the Institutes and MSU faculty affiliated with each Institute to deliver core programs.

2. Extension Educators and program staff as needed to implement programs within the County, housed at the county office.
3. A county 4-H program. **0.5 FTE 4-H Program Coordination.**
4. Salary and benefits of MSUE Personnel and the cost of administrative oversight of Personnel.
5. Operating expenses, per MSU policy, for MSUE personnel (“Personnel”).
6. Supervision of MSU-provided academic and paraprofessional staff. Supervision of county employed clerical staff and/or other county employed staff, upon request.
7. Administrative oversight of MSUE office operations.
8. An annual report of services provided to the residents of the County during the term of this Agreement, including information about audiences served, and impact of Extension programs in the County.

B. The County will provide:

1. An annual assessment that will be charged to the county and administered by MSUE. The assessment will help fund Extension services for the County, including operating expenses for certain Extension personnel and the operation of the County 4-H program.
2. Office and meeting space meeting the following requirements:
 - a. Sufficient office space to house Extension staff as agreed upon between the County and the MSUE District Director.
 - b. Utilities, including telephone and telephone service sufficient to meet the needs of Personnel utilizing MSUE office space.
 - c. High-speed Internet service sufficient to meet the needs to Personnel utilizing the MSUE office space.
 - d. Access to space for delivering Extension programs.
 - e. Access to the office building and relevant meeting spaces must be ADA compliant/accessible.
 - f. Provide support with copying cost up to 500 copies a month for the 4-H Program.
3. Clerical support for staff for the MSUE office as agreed upon between the County and MSUE District Director that will perform clerical functions, including assisting County residents in accessing MSUE resources by office visit, telephone, email, internet and media. The clerical support staff will be either a County employed clerical staff, or the County will provide funding for an MSUE employed clerical staff.

0 FTE

Optional:

- 4. Funding for additional Extension educators at **0 FTE**
- 5. Funding for additional 4-H program capacity at **0 FTE**
- 6. Funding for additional paraprofessional(s) at **0 FTE**
- 7. Total Annual Assessment in the amount of **\$30,000**

Payments due and payable under the terms of this agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, Michigan 48824

C. Staffing and Financial Summary:

A. Base Assessment (includes .5 FTE 4-H Program Coordination)	\$43,562
Credit to Base Assessment	\$(13,562)

ADDITIONAL PERSONNEL

B. 0 FTE Clerical Support Staff to be employed by MSU	\$0
C. 0 FTE Educator (Program Area:)	\$0
D. 0 FTE Additional 4-H Program Coordination	\$0
E. 0 FTE Additional paraprofessional staff	\$0

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2025: \$30,000

I. Term and Termination

The obligations of the parties under this Agreement will commence on October 1, 2024 the first day of the County budget year 2025 and shall terminate on the last day of such County budget year 2025. Either party to this Agreement may terminate the Agreement, with or without cause, with 120 days written notice delivered to Michigan State University Extension, Justin S. Morrill Hall of Agriculture, 446 W. Circle Drive, Room 160, East Lansing, MI 48824 if to MSUE and delivered to 300 Walnut Street, #155, Manistique, Michigan 49854, if to the County.

II. General Terms

- 1. **Independent Contractor.** The University is an independent contractor providing services to the County. The County and MSU do not have the relationship of legal partners, joint venturers, principals or agents. Personnel have no right to any of County's employee benefits.

2. **Force Majeure.** Each party will be excused from the obligations of this agreement to the extent that its performance is delayed or prevented by circumstances (except financial) reasonably beyond its control, including, but not limited to, acts of government, embargoes, fire, flood, explosions, acts of God, or a public enemy, strikes, labor disputes, vandalism, or civil riots.
3. **Assignment.** This agreement is non-assignable and non-transferable.
4. **Entire Agreement.** This Agreement, with its Appendix "A" is the entire agreement between MSU and the County. This Agreement supersedes all previous agreements, for the subject matter of this Agreement. The Agreement can only be modified in writing, signed by both MSU and the County.
5. **No Third Party Beneficiaries.** This Agreement is solely for the benefit of MSU and the County and does not create any benefit or right for any other person, including residents of the County.
6. **Nondiscrimination:** The parties will adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination. Neither party will discriminate against a person to be served or any employee or applicant for employment because of race, color, religion, national origin, age, sex, disability, height, weight, marital status, or any other factor prohibited by applicable law.

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF
MICHIGAN STATE UNIVERSITY**

By: _____

Evonne Pedawi
Contract & Grant Administration
Its: Executive Director

Date: _____

SCHOOLCRAFT COUNTY

By: _____

Print name: _____

Its: _____
(title)

Date: _____

Appendix A
Technical Standards for County Internet Connections

Michigan State University Extension (MSUE) employs the use of technology to meet the ever-changing needs of our constituents. We strive to utilize standard, enterprise tools when appropriate, but also recognize the need to evolve with the times and utilize innovative tools to reach a broad array of people.

MSUE does support and encourage the use of technologies that others may not, including social media platforms. We view communication with our constituents through Facebook, Twitter, Instagram, YouTube, and other emerging social media to be critical to our work. MSUE staff are required to follow the MSU Acceptable Use Policy (AUP) <https://tech.msu.edu/about/guidelines-policies/aup/>.

We ask that our county partners provide Extension personnel access to a high-speed Internet connection. From that access, the easiest way to create a secure path to necessary applications is to open the full MSU Internet Protocol Range to and from your network, as well as opening social media sites to the addresses used by MSUE staff at your location. MSUE is prepared to support end user needs if there is high-speed internet, networking to clients, and phone system support. MSU will provide firewall functionality and client support. To discuss this possibility please contact your MSUE District Director. To provide the needed services on county equipment review the following MSU-owned ranges:

The MSU-owned ranges are:
NetRange35.8.0.0 - 35.9.255.255 CIDR35.8.0.0/15

If you would like to narrow the scope further for additional protection, some of the addresses that will need to be allowable include:

Office 365 – Details on what to open are at <https://docs.microsoft.com/en-us/microsoft-365/enterprise/urls-and-ip-address-ranges?view=o365-worldwide>
search.msu.edu
35.9.160.36 (1935,443) authentication)
45.60.149.216
35.9.247.31 (zoom.msu.edu)
d2l.msu.edu (80 and 443) (D2L – Desire to Learn @ Brightspace.com)
108.161.147.0/24, 199.231.78.0/24, 64.62.142.12/32, 209.206.48.0/20 (external) Meraki Cloud communication
199.231.78.148/32, 64.156.192.245/32 (external) Meraki VPN registry

The following applications are necessary on all computers – MS Office (preferably O365, MSUE provides MS licensing), Adobe Acrobat, Zoom, SAP client, VPN client, Antivirus. (Most recent version of Chrome, Firefox, or Edge)

Other notable web server/sites IP addresses:

canr.msu.edu – 52.5.24.1
msue.anr.msu.edu – 52.5.24.1
events.anr.msu.edu/web3.anr.msu.edu – 45.60.11.113
web2.canr.msu.edu | web2.msue.msu.edu - 35.8.200.220
master Gardener (External) – 128.120.155.54
extension.org (External) – 54.69.217.186 msu.zoom.us (External)

Questions may be directed to anr.support@msu.edu where they will be routed to the best person to assist you.



Grover Real Estate

771 East Lakeshore Drive
P.O. Box 92, US-2 East
Manistique, MI 49854
Office - 906-341-2131
Fax - 906-341-6785

www.GroverRealEstate.com

October 2, 2024

Dear Schoolcraft County EDC Board,

I am writing to formally notify you of my resignation from the Schoolcraft County EDC Board, effective immediately.

I would like to express my sincere gratitude for the opportunity to serve on the board and contribute to the growth and development of our community. It has been an honor to work alongside such dedicated individuals, and I greatly value the experience and knowledge I've gained during my time with the board.

Thank you once again for the privilege of serving on the board. I wish you and the committee continued success in all your future endeavors.

Sincerely,

David J. Muxlow
Associate Broker/Owner
906-341-2131 Ex. 234
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SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS PERSONNEL COMMITTEE MEETING

The Schoolcraft County Board of Commissioners Personnel met on Tuesday, October 1, 2024, in the 1st Floor Conference Room of the Schoolcraft County Building, City of Manistique, Michigan, commencing at 8:45 a.m. The meeting was called to order and roll was taken:

Present: Commissioner Troy Bassett
 Commissioner Dan Hoholik
 Beth Edwards, Clerk

Also Present: Ross Menhart and Steve Videtich

Commissioner Troy Bassett led the committee in the Pledge of Allegiance.

Addition to Agenda: Building and Grounds Maintenance Worker Retirement

Discussion:

Building Inspector position was reviewed as it has been filled as a Temporary Part-Time which cannot sustain itself at that rate per hour, 29 hours per week. However, there has not been 29 hours per week of work completed consistently. Ross Menhart feels things are going well. Almost through the cleanup from when he was hired. He is currently enforcing the 2015 Code and that has been going okay. Most difficulty with the mechanical end but things are moving along. Ross M. has averaged 17.7 hours per week since he started and feels that those hours will be diminished significantly during the winter hours. He feels that the hours and pay will work themselves out to an average much less than 29 hours per week. Ross M. feels that a part-time inspector is all that is needed currently and would request another three months to see how the winter months average. **RECOMMENDATION of the Personnel Committee is to extend the Temporary Part-Time Building Inspector agreement with Ross Menhart for another three months and review it at that time.**

Steve Videtich stated that Beth Osterhout, Building Maintenance Worker, has submitted her notice that she will be retiring on December 31, 2024. He would like to post the position within the union and then move forward with outside posting if needed as soon as possible for training purposes. **RECOMMENDATION of the Personnel Committee is to allow the posting within the Union to enable the ability to post outside if needed. Also, this will be moved to the next Audit/Finance Committee meeting for the financing of the early hire.**

Public Comment: None

Next Meeting: TBD

Adjournment: Committee meeting adjourned at 9:13 a.m.