

**NOTICE OF SEMI-MONTHLY COUNTY BOARD MEETING  
And AUDIT/FINANCE MEETING**

PLEASE TAKE NOTICE that the Schoolcraft County Board of Commissioners will meet on **Thursday, September 26, 2024**, in the District Courtroom of the Schoolcraft County Building, Manistique, Michigan, commencing at **5:00 P.M.**

The following is the proposed Agenda:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes: September 12, 2024, Board and Audit-Finance Meeting

5. Approval of agenda
6. Public Hearings: FY24/25 Proposed Budget
7. Brief Public Comment
8. Old and unfinished business
9. New Business:

Indian Lake/Gulliver/McDonald Lake Authority Update  
FY 24/25 Budget  
Audit/Finance Committee Recommendations/Action Items  
Personnel Committee Recommendation/Action Items

10. Committee and department reports
11. Announcements and notices
12. Public Comment
13. Commissioner's Comments
14. Communications
15. Audit Claims and Vouchers
16. Budget Adjustments
17. Adjournment

And, to take up and consider any other matter which may lawfully come before the Board at this time.

*Paul Walker*  
Paul Walker, Chairperson  
Schoolcraft County Board of Commissioners

*Craig Reiter*  
Craig Reiter, Chairperson Audit-Finance  
Schoolcraft County Board of Commissioners

**Public may view this meeting via zoom (listening purposes only) no public comment or interaction via zoom.**

**Join Zoom Meeting**  
<https://us02web.zoom.us/j/5117745749>

**Meeting ID: 511 774 5749**  
**Passcode: 987456**

**SCHOOLCRAFT COUNTY BOARD OF COMMISSIONERS  
BOARD MEETING and AUDIT/FINANCE MEETING**

The Schoolcraft County Board of Commissioner's Board Meeting / Audit Finance Meeting met on Thursday, September 12, 2024, in the District Courtroom of the Schoolcraft County Building, City of Manistique, Michigan. Chairman Paul Walker called the meeting to order at 5:00 p.m. The roll was called with the following members present and/or absent:

Present:           Commissioner Craig Reiter  
                      Commissioner Bruce Birr  
                      Commissioner Troy Bassett  
                      Commissioner Paul Walker  
                      Commissioner Daniel P. Hoholik  
                      Schoolcraft County Clerk Beth A. Edwards

Absent:           None

Chairman Paul Walker led the Schoolcraft County Board of Commissioners and the members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the minutes of the August 22, 2024, Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to approve the minutes of the September 10, 2024, Board and Audit-Finance Meeting of the Schoolcraft County Board of Commissioners. The motion carried by unanimous aye vote of the Board members present. [Copies of minutes are available at the Office of the Schoolcraft County Clerk.]

Chairman Paul Walker asked if there were any additions, deletions, or corrections to the printed agenda. Commissioner Paul Walker asked to add Duck Inn Rd Property Valuation and Lake Authority Bills.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the amended agenda. The motion carried by a unanimous aye vote of the Board members present.

“Public Hearings”: None

“Brief Public Comment”: None

“Unfinished Business”: None

**“New Business”:**

Amanda Knutson gave a presentation on the Lake Level Authority process moving forward.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve 24-12 Resolution – Indian Lake-Lake Level approving computation & assessment roll. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Bruce Birr to approve 24-13 Resolution Approving Project Costs, Pledging Full Faith and Credit; and Issuance of Bonds. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to appoint Kathleen Schuetter and James Foote to the Schoolcraft Transit Authority, terms expiring September 30, 2027. The motion carried by a unanimous aye vote of the Board members present.

Commissioner Troy Bassett addressed the recommendation to move the Zoning Administrator to four days a week 7:30 a.m. to 5 p.m. Tuesday – Friday and possibility of offering to the Courthouse Departments. **It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to move the four-day work week back to the Personnel Committee for exploration. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Craig Reiter and seconded by Commissioner Troy Bassett to approve David Muxlow to give the County a written appraisal of the Duck Inn Property Road Property owned by the County. The motion carried by a unanimous aye vote of the Board members present.

Commissioner Paul Walker addressed the outstanding bills for the Lake Authorities and discussed not paying the bills until the bonding is obtained. No action taken.

**It was moved** by Commissioner Craig Reiter and was seconded by Commissioner Bruce Birr to approve the Aeronautical Facility License Application fee of \$50 and authorize Paul Walker, Board Chairman, to sign the application. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Paul Walker and was seconded by Commissioner Troy Bassett to approve the Emergency Management Performance Grant Work Agreement and authorize Board Chairman to sign the agreement. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Bruce Birr and was seconded by Commissioner Daniel P. Hoholik to approve the creation of new funds for each of the Lake Authorities – three total. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Bruce Birr to approve the purchase of the new CPU from Election Source in the amount of \$1,950. The motion carried by a unanimous aye vote of the Board members present.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Paul Walker to approve the FY25 budget proposal of \$100,000 from DTR fund into revenue and a total funding of MSU at \$30,000 and EDC at \$20,000, raises for non-union and elected officials of 5% effective October 1 and start negotiations with the unions as soon as possible, and provide a Building/Grounds budget to reflect a Temporary summer Part-time college student summer hire not to exceed wages of \$10,000. The motion carried by a unanimous aye vote of the Board members present.

**Reports, the following matters were heard:**

**Commissioner Daniel P. Hoholik:** attended Building/Grounds & Airport Committee, Indian Lake Authority, and Meeting of the Whole meetings.

**Commissioner Craig Reiter :** attended Community Action, Audit/Finance Committee, Community Mental Health Conference, HBH Board, and Meeting of the Whole meetings.

**Commissioner Paul Walker:** attended Schoolcraft Memorial Hospital Board, Audit-Finance Committee, Indian Lake Authority, and Meeting of the Whole meetings.

**Commissioner Bruce Birr:** attended Manistique City Council and Meeting of the Whole meetings.

**Commissioner Troy Bassett:** attended Building/Grounds & Airport Committee, Personnel Committee, Meeting of the Whole, and Road Commission meetings.

Sheriff Charles Willour stated that the door project is complete and the security screens have been ordered.

Tasha Rosebush stated that the proposed Zoning Ordinance Amendment was approved by the planning commission.

Erin Daines, MSU Extension Director District 1, thanked the board for the proposed budget equal to last year.

Steve Videtich stated that hangar project is complete, taxi ways are painted, and waiting on fence bid to come for the airport between the hangars and the soccer field.

Corey Barr, City Manager, stated the City is at full staff, prepping for the audit, and they have approved a purchase of a new ambulance with the millage money and then looking to order another one.

**Announcements and Notices:** None

**Public Comment:** Corey Barr apologized for missing the Indian Lake Authority meeting.

**Commissioner's Comment:** Craig Reiter stated he had been nominated for the Northcare Executive Board.

**Communications:** None.

At 6:21 p.m., meeting was turned over to Craig Reiter, Audit-Finance Chairman.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Daniel P. Hoholik to approve the claims and vouchers numbered **8999 through 9217**, inclusive. There was discussion. The motion carried by unanimous aye vote of the Board members present.

At 6:22 p.m., the meeting was turned back over to Chairman Paul Walker. Chairman Paul Walker asked if there was any further business to come before the Board.

**It was moved** by Commissioner Troy Bassett and was seconded by Commissioner Craig Reiter to adjourn. The motion carried by a unanimous aye vote of the Board members present.

**Chairman Paul Walker** adjourned the Board and Audit Finance Meeting at 6:22 p.m.

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Beth A. Edwards, County Clerk

Approved: \_\_\_\_\_

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## NOTICE OF COMMITTEE MEETING

**PLEASE TAKE NOTICE** that there will be a meeting of the *Audit-Finance Committee* of the Schoolcraft County Board of Commissioners on **Monday, September 23, 2024, at 3:30 p.m.** in the 1st Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion:
  - Accept the FY24-25 Mental Health Court Grant Program Award/with Budget Adjustment
  - MERS Transfer / 102 Fund to MER?
  - FOC 4 County Share of Expense Proposal
  - Carpenter Dam Gate Motors Quote
  - Any other business brought before committee
5. Public Comment
6. Adjournment

and to take up and consider any other matter which may lawfully come before the Board at this time.

*Craig Reiter* \_\_\_\_\_ Dated: September 20, 2024

Craig Reiter, Audit-Finance Committee Chairman  
Schoolcraft County Commissioner

Schoolcraft County Board of Commissioners / Personnel Committee

**NOTICE OF COMMITTEE MEETING**

**PLEASE TAKE NOTICE** that the *Personnel Committee* of the Schoolcraft County Board of Commissioners on **Tuesday, September 24, 2024**, commencing at **8:15 a.m.** in 1<sup>st</sup> Floor Conference Room, Schoolcraft County Courthouse, Manistique, Michigan.

1. Call to order
2. Roll call
3. Pledge of Allegiance
4. Discussion:
  - o Exploration of 4 Day work week and Zoning Administrator Hours  
DEPARTMENT HEADS SHOULD ATTEND
  - o Any other matters for Discussion
5. Public Comment
6. Adjournment

and, to take up and consider any other matter which may lawfully come before the Board at this time.

**Troy Bassett** \_\_\_\_\_ Dated: September 20, 2024  
Schoolcraft County Commissioner