

**SCHOOLCRAFT COUNTY NOW ACCEPTING APPLICATIONS/CONTRACT PROPOSALS
THE POSITION OF BUILDING CODE INSPECTOR/ADMINISTRATOR**

Schoolcraft County Board of Commissioners is now accepting contract proposals for a Building Code Inspector/Administrator for Schoolcraft County. This position requires daily attention to building permits, plan review, site inspections and/or management. The minimum education requirement is high school completion. Additionally, at least one of the following is required, or preferred;

- Have a minimum of 5 years building experience and hold a current Michigan Builder's License/Michigan Building Inspector License;
- Have an Associate Degree in Building Construction, preferred;
- Have a Bachelor's Degree in Architectural Engineering, preferred;

Nature of work: Review applications for adherence to local and State building codes, issue building permits, review construction plans and conduct inspections as required of in-progress work to ensure compliance with State and local building codes.

Please send a resume and letter of interest to:

Beth A. Edwards, Schoolcraft County Clerk
300 Walnut Street, Rm 164
Manistique, MI 49854

All applications shall be submitted in sealed envelopes, and plainly marked **"BUILDING CODE INSPECTOR/ADMINISTRATOR"** on the outside of the envelope. Applications will be received by the County Clerk until building inspector/administrator position is filled.

The Schoolcraft County Board of Commissioners reserves the right to reject any or all applications, to waive informalities, and to accept any application deemed by the Board to be in the best interests of Schoolcraft County. Schoolcraft County is an equal opportunity employer. (Applications for employment may be obtained at the office of the Schoolcraft County Clerk, 300 Walnut Street, Rm 164, Manistique, MI 49854, or by calling (906) 341-3618.